



Marine Management Organisation Marine Licence

1 Introduction

This is a licence granted by the Marine Management Organisation on behalf of the Secretary of State to authorise the licence holder to carry on activities for which a licence is required under Part 4 of the Marine and Coastal Access Act 2009.

1.1 Licence number

The licence number for this licence is L/2024/00086/1

1.2 Licence holder

The licence holder is the person or organisation set out below:

Name / company name	Chichester Harbour Conservancy
Company registration number (if applicable)	Not Applicable
Address	Harbour Office, Itchenor, Chichester, West Sussex, PO20 7AW
Contact within company	Captain Joanna Cox
Position within company (if applicable). State if company officer or director	Harbour Master

1.3 Licence date

Version	1
Licence start date	15 April 2024
Licence end date	14 April 2025
Date of original issue	15 April 2024

1.4 Licence validity

This version of this licence is valid from the licence start date to the licence end date.

This version of this licence supersedes any earlier version of this licence. Any activity commenced under a previous version of this licence and which is also a licensed activity authorised by section 4 of this version of this licence may continue in accordance with the licence conditions in section 5 of this version of this licence.

Luke Harto
+44 (0)7880 016 598
luke.harto@marinemanagement.org.uk

2 General

2.1 Interpretation

In this licence, terms are as defined in section 115 of the Marine and Coastal Access Act 2009 and the Interpretation Act 1978 unless otherwise stated.

- "licensed activity" means any activity set out in section 4 of this licence.
- "licence holder" means the person(s) or organisation(s) named in section 1 above to whom this licence is granted.
- "MMO" means the Marine Management Organisation.
- "mean high water springs" means the average of high water heights occurring at the time of spring tides.
- "sea bed" or "seabed" means the ground under the sea.
- "the 2009 Act" means the Marine and Coastal Access Act 2009.
- All times shall be taken to be the time on any given day.
- All geographical co-ordinates contained within this licence are in WGS84 format (latitude and longitude degrees and minutes to three decimal places) unless stated otherwise.

2.2 Contacts

Except where otherwise indicated, the main point of contact with the MMO and the address for email and postal returns and correspondence shall be:

Marine Management Organisation

Lancaster House

Hampshire Court

Newcastle upon Tyne

NE4 7YH

Tel:0300 123 1032

Fax:0191 376 2681

Email:marine.consents@marinemanagement.org.uk

Any references to any local MMO officer shall be the relevant officer in the area(s) located at:

Marine Management Organisation

Lynx House

1 Northern Road

Portsmouth

PO6 3XB

Tel: 02392 373435

Email: portsmouth@marinemanagement.org.uk

3 Project overview

3.1 Project title

Development Of Harbour Office Jetty

3.2 Project description

This project is to extend the existing jetty with an additional 100-metre (m) arm, positioned seven metres further into the channel. This project entails the following:

- Removing the existing pontoon and installing a new pontoon.
- Installation of five piles into the seabed
- Construction of access pontoon, landing section and ramp

See 'Schedule 2' of this licence for further details.

4 Licensed activities

This section sets out the licensed activities. The licensed activities are authorised to be carried on only in accordance with the activity details below and with the licence conditions as set out in section 5 of this licence.

Please note that where licensed quantities are displayed with reference to their constituent materials, the relative quantities given for the constituent materials are indicative only.

Site 1 - New Itchenor Jetty	
Site location	The South bank of Chichester Channel, Itchenor. See Schedule 1 of this licence for exact coordinates.
Activity 1.1 - Removal of existing pontoon and installation of new pontoon	
Activity type	Construction of new works
Activity location	Licensed activities will be undertaken on the South bank of Chichester Channel, Itchenor. See Schedule 1 of this licence for exact coordinates.
Description	The existing inner pontoon will be shortened to a maximum length of 21 metres (m) and new pontoons installed.
Methodology	<p>Arrival of Barges:</p> <ul style="list-style-type: none"> - Two barges will arrive on-site with all necessary equipment assembled and loaded on deck. - The barges will be set up on-site with spud legs deployed. - The pontoons will be lifted onto the water and temporarily secured alongside the barges. <p>Removal of Existing Pontoon:</p> <ul style="list-style-type: none"> - The bolts securing the pile guides to the pontoons will be removed using spanners, with the possibility of needing to cut them off. - The pile guides will then be removed and stored onboard the barge for disposal ashore. - Deck boards and pontoon joints will be removed to expose the connection bolts. - The bolts will be unscrewed using spanners, with the potential need for cutting. - Once the bolts are removed, the pontoon will be towed away. - The pontoons will be lifted, washed down, and then landed onto the deck and secured. - Upon completion of the works, the pontoons will be disposed of ashore.

