Arvato Ltd,  
One Fleet Place,   
London,   
EC4M 7WS

Attn: **Redacted under FOIA section 40, Personal Information**

Date: Friday 17th February 2023

Contract ref: CCBP22A02

Dear **Redacted under FOIA section 40, Personal Information**,

**Award of contract for The Provision of Commercial Finance FVRA Service for Crown Commercial Service.**

Further to your submission of a bid for the above Procurement, on behalf of Crown Commercial Service (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence 22 day of 02 2023 and the Expiry Date will be 21 day of 02 2024.

The Contracting Authority reserves the option to extend the call-off contract by 2 periods of 1 year (1+1+1).

The total contract value shall be £4,500,000.00 including all extension options.

This procurement activity was a Call Off under CCS Commercial Agreement RM6181 Outsourced Contact Centre and Business Services, Lot 2 - Business Services and the Commercial Agreement Terms and Conditions shall apply.

A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions (Attachment 5) and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 15:00 on 21 February 2023.

You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of Crown Commercial Service

Name: **Redacted under FOIA section 40, Personal Information**

Date: 17/02/2023