



European Union

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**Notice for additional information,  
information on incomplete  
procedure or corrigendum**

**Section I: Contracting authority/entity**

**I.1) Name, addresses and contact point(s):**

Official name: [Department for Education, Standards and Testing Agency \(STA\)](#) National ID: *(if known)*

Postal address: [Earlsdon Park, 53-55 Butts Road](#)

Town: [Coventry](#)

Postal code: [CV1 3BH](#)

Country: [United Kingdom \(UK\)](#)

Contact point(s):

Telephone:

For the attention of:

E-mail:

Fax:

[FutureOperating.MODEL@education.gsi.gov.uk](mailto:FutureOperating.MODEL@education.gsi.gov.uk)

**Internet address(es):** *(if applicable)*

General address of the contracting authority/entity: *(URL)* <http://www.education.gov.uk>

Address of the buyer profile: *(URL)*

Electronic access to information: *(URL)* [http://https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/447105/Redimo\\_Commercial\\_guidance\\_Registering\\_in\\_Redimo2\\_v3.pdf](http://https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/447105/Redimo_Commercial_guidance_Registering_in_Redimo2_v3.pdf)

Electronic submission of tenders and requests to participate: *(URL)* [http://https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/447105/Redimo\\_Commercial\\_guidance\\_Registering\\_in\\_Redimo2\\_v3.pdf](http://https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/447105/Redimo_Commercial_guidance_Registering_in_Redimo2_v3.pdf)

**I.2) Type of purchasing body:**

☒ Contracting authority

☐ Contracting entity

## Section II: Object of the contract

### II.1.1) Title attributed to the contract:

Test Operations Services (TOPS)

### II.1.2) Short description of the contract or purchase(s): *(as stated in the original notice)*

The STA was set-up as an executive agency of the Department for Education (DfE) in October 2011. The purpose of the STA is to develop and administer National Curriculum Assessments (NCAs) and assessments in England as part of the government's agenda to raise educational standards through structural change, school improvement strategies, and a rigorous accountability framework where tests in the core subjects, currently at the end of Year 6 form an important measure of children's long-term education and life chances. The outcomes of the NCAs are published annually at an individual school level in the School Performance Tables by government and are an important factor in parental choice of schools.

The current NCAs are Key Stage 1 ("KS1") and Key Stage 2 ("KS2") tests in the core subjects of English and Mathematics, and the KS1 Phonics Screening Check ("PSC"). The tests are sat by the full cohort of pupils, currently 580,593 in 15,500 state schools in England.

The successful economic operator will be required to undertake activities required for the successful delivery of all NCAs. This will include: printing; the logistics associated with securely delivering test papers and other materials to participating schools; collecting and distributing tests scripts to markers; the successful completion of onscreen marking of the NCAs within a defined time frame; and to deliver all support required by participating schools for their successful administration of the NCAs.

The services to be provided under the TOPS contract include (but are not limited to):

#### 1. General

- Overarching management of test operations
- Systems Integration
- Security of test materials
- Provision of data
- Project and Risk management
- Collection of KS2 pupil test information
- Collection of KS2 Teacher Assessment data
- Development and dissemination of guidance, communications and support to schools, markers and other stakeholders throughout the test cycle

#### 2. Print

- Manufacture KS1, KS2 and PSC test materials to schools
- Manufacture KS2 marker materials to KS2 markers
- Indicative production quantities,
  - KS1 Total estimated pages printed per annum = 64,565,289
  - KS2 Total estimated pages printed per annum = 89,369,520
  - PSC Total estimated pages printed per annum = 1,176,300

#### 3. Logistics

- Collate and distribute KS1, KS2 and PSC test materials to schools
- Indicative delivery quantities
  - KS1 30,000 packages per annum
  - KS2 40,000 packages per annum
  - PSC 20,000 packages per annum
- Distribute KS2 marker materials to KS2 markers

- KS2 post-test logistics (collect test scripts from schools, capture electronically and distribute to markers: test scripts/images returned to schools)
- KS2 scanning and matching services

#### 4. Marking and Assessment

- KS2 marker recruitment and management
- KS2 marker training (develop materials and deliver training)
- KS2 on screen marking provision
- KS2 script marking management and mark capture
- Support KS2 test standard setting
- Support maladministration processes
- As an indicative figure 4 million scripts are marked per test cycle

#### 5. Helpdesk

- Helpdesk for markers, schools and other stakeholders
- Approximately 76,000 calls and 9,000 emails are received annually
- Activity peaks between May to July each Test Cycle.

