



TIMBER CONSULTANCY SERVICES FOR THE CONSERVATION OF HMS VICTORY

INVITATION TO TENDER - CLARIFICATIONS

VERSION 3, DATED 25th AUGUST 2021

No.	Issue	Clarification
1	Clarification on the level of Professional Indemnity Insurance	With regards to the level of Professional Indemnity Insurance cover stipulated (Section 8/Part 8.1 Insurances), it is confirmed that a minimum of £5m professional Indemnity Insurance will be required rather than £10m stipulated in initial documentation. Tenderers should include in their costs a sum for £5m of Professional Indemnity Insurance, based on either a quotation or a contract that is already in place. Evidence of insurance being in place will need to be submitted prior to the commencement of work, at the point of the award of the contract.
2	Where can the tender documents be obtained from?	The Invitation to tender for the above contract was published on 'MyTenders' and 'ContractsFinder' websites on 11th August 2021. The tender is downloadable from the 'ContractsFinder' website and both websites contain the link to this. https://www.contractsfinder.service.gov.uk/Notice/1b3b5eff-c271-473a-b57d-923eceb9d483
3	Price scoring clarification.	The tender is for up to 100 days of work on a task-by-task basis and is therefore a maximum limit of liability/maximum price for the work. The NMRN supports the approach to agile working. Some of the tasks may involve onsite and/or offsite visits, so additional breakdown of likely costs has been requested as a response to tender. It is anticipated there would be site/contractor visits (for which a separate rate has been requested). For the response to tender, and for assessment purposes, the total cost will be taken as the sum of; 1. Cost for 40 days onsite at NMRN, Portsmouth PLUS 2. Cost for 40 days remote (home/office) working PLUS 3. Cost for 20 days external attendance offsite. The total figure will be taken as the tendered price for the commercial evaluation at Section 5.



4	Contract value	The Timber Consultancy Services contract being sought is on a task-by-task basis for <i>up to</i> 100 days, therefore the £50,000 contract value figure stated on the ContractsFinder website is purely indicative of the contract value rather than an upper limit.
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