



**Versatile Venues Limited**

[Redacted]  
[Redacted]  
[Redacted]

National Highways

[Redacted]  
[Redacted]  
[Redacted]

Direct Line: 0300 470 [Redacted]

03 February 2022

For the attention of [Redacted]

**OFFICIAL - SENSITIVE**  
**National Highways – Engagement Van Lease January 2022 - March 2023**

Dear [Redacted]

I am writing to inform you that National Highways intends to award this contract to your company.

The Contract price for the lease of the vehicle is [Redacted], [Redacted]. This contract value should not be exceeded unless prior written notification has been given from a procurement officer. The contract commencement date is dated as per this Award Letter for a 15-months. Your Contract expiry date will be 31 March 2023.

National Highways does not bind itself to order any goods or to receive and pay for any goods other than those ordered. A description of the services ordered are in Annex A.

[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]

Your key contact for the leasing of this vehicle will be [Redacted]

Please acknowledge receipt of this letter, as soon as possible.

Yours faithfully

[Redacted]

## Annex A

