

# Framework Schedule 6 (Order Form Template and Call-Off Schedules)

## Order Form

CALL-OFF REFERENCE: **PS/23/144**

THE BUYER: **Driver and Vehicle Licensing Agency (DVLA)**

BUYER ADDRESS Longview Road, Swansea, SA6 7JL

THE SUPPLIER: Specialist Computer Centres PLC

SUPPLIER ADDRESS: James House, Warwick Road, Birmingham, B11 2LE

REGISTRATION NUMBER: **REDACTED**

DUNS NUMBER: **REDACTED**

SID4GOV ID: **REDACTED**

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated as below in Signature panel  
It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

### CALL-OFF LOT(S):

- Lot 3 Software & Associated Services

### CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6068

3. The following Schedules in equal order of precedence:

- Joint Schedules for RM6068
  - Joint Schedule 2 (Variation Form)
  - Joint Schedule 3 (Insurance Requirements)
  - Joint Schedule 4 (Commercially Sensitive Information)
  - Joint Schedule 7 (Financial Difficulties)
- Call-Off Schedules for **PS/23/144**
  - Call-Off Schedule 5 (Pricing Details)
  - Call-Off Schedule 6 (ICT Services)
  - Call-Off Schedule 8 (Business Continuity & Disaster Recovery) Part B
  - Call-Off Schedule 9 (Security) Part C
  - Call-Off Schedule 10 (Exit Management) Part B
  - Call-Off Schedule 20 (Call-Off Specification)

4. CCS Core Terms (version 3.0.6)

5. Joint Schedule 5 (Corporate Social Responsibility) RM6068

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

#### CALL-OFF SPECIAL TERMS

90 days advanced notice for any license reductions or support contract cancellation.

CALL-OFF START DATE: **01/11/2023**

CALL-OFF EXPIRY DATE: **31/10/2025**

CALL-OFF INITIAL PERIOD: **2 Years**

CALL-OFF OPTIONAL EXTENSION PERIOD **N/A**

#### CALL-OFF DELIVERABLES

This requirement is specifically for a 2 year renewal of support and maintenance of OpenText Processflows Enterprise and Rightfax Gateway software (version 20.2 and above) as detailed in the below table:

Actual id	Name	Qty	Serial No.
REDACTED	Enterprise Suite Edition (Redundant) - ASM	1	REDACTED
REDACTED	Integration Module (Redundant) - ASM	1	REDACTED

**Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

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REDACTED	FOIP Enable an Existing DDC - (Redundant) - RightFax - ASM	4	REDACTED
REDACTED	Additional DDC - NON FOIP - (Redundant) - RightFax - ASM	3	REDACTED
REDACTED	Enterprise Shared DB (Redundant) - RightFax -ASM	1	REDACTED
REDACTED	Enterprise Suite Edition - ASM	1	REDACTED
REDACTED	Business Integration - ASM	1	REDACTED
REDACTED	Enterprise Shared DB - RightFax - ASM	1	REDACTED
REDACTED	FOIP Enable an Existing DDC - RightFax - ASM	4	REDACTED
REDACTED	Additional DDC - NON FOIP - RightFax - ASM	3	REDACTED
REDACTED	Enterprise Suite Edition - ASM	1	REDACTED
REDACTED	FOIP Enable an Existing DDC - RightFax - ASM	4	REDACTED
REDACTED	Enterprise Shared DB - RightFax - ASM	1	REDACTED
REDACTED	Business Integration - ASM	1	REDACTED
REDACTED	Additional DDC - NON FOIP - RightFax - ASM	3	REDACTED
REDACTED	Fax Gateway 908, 8 Channel ISDN - UK Edition - ASM	1	REDACTED
REDACTED	Enterprise Suite Edition Redundant - ASM	1	REDACTED
REDACTED	FOIP Enable an Existing DDC - (Redundant) - RightFax - ASM	1	REDACTED
REDACTED	Additional DDC - FOIP Enabled - (Redundant) - RightFax -ASM	3	REDACTED
REDACTED	Integration Module (Redundant) - ASM	1	REDACTED
REDACTED	Enterprise Shared DB (Redundant) - RightFax -ASM	1	REDACTED
REDACTED	Fax Gateway 908, 8 Channel ISDN - UK Edition - ASM	1	REDACTED
REDACTED	Fax Gateway 908, 8 Channel ISDN - UK Edition - ASM	1	REDACTED

