

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: 2024-739

THE BUYER: AHDB

BUYER ADDRESS Middlemarch Business Park, Siskin Parkway East,
Coventry, CV3 4PE

THE SUPPLIER: Banner Group Ltd

SUPPLIER ADDRESS: [REDACTED]

REGISTRATION NUMBER: [REDACTED]

DUNS NUMBER: [REDACTED]

SID4GOV ID: [REDACTED]

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 3rd February 2025.

It's issued under the Framework Contract with the reference number **RM6299** for the provision of **Lot One - Office Stationery and Electronic Office Supplies (EOS) (Multi Supplier)**.

CALL-OFF LOT(S):

Lot One

Lot 1 – Office Stationery and Electronic Office Supplies (EOS) Multi Supplier Lot	
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Lot 2 – Electronic Office Supplies (EOS) Multi Supplier Lot – <i>Not Applicable for this contract requirement</i>	
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CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) **RM6299** framework Framework Special Terms
3. The following Schedules in equal order of precedence:

- Joint Schedules for **RM6299** framework
 - o Joint Schedule 2 (Variation Form)
 - o Joint Schedule 3 (Insurance Requirements)
 - o Joint Schedule 11 (Processing Data)



RM6299-Joint-Sched
ule-2-Variation-Form



RM6299-Joint-Sched
ule-3-Insurance-Req

Call-Off Schedules for **RM6299** Call-Off reference number

- o Call-Off Schedule 5 (Pricing Details)
- o Call-Off Schedule 9 (Security) (Part A short version)



RM6299-Call-Off-Sc
hedule-9-Security-v3.



RM6299-Call-Off-Sc
hedule-5-Pricing-Det

4. CCS Core Terms (version 3.0.11)
5. Joint Schedule 5 (Corporate Social Responsibility) **RM6299**

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE:

2nd March 2025

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CALL-OFF EXPIRY DATE: 1st March 2027

CALL-OFF INITIAL PERIOD: 2 years with the option to extend for a further 1+1 (until 1st March'29)

CALL-OFF DELIVERABLES

Option A: Please see list of items ordered over the last 9 months, this is not an exhaustive list, and items will be ordered when required throughout the duration of the contract. Therefore they will be items not appearing on the list below which may be ordered at a later date, this is all dependent on the requirements of AHDB.

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	BANNER	
	ITEM	
PAPER/ FLIPCHART PAPER	Steinbeis NO.3 Pure White Recycled Copier Paper A4 80GSM BOX 2500	
	Steinbeis NO.1 Classic Off-White A4 80GSM (Pack of 2500)	
	Banner A1 Recycled Flipchart Pad (Pack of 5) (Flipchart paper)	
	Steinbeis NO.3 Pure White Recycled Copier Paper A3 80GSM	
NOTEBOOKS	Pukka Pad Recycled Ruled Wirebound Notebook 110 Pages A5 (3 Pack)	
	Cambridge Ruled Recycled Wirebound Notebook 100 pages A5 (5 Pack)	
	Silvine Everyday Recycled Wirebound Notebook A4 (Pack of 12)	
	Cambridge Ruled Recycled Wirebound Notebook 100 Page A4 (5 Pack)	
	Rhino Recycled Wirebound Notebook 160 Pages 8mm Ruled A4 (5 Pack)	
POST-IT NOTES	Post-it Notes Recycled Tower 76x76mm Cardboard Packaging Canary Yellow	
	Post - It notes 76x76mm 100 sheets Canary Yellow 12+12 free (24 Pack)	
PENS	Pilot B2P Greenpack Gel Ink Rollerball Pens/Refills 10 Pens + 10 Refills Medium Tip Black (Pack of 2)	
	Pilot B2P Greenpack Gel Ink Rollerball Pens/Refills 10 Pens + 10 Refills Medium Tip Blue (Pack of 20)	
	Pilot Bottle 2 Pen Gel Ink Rollerball Pen Fine Blue (10 Pack)	
	Pilot Bottle 2 Pen Gel Ink Rollerball Pen Fine Black	
HIGHLIGHTERS	Edding 24 Ecoline Highlighters Yellow	
	Q-Connect Deskset with 8 Pastel Highlighters (Pack of 8)	
MARKER PENS	Bic Velleda 1701 Whiteboard Marker Assorted (Pack of 4) Multicoloured	
	Bic Velleda 1701 Whiteboard Marker Black (Pack of 12)	
	Bic Velleda 1701 Drywipe Marker Green (Pack of 12)	
BLUE ROLL	Raphael 1Ply Blue Roll Towel 250M x 200mm (6 Pack)	
	Raphael Roll Towel 1-Ply 200m x 200m (Pack of 6)	
HAND TOWELS	5 star Facilities Hand Towel C-Fold 1-Ply Recycled 230x310 White (Pack of 12)	
	2Work 1-Ply C-Fold Hand Towels Blue (2880 Pack)	
PAPER CUPS	Single Wall Cold Paper Cup PE Lined 16oz Assorted (Pack of 1000)	
	Single Wall Cold Paper Cup PE Lined 9oz Assorted	

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is approx. [REDACTED]. The Buyer must always provide a figure here. Please note this figure is variable and AHDB are under no obligation to spend up to [REDACTED] per year if their requirements are not needed. AHDB could also spend over [REDACTED] in a single year, this is all dependent on business needs for stationery.

CALL-OFF CHARGES

Option B: See details in Call-Off Schedule 5 (Pricing Details) – see Page 6
All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

BACS

BUYER'S INVOICE ADDRESS:

[REDACTED] Park, Siskin Parkway East, Coventry, CV3 4PE

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

Not Applicable

BUYER'S SECURITY POLICY

Not Applicable

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

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SUPPLIER'S CONTRACT MANAGER

[REDACTED]

PROGRESS REPORT FREQUENCY

Not Applicable

PROGRESS MEETING FREQUENCY

Not Applicable

KEY STAFF - AHDB

[REDACTED]

KEY SUBCONTRACTOR(S)

Not Applicable

COMMERCIALLY SENSITIVE INFORMATION

Insert Supplier's Commercially Sensitive Information. Please see Schedule 5 Pricing Details



RM6299-Call-Off-Schedule-5-Pricing-Deta

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable


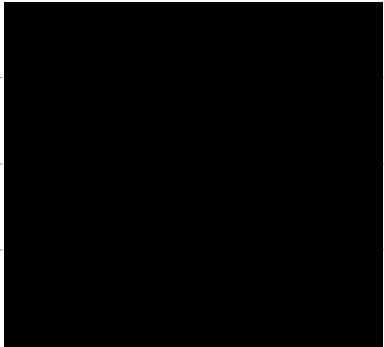
GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	