	<p>Installation of new pontoon</p> <ul style="list-style-type: none"> - New assembled pontoons will be transported to the site by Barge and launched using a deck crane. They will then be manoeuvred into position by a work boat. - The individual pontoons will be connected together according to the design. - Temporary removal of deck boards at each joint will allow for the joining of pontoons using nuts, bolts, and rubber washers, which will be tightened using spanners. - Once the connection is complete, the deck boards will be replaced. - The assembled pontoons will be floated into their designated location using the work boat, and installation will commence on the main walkway. - Pile guides will be fitted and secured with bolts, tightened using spanners, once the pontoons are in place. - Installation of the duct cover will occur after the services are installed. - Deck boards replaced
Programme of works	Works are planned to take place over a period of up to five weeks. Works will be carried out during hours from 07:00 to 17:00, daily.
Activity 1.2 - Installation of piles	
Activity type	Construction of new works
Activity location	Licensed activities will be undertaken on the South bank of Chichester Channel, Itchenor. See Schedule 1 of this licence for exact coordinates.
Description	Five piles of 406 millimetre (mm) diameter will be driven into the seabed to provide secure anchorage for the pontoons.
Methodology	<ul style="list-style-type: none"> - The barge will be manoeuvred to the vicinity of the designated pile locations. - Pontoons will be securely positioned using cargo straps. - The piles will be hoisted vertically by the onboard crane and gently lowered into the water, either through a spud leg aperture or over the side of the vessel. - The vibro hammer will then be attached to the crane and lifted onto the pile.

	<ul style="list-style-type: none"> - Hydraulic jaws will be engaged to clamp the pile securely. - The pile will be hoisted and carefully positioned before being lowered to the seabed. - The pile will be accurately placed in the designated location. - Upon reaching the correct position, the vibro hammer will be activated to drive the pile to the required depth. - The pile's alignment and levelness will be verified. <p>A maximum of two piles installed per a day.</p>
Programme of works	Works are planned to take place over a period of up to five weeks. Works will be carried out during hours from 07:00 to 17:00, daily.
Activity 1.3 - Construction of access pontoon and ramp	
Activity type	Construction of new works
Activity location	Licensed activities will be undertaken on the South bank of Chichester Channel, Itchenor. See Schedule 1 of this licence for exact coordinates.
Description	A raised landing section with a hinged ramp connecting to the jetty will be constructed, which will be canted to the east.
Methodology	<ul style="list-style-type: none"> - An access pontoon, already assembled, along with a ramp, will be transported to the site via road. - A mobile crane with a capacity of 40 tons will be deployed from the landside. - The existing ramp will be dismantled with hand tools and temporarily stored for later loading onto a delivery lorry to be transported back to the barge for disposal. - The new float-protected access pontoon will be positioned to connect to the shore side of the first walkway pontoon. - The access ramp will be unloaded and connected, using a hinge, to the shore end of the new access pontoon. - The ramp will then be placed onto the newly constructed raised walkway, and handrails will be installed using hand tools.
Programme of works	Works are planned to take place over a period of up to five weeks. Works will be carried out during hours from 07:00 to 17:00, daily.

5 Licence conditions

5.1 General conditions

5.1.1 Notification of commencement

The MMO must be notified prior to the commencement of the first instance of any licensed activity. This notice must be received by the MMO no less than five working days before the commencement of that licensed activity.