The full scope of services to be delivered under the TOpS Contract is contained in Document 4 (Statement of Requirements and Glossary) which forms part of the suite of tender documents for this procurement process. It is anticipated that the TOpS contract will be awarded by September 2016. Set-up in preparation for the commencement of the services will take place for a year from the commencement date of the TOpS contract until 31 August 2017 and the TOpS Contract will go live in September 2017 initially for 5 consecutive test cycles that will be administered in schools commencing with the 2018 Test Cycle. The TOpS contract will include an option to extend the term at STA's sole discretion by up to 2 further test cycle periods.

### II.1.3) Common procurement vocabulary (CPV)

	Main vocabulary	Supplementary vocabulary (if applicable)
<b>Main object</b>	80000000	
<b>Additional object(s)</b>	72253100	
	80100000	
	48190000	
	48311100	
	48810000	
	72212190	
	60100000	
	60161000	
	64121100	
	64121200	
	64120000	
	64100000	
	75121000	
	79810000	
	79823000	
	79920000	
	79996100	

## Section IV: Procedure

### IV.1)Type of procedure *(as stated in the original notice)*

- ☐ Open
- ☐ Restricted
- ☐ Accelerated restricted
- ☐ Negotiated
- ☐ Accelerated negotiated
- ☒ Competitive dialogue
- ☐ Negotiated with a call for competition
- ☐ Negotiated without a call for competition
- ☐ Negotiated with publication of a contract notice
- ☐ Negotiated without publication of a contract notice
- ☐ Award of a contract without prior publication of a contract notice in the Official Journal of the European Union

### IV.2)Administrative information

#### IV.2.1)File reference number: *(as stated in the original notice)*

#### IV.2.2)Notice reference for electronically submitted notices:

Original notice sent via

- ☒ eNotices
- ☐ TED eSender

Login: [ENOTICES\\_morganjanjoesam](#)

Notice reference: [2015-139039](#) year and document number

#### IV.2.3)Notice to which this publication refers:

Notice number in the OJEU: [2015/S 204-370727](#) of: [21/10/2015](#) (dd/mm/yyyy)

#### IV.2.4)Date of dispatch of the original notice:

[16/10/2015](#) (dd/mm/yyyy)

## Section VI: Complementary information

### VI.1) This notice involves:

- ☐ Incomplete procedure
- ☒ Correction
- ☒ Additional information

### VI.2) Information on incomplete awarding procedure:

- ☐ The awarding procedure has been discontinued
- ☐ The awarding procedure has been declared unsuccessful
- ☐ The contract has not been awarded
- ☐ The contract may be the object of a re-publication

### VI.3) Information to be corrected or added:

#### VI.3.1)

- ☒ Modification of original information submitted by the contracting authority
- ☐ Publication on TED not compliant with original information provided by the contracting authority
- ☐ Both

#### VI.3.2)

- ☒ In the original notice
- ☐ In the corresponding tender documents  
(for further information please refer to the relevant corresponding tender documents)
- ☐ In both  
(for further information please refer to the relevant corresponding tender documents)

#### VI.3.3) Text to be corrected in the original notice

Place of text to be modified:

II.2.1

Instead of:

Estimated value excluding VAT:  
Range: between 95 000 000 and 166  
000 000 GBP

Read:

VAT  
The previous estimated value of the TOpS contract was stated to be exclusive of VAT, but was inclusive of VAT.  
Maximum potential contract value inclusive of VAT: £225 million  
The contract value for the entire duration of the Agreement is estimated to be in the region of £225 million inclusive of VAT for the duration of 1 year Set-Up and up to 7 test cycles. The initial award will be for up to 5 Test Cycles with the option to extend by up to two further test cycles. This sum also includes funding to cover future developments in Government policy affecting National Curriculum tests and assessments which are anticipated as a matter of course during the potential whole life of the Agreement that this procurement process may result in. Such policy developments may affect existing

and future National Curriculum Tests and assessments and as a result the service requirements for the TOpS contract may be amended and/or be increased.

