

ASTRID – TASKING FORM – Part A

Once complete please email the Tasking Form to:

[REDACTED]
[REDACTED]

Note to Commercial Staff:

ASTRID has been let and is owned by Defence Science & Technology Laboratory (Dstl) and any work placed under it is subject to UK Govt DEFCONs. Full DEFCON definitions can be found here:

[REDACTED]

TASKING FORM

To: CORDA

From (Organisation): Dstl

Framework contract number: DSTL/AGR/01142/01

Agreed quotation date (if known):

REQUIREMENT SUMMARY AND AUTHORITY CONTACTS:

Project Manager
(name & telephone)

[REDACTED]

Technical Lead
(name & telephone)

[REDACTED]

Commercial Officer
(name & telephone)

[REDACTED]

Task title (for Dstl: max 30 characters inc
AST/ prefix)

AST/128 Adaptive eco-system for the Future ISR Enterprise

Anticipated start date

May-22

Anticipated end date (core work)

Oct-22

Anticipated end date (options)

-

Requisition or Purchase Order ref

RQ0000005746

ASTRID task number

128

Task description

Please see attached Statement of Requirement

SCHEDULE OF REQUIREMENTS: Brief list of requirements (core and options) – add rows as appropriate (full details appear in the attached Statement of Requirement)		
Item No	Core or Option	Description / Title
1	Core	Assessment of options Assessment of the challenges & the recommended actions required to enable the development and operation of a viable eco-system which is able to adapt the future ISR enterprise edge/cloud infrastructure in a timely and affordable manner

Pricing:	
Firm Price	<input checked="" type="checkbox"/>
Ascertained cost* <small>*only at Authority's discretion</small>	<input type="checkbox"/>
Firm Pricing shall be in accordance with DEFCON 127 or DEFCON 643 and DEFCON 648 Ascertained Costs shall be in accordance with DEFCON 653 or DEFCON 802.	

Cyber Risk:	
Risk level:	
Assessment ref:	
DEFCON 658	<input checked="" type="checkbox"/> (applicable for all risk levels except 'N/A')

DEFCONS (Defence Conditions):			
Please confirm which specific DEFCONS are required for the task (Dstl staff click here for greater DEFCON detail and NIPPY Guidance). If you are unsure, please discuss with your IP contact, or commercial			
91	Edn 11/06	Intellectual Property Rights In Software	<input type="checkbox"/>
539	Edn 08/13	Transparency (automatically included unless removed by Authority Commercial staff for exemption reasons)	<input checked="" type="checkbox"/>
703	Edn 08/13	Intellectual Property Rights - Vesting In the Authority To be specified on the Tasking Form	<input type="checkbox"/>

705	Edn 11/02	Intellectual Property Rights - Research and Technology To be specified on the Tasking Form	<input checked="" type="checkbox"/>
Acceptance or rejection of deliverables This <u>MUST</u> match the number of days stated in the SOR. The default for reports is 'up to 30 days', and the default for software is 'up to 60 days'. Please specify if requesting different and discuss with commercial			
524	Edn 10/98	Rejection	<input type="checkbox"/>
525	Edn 10/98	Acceptance For the Purposes of schedule of requirements item 2 of this Contract the period for acceptance and rejection of deliverables shall be specified within the Tasking Form at Annex D.	<input type="checkbox"/>

Defence Based Simulation and Modelling:			
Defence Standard	03- 050		<input type="checkbox"/>
Other			<input type="checkbox"/>

DELIVERABLES: Please see attached SOR for full details

GFX: <input type="checkbox"/>	
Yes	<input type="checkbox"/>
No	<input type="checkbox"/>
If yes, please see attached SOR for full details of equipment / information / facilities	

Security Classification of the Work: (delete as appropriate*)	
<input type="checkbox"/>	
<i>*Failure to delete unnecessary higher classifications will result in delays at the firewall</i>	
<input type="checkbox"/>	<input type="checkbox"/>

Any task placed as a result of your quotation will be subject to the Terms and Conditions of Dstl contract number DSTL/AGR/01142/01	
ASTRID – TASKING FORM – Part B	
To:	From: CORDA
FAO:	PoC: [REDACTED]
Tel:	Tel: [REDACTED]

Proposal Reference AST\CMRCL\Prop\02147 (attached)
The proposal shall include, but not be limited to:

- A full technical proposal that meets the individual activities that are detailed in Statement of Requirement (Part A to Draft Tasking Form)
- A Work breakdown structure/project plan with key dates and Deliverables identified including required delivery dates for Government Furnished Assets.
- A clear identification of Dependencies, Assumptions, Risks and Exclusions which underpin your Technical Proposal.