5.1.2 Licence conditions binding other parties

Where provisions under section 71(5) of the 2009 Act apply, all conditions attached to this licence apply to any person who for the time being owns, occupies or enjoys any use of the licensed activities for which this licence has been granted.

5.1.3 Agents / contractors / sub-contractors

The MMO must be notified in writing of any agents, contractors or sub-contractors that will carry on any licensed activity listed in section 4 of this licence on behalf of the licence holder. Such notification must be received by the MMO no less than 24 hours before the commencement of the licensed activity.

A copy of this licence and any subsequent revisions or amendments must be provided to, read and understood by any agents, contractors or sub-contractors that will carry on any licensed activity listed in section 4 of this licence on behalf of the licence holder.

5.1.4 Vessels

The MMO must be notified in writing of any vessel being used to carry on any licensed activity listed in section 4 of this licence on behalf of the licence holder. Such notification must be received by the MMO no less than 24 hours before the commencement of the licensed activity. Notification must include the master's name, vessel type, vessel IMO number and vessel owner or operating company.

A copy of this licence and any subsequent revisions or amendments must be read and understood by the masters of any vessel being used to carry on any licensed activity listed in section 4 of this licence, and that a copy of this licence must be held on board any such vessel.

5.1.5 Changes to this licence

Should any of the information on which the granting of this licence was based changed or is likely to change, the MMO must be notified at the earliest opportunity. Failure to do so may render this licence invalid and may lead to enforcement action.

5.2 Project specific conditions

This section sets out project specific conditions relating to the licensed activities as set out in section 4 of this licence.

Pre-Licensed Activities	
5.2.1	<p>Local mariners and fishermen's organisations must be made fully aware of the activity through a local Notice to Mariners. This must be issued at least five days before the commencement of the works.</p> <p>The MMO must be sent a copy of the notification within 24 hours of issue.</p> <p>Reason: <i>To ensure other vessels in the vicinity can safely plan and conduct their passage.</i></p>
5.2.2	<p>The local MMO office must be notified as detailed in section 2.2 of the commencement of the licensed activities by the licence holder, no later than ten working days prior to the commencement.</p> <p>Reason: <i>To ensure the local MMO officer is aware of the licensed activities at sea occurring within its jurisdiction in order to notify other sea users and to arrange any enforcement visits where appropriate.</i></p>
5.2.3	<p>Information on the expected location, start and end dates of impact pile driving/detonation of explosives must be submitted to the Marine Noise Registry, in order to satisfy the 'Forward Look' requirements of the Registry, prior to the commencement of the licensed activities.</p> <p>The MMO must be notified of the successful submission of 'forward look' data within five working days of the submission. https://mnr.jncc.gov.uk/</p> <p>Reason: <i>In order to collect the evidence required to support the implementation of the Marine Strategy Framework Directive, under descriptor 11.</i></p>

During Licensed Activities	
5.2.4	<p>If temperatures of zero degrees Celsius (or lower) occur on the site, at any point within a 24-hour period, for seven consecutive days leading up to or during any instance of the licenced activities as recorded by the nearest meteorological station to the site, then works must be suspended. Once temperatures have been above zero degrees Celsius for three consecutive days then works can recommence.</p> <p>Reason: <i>To avoid potential impacts to the Chichester and Langstone Harbours SPA/Ramsar.</i></p>
5.2.5	<p>No piling is to be undertaken between 31 October and 25 March in any given year.</p> <p>Reason: <i>To avoid disturbance to sensitive period for the qualifying features of the Chichester and Langstone Harbours SPA/Ramsar.</i></p>
5.2.6	<p>Licensed activities must only take place between sunrise and sunset.</p> <p>Reason: <i>To prevent the introduction of light to the qualifying features of the Chichester and Langstone Harbours SPA/Ramsar.</i></p>
5.2.7	<p>Any oil, fuel or chemical spill within the marine environment must be reported to the MMO Marine Pollution Response Team within 12 hours.</p> <p>Within office hours: 0300 200 2024.</p> <p>Outside office hours: 07770 977 825.</p> <p>At all times if other numbers are unavailable: 0345 051 8486.</p> <p>Email: dispersants@marinemanagement.org.uk</p> <p>Reason:</p>

