

## **Purchase Order**

Purchase Order Number: PO-3010372

Order Revision Number: 0

Date: 10/11/2023

## Supplier

SE1 2AF

Ernst & Young LLP 1 More London Place London

> Newport South Wale NP10 8QQ

## Invoice Address

Email: payables@ipo.gov.uk IPO Accounts Payable Intellectual Property Office Concept House

Newport South Wales NP10 8QQ

## Delivery Address

IPO Purchasing Dept.
Intellectual Property Office

Purchasing Dept Concept House Newport South Wales

Contact Details for Purchase Order queries

Contact for Enquiries: Contact Telephone:

Contact Email:

Line Quantity Item Number Unit Price Line Value and Description No. Ordered £ Completion Phase 1 Design (Dec 2023) Human Leadership Workshop for SLG 1/12/23 to 29/03/24 Completion: Phase 2 Delivery (Jan 2024) 2 Human Leadership Workshop for SLG 1/12/23 to 29/03/24

Please forward your invoice, which must clearly quote the Purchase Order number above (Including the prefix) to payables@ipo.gov.uk

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Total Order Value £ (exc VAT)

12,000.00

Failure to do so will result in your invoice being rejected and cause a delay to payment

For payment by BACS please state on your invoice your bank name, sort code, account number and account name.

Intellectual Property Office Terms and Conditions indicated below will apply to this procurement and are attached / available upon request from the contact number as above.

Supplementary Conditions agreed as part of this order

Please be advised that this purchase order and any contractual documentation related to it may be published and made available to the public. The IPO's policy in relation to this subject can be seen at:

http://www.ipo.gov.uk/about/supply/supply-transparency.htm