See full details in Call-Off Schedule 20 (Call-Off Specification)

**LOCATION FOR DELIVERY****Driver and Vehicle Licensing Agency, Longview Road, Swansea SA6 7JL****DATES FOR DELIVERY OF THE DELIVERABLES****The contract must be in place to commence 01/11/2023**

Framework Ref: RM6068

Project Version: v0.1

Model Version: v3.2

## TESTING OF DELIVERABLES

None

## WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days.

## MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£19,469.82**

## CALL-OFF CHARGES

**£19,469.82**

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

## REIMBURSABLE EXPENSES

None

## PAYMENT METHOD

All invoice payments will be via BACS

## BUYER'S INVOICE ADDRESS:

Email Address: [REDACTED](#)

Invoice Procedures embedded below:

**REDACTED**

## BUYER'S AUTHORISED REPRESENTATIVE

**REDACTED**

Commercial Specialist

**REDACTED**

Commercial Directorate, DVLA, Longview Road, Swansea SA6 7JL

## BUYER'S ENVIRONMENTAL POLICY

Embedded below



dvla011-corporate-environmental-policy.p

**BUYER'S SECURITY POLICY**

None

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

**REDACTED**

Group Assurance & CISO Director

**REDACTED**

**SUPPLIER'S CONTRACT MANAGER**

**REDACTED**

Account Manager

**REDACTED**

**PROGRESS REPORT FREQUENCY**

Not Applicable

**PROGRESS MEETING FREQUENCY**

Not Applicable

**KEY STAFF**

To be agreed with successful supplier following contract award

**KEY SUBCONTRACTOR(S)**

OpenText

**COMMERCIALLY SENSITIVE INFORMATION**

To be agreed with successful supplier on contract award

**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

Not applicable

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	SCC EMEA CISO	Role:	Commercial Specialist
Date:	24-10-23	Date:	12th October 2023

**Annex A – End User Terms**

- OpenText agrees to supply, and Customer agrees to buy, support services specified in the Renewal Notice in accordance with the terms and conditions set out in the applicable Software Maintenance Program Handbook available at [www.opentext.com/agreements](http://www.opentext.com/agreements) (“SMPH”) and in either: (i) the Software Support Terms and Conditions for the country of the OpenText entity named in this Renewal Notice, available at [www.opentext.com/agreements](http://www.opentext.com/agreements), or (ii) a signed agreement between you and OpenText covering the provision of support services. Any preprinted terms contained in or accompanying such purchase order shall have no legal effect even if such purchase order is later in time or OpenText acknowledges or issues an invoice to Customer after receiving the purchase order.
- All support software must be licensed by Customer in accordance with the applicable software license agreement signed by the parties, or in the absence of such signed agreement, under the terms of the applicable OpenText End User License Agreement (“EULA”) in force at the time of the original software license purchase for the country of the OpenText entity from which the support software was purchased. The current EULA is available at [www.opentext.com/agreements](http://www.opentext.com/agreements).
- OpenText will issue an invoice to Customer and payment is due on or before the date specified on the invoice. A failure to pay the invoice on the due date may entitle OpenText to suspend or terminate the support services.
- If you have purchased additional support packages, OpenText customer support services are provided in accordance with the terms of and governed by the applicable OpenText support handbook applicable to the relevant support program subscription sent to you with this quote or available on [www.opentext.com/agreements](http://www.opentext.com/agreements). If you elected the add-on, it will be included on future renewals.
- **Hardware Service Contract:** Where your Renewal Notice includes a hardware service contract, you understand that a failure to provide a Purchase Order due date (if applicable), the hardware manufacturer has the right to conduct an on-site inspection (at your expense) of your equipment before acceptance