

## itt\_29707 – NHS Pharmaceuticals Transition Products 2017\_1

Last Name & First Name	Date and Time
Marie Thompson	14/11/2016 13:53:55 – Time Zone: GMT + 0:00

Owned by	Division	Department
Marie Thompson	Pharma	

### Project information

Project Code	Project Title	Project Reference
project_18268	NHS Pharmaceuticals Products Transition 2017_1	CM/PHG/15/5490

### Overview

ITT Code	ITT Title
itt_29707	NHS Pharmaceuticals Transition Products 2017_1
ITT Description	
<p>Invitation to offer for NHS Pharmaceuticals 2017_1                      Offer reference number: CM/PHG/15/5490                      Period of framework agreement: The total maximum duration of the framework agreement to be no more than 28 months                      Potential periods of call-offs under the framework agreement:</p> <p>North West &amp; Eastern &amp; North London: 01/05/2017 to 31/01/2018 (9 months)                      South East &amp; South London 01/05/2017 to 31/10/2017 (6 months)                      &amp; North East &amp; Yorkshire:                      Central &amp; South West: 01/05/2017 to 30/06/2018 (14 months)</p>	
Status	Running
Type of Supplier Access	ITT Open to All Suppliers
Estimated Value of Contract	29,500,000
Hide Value from Suppliers:	Yes
Currency:	GBP
Test ITT	No
Allow Suppliers to Respond by Consortium	No

### ITT Attributes

ITT Type
Typology with contract duration

### Additional Information

Section	Section Description	
Contract information	Contract information	
Label Description Response		
Contract duration	* Contract duration	Invitation to offer for NHS Pharmaceuticals 2017_1 Offer reference number: CM/PHG/15/5490 Period of framework agreement: The total maximum duration of the framework agreement to be no more than 28 months Potential periods of call-offs under the framework agreement:  North West & Eastern & North London: 01/05/2017 to 31/01/2018 (9 months) South East & South London 01/05/2017 to 31/10/2017 (6 months) & North East & Yorkshire: Central & South West: 01/05/2017 to 30/06/2018 (14 months)

### Date & Time Settings

Options for Viewing Responses	Visibility of Evaluation Group Comments During Evaluation
Sealed (sequential opening)	Always Visible
Automatic Publication	Automatic Publication Date
No	
End Date for Supplier Clarification Messages	End Time for Supplier Clarification Messages
13/12/2016	09:00
Closing Date	Closing Time (hh:mm)
13/12/2016	13:00

Number of Hours before Closing Time to block Expressions of Interest	
0	

### Date & Time Information

ITT Publication-Date	ITT Publication-Time (hh:mm)
14/11/2016	10:41:35
ITT Latest Change-Date	ITT Latest Change-Time (hh:mm)
14/11/2016	10:41:35

### Envelopes

Qualification Envelope	Yes
Technical Envelope	No
Commercial Envelope	No

### Awarding Strategy

Supplier Response Ranking	No ranking
---------------------------	------------

Use this area for sharing attachments with Suppliers. Files in this area will be made visible to Suppliers on publication of the ITT. Supplier downloading of individual files may be monitored, allowing you to verify the date & time at which each Supplier has viewed each file.

Path	Description	Folder Size
Top Level (14)		1,207 KB
Filename	Downloadable	Last Modification Date
Document No. 01 - Invitation to offer covering letter.docx	Yes	14/11/2016
Document No. 02 - Terms of Offer.docx	Yes	14/11/2016
Document No. 03 - NHS Conditions of contract for the purchase of goods (Supplementary).docx	Yes	14/11/2016
Document No. 04 - NHS Supplementary conditions of contract for the purchase of pharmaceuticals.docx	Yes	14/11/2016
Document No. 05 - Contract technical specification.doc	Yes	14/11/2016
Document No. 06a(i) - Tender Product Listing and Usage.xls	Yes	14/11/2016
Document No. 06a(ii) - Selectt Offer Schedule CM_PHG_15_5490_00.xml	Yes	14/11/2016
Document No. 06b - Selectt offer schedule instructions.docx	Yes	14/11/2016
Document No. 07 - Form of offer.doc	Yes	14/11/2016
Document No. 08 - Specimen Framework Agreement (excluding mini competitions).docx	Yes	14/11/2016
Document No. 09a - Quality control technical sheet.doc	Yes	14/11/2016
Document No. 09b - Guidance for performing a risk assessment of licensed medicines for the NHS.doc	Yes	14/11/2016
Document No. 10 - Participating Authorities.xls	Yes	14/11/2016
Document No. 11 - Commercially sensitive information schedule.xls	Yes	14/11/2016

