**Street Parish Council: Support for Young People initiative**

**A project to engage young people in their community**

**Request for Quotation**

Please submit your quotation by 12 Noon on Monday 6th March 2023 to

[dcro@street-pc.gov.uk](mailto:dcro@street-pc.gov.uk) or Street Parish Council, 6 Leigh Road, Street BA16 0HA

**1. Background**

1.1 In recent months there have been signs which suggest some young people lack appropriate access to positive activities, and do not feel part of the Street community. The parish council wishes to understand the situation and to engage a suitably experienced and resourced organisation to work with young people to develop a programme of activities which enable their development and engage them in the life of the village.

1.2 Street has a range of activities and opportunities for young people aged 13-19, including sport and active leisure, creative and performing arts, uniformed groups and social spaces.

In addition to the above, the village has communal and common areas which are popular meeting and congregation points for young people. Some are public spaces – e.g. the skate park and library gardens – and some are privately owned with public access – e.g. McDonalds and the Crispin Centre.

There have been incidents of antisocial behaviour, with some amenities being vandalised.. Young people often gather in large groups in common areas such as the Library Gardens, Crispin Shopping Centre, Merriman Park, McDonalds, the Skate Park and at various places along the High Street. And there have been fires set in Merriman Park and the Skate Park – the latter causing considerable and costly damage.

**2. Support required**

2.1 Street Parish Council is inviting bids from appropriately qualified and resourced youth outreach organisations to work for a period of three years with an initial review after 6 months and a review point at the end of each 12-month period. This work would commence as soon as practicable in 2023 with the following aims:

* To research and report on young people's perceptions of Street and their ambitions for the village
* To work with young people and other stakeholders to develop a programme of activity and opportunities to improve young people's engagement in village life
* To address and reduce incidences of antisocial behaviour
* To improve the uptake of after school clubs and holiday activity opportunities
* To reduce the number of calls to the Police to report ASB in the village

3. Funding available:

3.1 Total contract value of up to £30,000 per annum for three years funding is available and should be used to fund the entire planning, administration, management, resources, delivery, evaluation, and report-writing. £15,000 to be paid on acceptance of bid and £15,000 to be paid subject to a satisfactory review at 6 months. Funding in years 2 and 3 to be paid at the start of the year.

3.2 An outline specification will be agreed between the council and chosen provider. The provider will report quarterly on activities, outputs and outcomes in the specification, and provide an annual progress report to include a presentation to Council.

4. Timeframe:

4.1 Once the organisation has been appointed, work is expected to start in April/May 2023.

5. Evaluation:

5.1 We will evaluate proposals based on:

* Bidders’ experience and expertise. (5 points)
* How well the submitted proposal covers the required programme elements (5 points)
* Bidders’ ability to meet the required timescales. (5 points)
* Value for money (including direct cost and value added). (5 points)

Total of 20 points

5.2 Please use the following section to outline how you would deliver the required elements in line with the specification noted in Section 2. Please do not alter the format as we use it to ensure consistency in our assessment of bids.

|  |  |
| --- | --- |
| Name of your organisation: |  |
| Organisation address: |  |
| Contact Name: |  |
| Contact Number: |  |
| Contact Email Address: |  |
| Date of quotation: |  |
| Summarise your organisation’s experience and expertise which demonstrate successful delivery of similar or related activity. Maximum 1,000 words. | |
|  | |
| Summarise how you would deliver the youth outreach work outlined in Section 2. Maximum 1,000 words. | |
|  | |
| Summarise your ability to meet required timescales. Maximum 500 words. | |
|  | |
| Please summarise the added value your organisation can provide in delivering the programme. Maximum 500 words. | |
|  | |
| Street Parish Council takes a proactive approach to ensure vendors tender on a comparable basis with regards to how their workforce is assessed for HMRC Employment Status. Please outline how you assess your workforce members’ status and whether they are paid PAYE, self-employed or via an intermediary. | |
|  | |

5.3 Provide a budget for delivering the programme elements in line with your proposal. Please note quotations should not include VAT.

|  |  |  |
| --- | --- | --- |
| **Costs** (please provide breakdown) | | |
|  | Budget | Description / Details |
| Staffing |  |  |
| Administration |  |  |
| Resources |  |  |
| Communications and publicity |  |  |
| Event and meeting costs |  |  |
|  |  |  |
|  |  |  |
| Total |  |  |

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