

No of Call Off Order Form being varied:

RM3823

Variation Form No:

RM3823 /03

BETWEEN:

[Civil Service Learning] ("the Customer")

and

[Capita Business Services LTD (a wholly owned subsidiary of Capita PLC) ("the Supplier")]

1. This Call Off Contract is varied as follows:
The customer will invoke an additional one year contract extension – allowed for by PPN 0/01 in response to the Covid-19 pandemic – through to **26/11/21** for the following services:
 - Lot 3 - Operational Delivery Apprenticeship Training and Related Services
 - Lot 8 - Customer Service Apprenticeship Training and Related Services
 - Lot 9 – Commercial Apprenticeship Training and Related Services
 - Lot 11 - Business and Administration Apprenticeship Training and Related Services
2. The Authority makes no representations in respect of the volume of business that will be ordered under this Contract nor does it confer on the Supplier any exclusivity in respect of the provision of the Services, the Authority reserving the right to source such services otherwise than through this Contract Words and expressions in this Variation shall have the meanings given to them in this Call Off Contract.
3. Words and expressions in this Variation shall have the meanings given to them in this Call Off Contract.
4. This Call Off Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

Signed by an authorised signatory for and on behalf of the Customer

Signature

Date

Name (in Capitals)

Signed by an authorised signatory for and on behalf of the Supplier

Signature

Date

Name (in Capitals)