### Attachments Visible Only to Buyers

Path	Description	Folder Size
Top Level (0)		
The Directory is empty		

### Suppliers

Suppliers	City	Contact Name	Phone	Invited By	Date Invited	Date Details Accessed
AbbVie Ltd	Maidenhead	Stenning Val	01628644152	Self Invited	14/11/2016 11:38	14/11/2016 11:38 Declined to Respond
ACTAVIS UK Ltd	BARNSTAPLE	HAVERS STEPHEN	01271 385398	Self Invited	14/11/2016 12:16	14/11/2016 12:16 Not Replied
Allergan Ltd	Marlow	O'Donnell Lyndsey	07768 883385	Self Invited	14/11/2016 10:55	14/11/2016 10:55 Not Replied
AMO United Kingdom Ltd	Maidenhead	Feilding Diana	01628 644 528	Self Invited	14/11/2016 13:23	14/11/2016 13:23 Not Replied
Aspen Healthcare	Dubai	Saiyed Tarique	+97144364032	Self Invited	14/11/2016 11:31	14/11/2016 11:31 Not Replied
AstraZeneca UK Ltd	Luton	Bailey Andy	07469 409001	Self Invited	14/11/2016 11:23	14/11/2016 11:23 Declined to Respond
Aventis Pharma Ltd trading as Sanofi	Guildford	Hoban Jennyfer	01483 554429	Self Invited	14/11/2016 11:20	14/11/2016 11:19 Not Replied