Place of text to be modified:  
II.2.9

Instead of:  
Information about variants  
Variants will be accepted: no

Read:  
The STA will accept variant bids but only in the [limited] circumstances set out in Document 6 (Invitation to Participate in Competitive Dialogue) and Document 7 (Detailed Proposal Review and Award Criteria) which form part of the suite of documents for this procurement.

Place of text to be modified:  
VI.3

Instead of:  
Best and Final Offers submitted by economic operators shall remain open until the 31.8.2017.

Read:  
Best and Final Offers submitted by economic operators shall remain open until the 31.8.2018.

Place of text to be modified:  
VI.3

Instead of:  
Duration of the contract:  
Set-Up to commence in September 2016 and be completed by 31.8.2017 (a period of 1 year) followed by 5 consecutive test cycles commencing September 2017 with option to extend at STA's sole discretion by up to 2 further test cycle periods.

Read:  
Duration of proposed TOpS contract Set-Up to commence in September 2017 and be completed by 31.8.2018 (a period of 1 year) followed by 5 consecutive test cycles commencing September 2018 with option to extend at STA's sole discretion by up to 2 further test cycle periods.

#### VI.3.4) Dates to be corrected in the original notice

Place of dates to be modified:

Instead of:

Read:

#### VI.3.5) Addresses and contact points to be corrected

#### VI.3.6) Text to be added in the original notice

Place of text to be added:  
VI.3

Text to be added:

Procurement Process  
The changes made by the STA to this procurement process have necessitated the reopening of the competition in order to comply with the Treaty on the Functioning of the European Union (TFEU) Principles of transparency and equal treatment.  
Arrangements for the additional Pre-Qualification Questionnaire (PQQ) selection stage to facilitate the reopening of the competition and consequential changes to later stages of the competitive dialogue process arising as a result of changes made to the procurement process are as set out in the suite of tender documents. These are available through the Department for Education's online electronic procurement portal REDIMO2, which can be accessed via the link below. Please pay particular attention to the guidance document at the following link which will guide you through the registration and application process: [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/447105/Redimo\\_Commercial\\_guidance\\_Registering\\_in\\_Redimo2\\_v3.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/447105/Redimo_Commercial_guidance_Registering_in_Redimo2_v3.pdf)

If you have any issues or problems in registering on REDIMO2, please contact [commercial.contactpoint@education.gsi.gov.uk](mailto:commercial.contactpoint@education.gsi.gov.uk) or Proactis directly via the 'help' facility. The revised suite of tender documents will be accessible from the date of the publication of this OJEU Corrigendum and you are recommended to register as a supplier of REDIMO2 with immediate effect. A summary of the changes to the original suite of tender documents issued following the publication of the OJEU Notice 2015/S 204-370727 will be made available by the STA on request. PQQ responses must be returned to STA electronically via REDIMO2 by 12 noon BST on 23 August 2016. Existing pre-qualified bidders will not be required to re-qualify and will remain in the procurement process. Subject to the receipt and evaluation of any PQQ responses that may have been submitted in response to this Corrigendum Notice, it is the STA's intention to issue an Invitation to Participate in Competitive Dialogue on 2 September 2016 for up to one additional economic operator in accordance with the rules of the PQQ stage of the procurement process as set out in the suite of tender documents. Any additional economic operator that is selected will join the existing pre-qualified bidders in the procurement process.

**VI.4) Other additional information:**

This notice involves amendment to a public contract issued 21st October 2015 OJEU reference 2015/S 204-370727 which can be accessed here <http://ted.europa.eu/udl?uri=TED:NOTICE:370727-2015:TEXT:EN:HTML&src=0>

**VI.5) Date of dispatch of this notice:**

05/07/2016 (dd/mm/yyyy) - ID:2016-085725