COST BREAKDOWN (to be completed by the Contractor)
 You are to use rates that have been previously agreed within the Analysis for Science & Technology Research in Defence (ASTRID) at Annex E.
 Please also provide a price breakdown which should include, but is not limited to: labour costs, transportation, travel and subsistence, overheads and profit. In support of your Proposal you are requested to provide clear details of all Dependencies, Assumptions, Risks and Exclusions that underpin your price

 Price quotation of **£222,600.92** (ex VAT) is submitted for **ASTRID Task 128 (RQ0000005746) – Ecosystem Adaptation** and breakdown attached
 Ascertained Price ☐
 Firm Price ☒
 Hybrid* ☐

*if hybrid, please specify which pricing mechanism applies to which work packages and/or deliverables in the “Milestones Deliverables and Payments” table

VALUE FOR MONEY EVIDENCE - KPI 1 (to be completed by the Contractor)

 The Collaborative sourcing mechanism was utilised for supplier selection. This maximises Value for Money by:

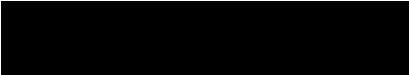

- Deploying the optimum team to deliver the work (maximising quality)
- Promoting discussions with the customer during proposal work up:
 - Better aligning the supplier's understanding of the requirement,
 - Better informing the customer's understanding of their problem and the solution to solving it,
 - Eradicating 'gold plating',
 - Deploying the appropriate SQEP and;
 - Reducing technical (and financial) risk.
- Enforcing use of suppliers lowest UK Government rates
- Reviewing effort levels to ensure that they are commensurate with the required level of work
- The Technical Lead will provide assurance that the Statement of Work is delivered as per the specification

In addition to the core team noted in this proposal. PA will leverage their extensive internal and external network to deliver insight and expert opinion on the likely progress of cloud infrastructure from now until 2030. PA’s significant expertise in cloud supports many clients to deliver, scale and innovate at the speed of cloud. PA uses their strong relationships with AWS, Google and Microsoft to develop the right strategy,

design, security and delivery approach to harness the power of cloud in every aspect of their clients' businesses.

In particular this proposal contains the following elements:

- Reuse of supplier's IP and/or toolsets, reducing the amount of effort required in delivering the Task and/or improving quality
- A team that has a reduced learning curve due to their collective experience; improving efficiency
- A level of innovation judged to have the potential to improve technical quality and/or reduce cost
- Confidence that a supplier will deliver the agreed requirements for an agreed firm price
- Task Lead rates have been scrutinised and actively challenged on framework sign up to drive value for money.

Start date:	23/05/2022	End date:	21/10/2022
Signed on behalf of the Contractor: 			
Printed name:		Date:	10/05/2022


Contractor's Cost Breakdown

[illegible]

GRAND TOTAL Ex VAT		£222,600.92
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Milestones Deliverables and Payments					
Milestone No	Description	Pricing (Ascertained or Firm)	£ Ex VAT	Due Date	Deliverable DEFCON 703 / 705 (14, 90 & 91)
TOTAL £ Ex VAT			£222,600.92		

Request for Limitation of Liability	
The Authority has performed a review of the risk profile for this Task and the proposed limitation of contractors liability is summarised in part A of this Tasking Form, and detailed in the ASTRID Liabilities spreadsheet attached to the Statement of Requirement. If required to do so by the Liabilities spreadsheet, or if the the Contractor believes that the risk profile is incorrect, they should complete Annex A providing details of the identified risk, the mitigations in place, and the revised limitation of contractors liability requested.	
<input type="checkbox"/>	Additional limitations included – see attached completed form at Annex A

Requested Amendments to Framework Conditions
The Prime should detail below any requests for amendments to the terms and conditions of the Framework if deemed necessary for this particular task


Options and Payments			
Item No	Description / Title from Part A	£ (ex VAT)*	Expiry Date
*Price(s) quoted to be held valid until end date of options <input type="checkbox"/> <i>(If unticked a requote will be required)</i>			

ASTRID – TASKING FORM – Part C**1. Offer of Contract:** *(to be completed by Authority Commercial Services)*

Commercial Officer:		Tel:	
Vendor Agreement No (if applicable):			
Purchase Order Number:	tbc		
Start date (T0) is deemed to be:		If preferred, CORDA has given permission for you to amend the table in Part B to show actual due dates. If you make any changes, please change the font to RED and draw attention to them in the 'comments & clarifications' box below.	