B Braun Medical Ltd – MAIN ACCOUNT	Sheffield	Roberts Jennifer	0114 2259037	Self Invited	14/11/2016 11:16	14/11/2016 11:16 Not Replied
Bausch & Lomb UK Ltd (Pharmaceuticals)	Kingston-Upon-Thames	Smith Adrienne	01908 933982	Self Invited	14/11/2016 11:28	14/11/2016 11:28 Declined to Respond
Bio-Tech Solutions Ltd	DRIFFIELD	Moulds Ian	01377 232110	Self Invited	14/11/2016 11:50	14/11/2016 11:40 Not Replied
Bristol Laboratories Ltd	Berkhamsted	Pashine Sanjay	01442 200 922	Self Invited	14/11/2016 11:05	14/11/2016 11:05 Not Replied
Bristol-Myers Squibb Pharmaceuticals Limited	Uxbridge	Morris Nick	01895 523572	Self Invited	14/11/2016 10:42	14/11/2016 10:42 Not Replied
Consilient Health	Dublin	Roger Bell	01255830350	Self Invited	14/11/2016 11:07	14/11/2016 11:07 Not Replied
Correvio GmbH	Bielefeld	Carpani Chiara	+41 22 907 79 70	Self Invited	14/11/2016 13:39	14/11/2016 13:38 Not Replied
Creo Pharma Ltd	Felsted	Hart Luke	01371 822022	Self Invited	14/11/2016 11:23	14/11/2016 11:23 Not Replied
DBAshbourne	Woking	Brewster Robert	01483662807	Self Invited	14/11/2016 12:45	14/11/2016 12:45 Declined to Respond
Dr Reddy's Laboratories Ltd	Beverley	Wilson Debbie	07795167937	Self Invited	14/11/2016 11:02	14/11/2016 11:02 Not Replied
DRUGSRUS LIMITED	HARROW	SHAH ANUJ	02084233800	Self Invited	14/11/2016 13:08	14/11/2016 13:08 Not Replied
Ferndale Pharmaceuticals Ltd	Wetherby	Dick Jenna	01937541122	Self Invited	14/11/2016 10:57	14/11/2016 10:57 Declined to Respond
FINOX BIOTECH UK AND IRELAND LTD	Leeds	Foxon Graham	07415946778	Self Invited	14/11/2016 11:33	14/11/2016 11:33 Not Replied
Focus Pharmaceuticals Ltd	London	Wiseman Sue	07793 588889	Self Invited	14/11/2016 10:48	14/11/2016 10:48 Not Replied
GlaxoSmithKline UK Ltd	Uxbridge	Shah Ali	+447747020346	Self Invited	14/11/2016 11:52	14/11/2016 11:51 Not Replied
HBS HEALTHCARE LTD	PRESTON	PATEL RIDWAN	01772256754	Self Invited	14/11/2016 11:01	14/11/2016 11:01 Not Replied
Kent Pharmaceuticals LTD	Ashford	Jason Webb	01233 506593	Self Invited	14/11/2016 12:14	14/11/2016 12:13 Not Replied
Meda Pharmaceuticals	Bishop's Stortford	Nicklin Jonathan	07917530401	Self Invited	14/11/2016 12:08	14/11/2016 12:08 Not Replied
Mercury Pharmaceuticals Limited	London	Devaney Jeremy	+44 (0) 208 588 9062	Self Invited	14/11/2016 10:53	14/11/2016 10:53 Not Replied
MSD	Hoddesdon	Webster Michelle	01992 455245	Self Invited	14/11/2016 10:46	14/11/2016 10:46 Not Replied
Mylan	Hatfield	Durbidge Jamie	07887567132	Self Invited	14/11/2016 11:13	14/11/2016 11:13 Not Replied
Napp Pharmaceuticals Ltd	Cambridge	Evans Simon	01223 424444	Self Invited	14/11/2016 11:03	14/11/2016 11:03 Not Replied
Neon Healthcare Ltd	Ware	Knightley Steve	01920444345	Self Invited	14/11/2016 11:05	14/11/2016 11:05 Not Replied
Rivopharm UK Ltd	London	Alexander Richard	0203 102 9660	Self Invited	14/11/2016 12:14	14/11/2016 12:14 Not Replied
Roche Products Ltd	Welwyn Garden City	Andrews Danielle	01707 366171	Self Invited	14/11/2016 11:14	14/11/2016 11:14 Not Replied
Sandoz Ltd	Frimley, Camberley	Crockford Sarah	+44 1276 698 020	Self Invited	14/11/2016 10:56	14/11/2016 10:56 Not Replied
Wockhardt UK Limited	Wrexham	Jones Sharon	01978 669243	Self Invited	14/11/2016 13:19	14/11/2016 13:19 Not Replied

### Qualification Questionnaire

<b>Allow general attachments in Supplier responses?</b>
Allowed

### Qualification Questionnaire: 1.1 Qualification Questionnaire: 1.1 – Notes for completion

	Question	Description
1.1.1	Note	The standard Selection Questionnaire is a self-declaration, made by you (the potential supplier), that you do not meet any of the grounds for exclusion, (see Note 3 below). If there are grounds for exclusion, there is an opportunity to explain the background and any measures you have taken to rectify the situation (we call this self-cleaning). The standard Selection questionnaire is a self-declaration, made by you (the potential supplier), that you do not meet any of the grounds for exclusion . If there are grounds for exclusion, there is an opportunity to explain the background and any measures you have taken to rectify the situation (we call this self-cleaning).
1.1.2	Part 1 & 2	A completed declaration of Part 1 and Part 2 provides a formal statement that the organisation making the declaration has not breached any of the exclusions grounds. Consequently we require all the organisations that you will rely on to meet the selection criteria to provide a completed Part 1 and Part 2. For example these could be parent companies, affiliates, associates, or essential sub-contractors, if they are relied upon to meet the selection criteria. This means that where you are joining in a group of organisations, including joint ventures and partnerships, each organisation in that group must complete one of these self-declarations. Sub-contractors that you rely on to meet the selection criteria must also complete a self-declaration (although sub-contractors that are not relied upon do not need to complete the self-declaration).  When completed, this form is to be sent back to the contact point given in the procurement documents along with the selection information requested in the procurement documentation.