	<i>To ensure that any spills are appropriately recorded and managed to minimise the risk to sensitive receptors and the marine environment.</i>
5.2.8	<p>Bunding and/or storage facilities must be installed to contain and prevent the release of fuel, oils, and chemicals associated with plant, refuelling and construction equipment, into the marine environment. Secondary containment must be used with a capacity of no less than 110% of the container's storage capacity.</p> <p>Reason: <i>To minimise the risk of marine pollution incidents.</i></p>
5.2.9	<p>Only coatings and treatments can be used that are suitable for use in the marine environment.</p> <p>Reason: <i>To ensure hazardous chemicals that may be toxic, persistent or bioaccumulative are not released into the marine environment.</i></p>
5.2.10	<p>Vibro piling must be used as standard, percussive piling must only be used if needed to drive a pile to its design depth. Soft-start procedures must be used to ensure incremental increase in pile power over a set time period until full operational power is achieved. The soft-start duration must be a period of not less than 20 minutes. Should piling cease for a period greater than 10 minutes, then the soft start procedure must be repeated.</p> <p>Reason: <i>To allow mobile sensitive receptors to move away from the source of acoustic disturbance in order to reduce the risk of injury.</i></p>

Post Licensed Activities

5.2.11	<p>The local MMO office must be notified as detailed in section 2.2 of the completion of the licensed activities by the licence holder, no later than ten working days after their completion.</p> <p>Reason:</p>
---------------	--

	<i>To ensure the local MMO officer is aware of the licensed activities at sea occurring within its jurisdiction in order to notify other sea users and to arrange any enforcement visits where appropriate.</i>
5.2.12	<p>All equipment, temporary structures, waste and/or debris associated with the licensed activities must be removed within ten working days upon completion of licensed activities.</p> <p>Reason: <i>To minimise impacts to the marine environment and other users of the sea/seabed.</i></p>
5.2.13	<p>A notification must be sent to The Source Data Receipt team, UK Hydrographic Office, Taunton, Somerset, TA1 2DN (Email: sdr@ukho.gov.uk) of completion of the licensed activities, no later than five working days after their completion. A copy of the notification must be sent to the MMO within five working days of the notification being sent.</p> <p>Reason: <i>To ensure all necessary amendments to nautical charts and publications are made</i></p>
5.2.14	<p>The exact locations and dates of impact pile driving must be submitted to the Marine Noise Registry, in order to satisfy the 'Close-out' requirements of the Registry, every year by the 25 March detailing any impact pile driving carried out in the previous year within 12 weeks of completion of impact pile driving.</p> <p>The MMO must be notified of the successful submission of 'close out' data within five working days of the submission. <i>https://mnr.jncc.gov.uk/</i></p> <p>Reason: <i>In order to collect the evidence required to support the implementation of the Marine Strategy Framework Directive, under descriptor 11.</i></p>
5.2.15	<p>A notification must be sent to The Source Data Receipt team, UK Hydrographic Office, Taunton, Somerset, TA1 2DN (Email: sdr@ukho.gov.uk) and Trinity House (navigation@trinityhouse.co.uk) of any changes to the position of existing aids to navigation.</p> <p>A copy of the notification must be sent to the MMO within five working days of the notification being sent.</p>

Reason:

To ensure all necessary amendments to nautical charts and publications are made

6 Compliance and enforcement

This licence and its terms and conditions are issued under the Marine and Coastal Access Act 2009.

Any breach of the licence terms and conditions may lead to enforcement action being taken. This can include variation, revocation or suspension of the licence, the issuing of an enforcement notice, or criminal proceedings, which may carry a maximum penalty of an unlimited fine and / or a term of imprisonment of up to two years.

Your attention is drawn to Part 4 of the Marine and Coastal Access Act 2009, in particular sections 65, 85 and 89 which set out offences, and also to sections 86, 87 and 109 which concern defences. The MMO's Compliance and Enforcement Strategy can be found on our website (<https://www.gov.uk/government/publications/compliance-and-enforcement-strategy>).