**DEFFORM 111**

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**Appendix - Addresses and Other Information**

**1. Commercial Officer**

Name: Des McMenamin

Address: Rm 2.1.02, Level 2, Kentigern House, 65 Brown Street, Glasgow, G2 8EX.

Email: des.mcmenamin465@mod.gov.uk        (( 01412242528

**2. Project Manager, Equipment Support Manager or PT Leader** (from whom technical information is available)

Name: Hannah Ellis

Address AWE Burghfield, MDP, Burghfield, RG7 4PR.

Email: hannah.ellis106@mod.gov.uk                (( 011898-26130

**3. Packaging Design Authority** Organisation & point of contact:

N/A

(Where no address is shown please contact the Project Team in Box 2)

(( N/A

**4. (a) Supply / Support Management Branch or Order Manager:**

**Branch/Name:** N/A

((N/A

**(b) U.I.N.** N/A

**5. Drawings/Specifications are available from** N/A

**6.** **Intentionally Blank**

**7.** **Quality Assurance Representative:** N/A

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

8. **AQAPS** and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit http://dstan.uwh.diif.r.mil.uk/  [intranet] or https://www.dstan.mod.uk/ [extranet, registration needed].

**9. Consignment Instructions** The items are to be consigned as follows: N/A

**10. Transport.** The appropriate Ministry of Defence Transport Offices are:

**A. DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH

Air Freight Centre

IMPORTS (( 030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS (( 030 679 81113 / 81114 Fax 0117 913 8943

Surface Freight Centre

IMPORTS (( 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS (( 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

**B.JSCS**

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)

JSCS Fax No. 01869 256837

[www.freightcollection.com](http://www.freightcollection.com/)

**11. The Invoice Paying Authority**

Ministry of Defence, DBS Finance, Walker House, Exchange Flags Liverpool, L2 3YL

(( 0151-242-2000 Fax: 0151-242-2809

**Website is:** [https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing](https://modgovuk-my.sharepoint.com/personal/des_mcmenamin465_mod_gov_uk/Documents/Role/Def%20Comrcl-HO%20BP5-1a1/705548451%20-%20Provision%20of%20Flame%20Retardant%20Suits%20for%20the%20MDP/Tender%20Documents/705548451-Defform%2047.docx#https://www.gov.uk/government/organisations/ministry_of_defence/about/procurement)

**12. Forms and Documentation are available through \*:**

Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site, Lower Arncott, Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

**Applications via fax or email:** [Leidos-FormsPublications@teamleidos.mod.uk](file:///C%3A%5Cu07%5Cappmprod%5Clog%5CLeidos-FormsPublications%40teamleidos.mod.uk)

**\* NOTE**

**1.** Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Site:

https://www.kid.mod.uk/maincontent/business/commercial/index.htm

2. If the required forms or documentation are not available on the MOD Internet site requests should be submitted through the Commercial Officer named in Section 1.