Commercial comments and clarifications to proposal:**Commercial Approval:****Date:**

23/5/22

Please Note: Task Authorisation to be issued by Authority Commercial Services Department once the Vendor Agreement and Purchase Order numbers have been inserted. Any work carried out prior to issue is at the Contractor's own risk

2. Unqualified Acceptance of Offer made in Part C.1 above: *(to be completed by the Prime Contractor and returned to Authority's Commercial Services)*

Name:		Tel:	
Position in Company:			
Signature :		Date:	

ASTRID – TASKING FORM – Part D

COMPLETION OF TASK *(to be completed by the Prime Contractor and returned to the nominated Authority Task owner as detailed in Part A - failure to return could result in payment being delayed)*

For the avoidance of doubt, Section D confirms the final value of the task. The value stated in this section will be the contracted value for the task and will take precedence over any previous values referred to in sections above.

Confirmation of Deliverables as per Part A:

Yes ☐

No ☐

Actual Task start date:

Actual Task completion date:

Final invoice submitted on:

For firm price of:

£

For the final LoL price of:

£

Comments from Contractor on the task:

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Anticipated exploitation inc timescales:	
Follow-up date with End User if necessary:	

Key Performance Indicators (KPIs):
<p>Timeliness of deliverables:</p> <p>This KPI is a pass or fail question and each deliverable will be given a score of either 1 for meeting the required date or 0 for failure to meet the required date.</p> <p>Where any agreed contract amendments or changes to the delivery dates have been made, the revised delivery date will supersede the previous agreed date. Where a Deliverable is late as a result of the Authority's actions, and this is agreed to by the Authority, the deliverable shall be marked as on-time.</p>

Total number of deliverables within task: _____	
Of which on time:	
Of which deemed late:	
Comments / Notes:	

Quality of Deliverables: Deliverables are deemed to be accepted once the Authority has reviewed them and has confirmed that they are of an acceptable standard and is willing to pay the invoice associated with the deliverable. Deliverables can be rejected on the grounds of technical, financial and grammatical errors.		
Mark:	Measure:	Number of deliverables in this category:
Accepted		
Minor revisions		
Major revisions		
Rejected		
Any additional comments / Notes:		
Signed:		
Date:		

Choose an item.

Annex A to ASTRID Tasking Form

DIRECT LOSS - DEFCON 76 (Damage to Government Establishments)								
RISK (Situation)	Worst Case Scenario	Worst Case Cost £	Mitigation	Post Mitigation Cost £	Proposed LOL	Contingent Liability	Probability	Impact
[REDACTED]								
TOTAL PROPOSED CONTRACTOR'S LIMIT OF LIABILITY								

DIRECT LOSS - DEFCON 514 (Material Breach)								
RISK (Situation)	Worst Case Scenario	Worst Case Cost £	Mitigation	Post Mitigation Cost £	Proposed LOL	Contingent Liability	Probability	Impact
[REDACTED]								
TOTAL PROPOSED CONTRACTOR'S LIMIT OF LIABILITY								

DIRECT LOSS - DEFCON 611 (Loss of or damage to Issued Property)								
RISK (Situation)	Worst Case Scenario	Worst Case Cost £	Mitigation	Post Mitigation Cost £	Proposed LOL	Contingent Liability	Probability	Impact
[REDACTED]								
TOTAL PROPOSED CONTRACTOR'S LIMIT OF LIABILITY								

DIRECT LOSS - DEFCON 612 (Loss of or damage to Articles)								
RISK (Situation)	Worst Case Scenario	Worst Case Cost £	Mitigation	Post Mitigation Cost £	Proposed LOL	Contingent Liability	Probability	Impact
[REDACTED]								
TOTAL PROPOSED CONTRACTOR'S LIMIT OF LIABILITY								

DIRECT LOSS - NEGLIGENCE (that is not included within DEFCON 76, 514, 611 & 612 above)								
RISK (Situation)	Worst Case Scenario	Worst Case Cost £	Mitigation	Post Mitigation Cost £	Proposed LOL	Contingent Liability	Probability	Impact
[REDACTED]								
TOTAL PROPOSED CONTRACTOR'S LIMIT OF LIABILITY								

INDIRECT/CONSEQUENTIAL LOSS								
RISK (Situation)	Worst Case Scenario	Worst Case Cost £	Mitigation	Post Mitigation Cost £	Proposed LOL	Contingent Liability	Probability	Impact

Choose an item.

Annex A to ASTRID Tasking Form

[REDACTED]								
TOTAL PROPOSED CONTRACTOR'S LIMIT OF LIABILITY								