1.1.3	Part 3	<p>The procurement document will provide instructions on the selection questions you need to respond to and how to submit those responses. If you are bidding on behalf of a group (consortium) or you intend to use sub-contractors, you should complete all of the selection questions on behalf of the consortium and/or any sub-contractors.</p> <p>If the relevant documentary evidence referred to in the Selection Questionnaire is not provided upon request and without delay we reserve the right to amend the contract award decision and award to the next compliant bidder.</p> <p>Consequences of misrepresentation: If you seriously misrepresent any factual information in filling in the Selection Questionnaire, and so induce an authority to enter into a contract, there may be significant consequences. You may be excluded from the procurement procedure, and from bidding for other contracts for three years. If a contract has been entered into you may be sued for damages and the contract may be rescinded. If fraud, or fraudulent intent, can be proved, you or your responsible officers may be prosecuted and convicted of the offence of fraud by false representation, and you must be excluded from further procurements for five years.</p>
1.1.4	Note	The "authority" means the contracting authority, or anyone acting on behalf of the contracting authority, that is seeking to invite suitable candidates to participate in this procurement process.
1.1.5	Note	"You" / "Your" refers to the potential supplier completing this standard Selection questionnaire i.e. the legal entity responsible for the information provided. The term "potential supplier" is intended to cover any economic operator as defined by the Public Contracts Regulations 2015 (referred to as the "regulations") and could be a registered company; the lead contact for a group of economic operators; charitable organisation; Voluntary Community and Social Enterprise (VCSE); Special Purpose Vehicle; or other form of entity.
1.1.6	Note	Please ensure that all questions are completed in full, and in the format requested. If the question does not apply to you, please state 'N/A'. Should you need to provide additional information in response to the questions, please submit a clearly identified annex.
1.1.7	Note	The authority recognises that arrangements set out in section 1.2 of the standard Selection Questionnaire, in relation to a group of economic operators (for example, a consortium) and/or use of sub-contractors, may be subject to change and will, therefore, not be finalised until a later date. The lead contact should notify the authority immediately of any change in the proposed arrangements and ensure a completed Part 1 and Part 2 is submitted for any new organisation relied on to meet the selection criteria. The authority will make a revised assessment of the submission based on the updated information.
1.1.8	Note	For Part 1 and Part 2 every organisation that is being relied on to meet the selection must complete and submit the self-declaration.
1.1.9	Note	At the contracting authority's discretion, all sub-contractors may be required to complete Part 1 and Part 2, see PCR 2015 regulations 71 (8)-(9).
1.1.10	Note	For answers to Part 3 – If you are bidding on behalf of a group, for example, a consortium, or you intend to use sub-contractors, you should complete all of the questions on behalf of the consortium and/ or any subcontractors, providing one composite response and declaration.
1.1.11	Note	The authority confirms that it will keep confidential and will not disclose to any third parties any information obtained from a named customer contact, other than to the Cabinet Office and/or contracting authorities defined by the regulations, or pursuant to an order of the court or demand made by any competent authority or body where the authority is under a legal or regulatory obligation to make such a disclosure.
1.1.12	Note 3:	For the list of exclusion please see <a href="https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/551130/List_of_Mandatory_and_Discretionary_Exclusions.pdf">https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/551130/List_of_Mandatory_and_Discretionary_Exclusions.pdf</a> .

### Qualification Questionnaire: 1.2 Qualification Questionnaire: 1.2 Part 1 – Potential Supplier Information

	Question	Description	
1.2.1	Note	Please answer the following questions in full. Note that every organisation that is being relied on to meet the selection must complete and submit the Part 1 and Part 2 self-declaration.	
	Question	Description	Question Type
1.2.2	SQ-1.1(a)	* Full name of the potential supplier submitting the information	Text
1.2.3	SQ-1.1(b) – (i)	Registered office address (if applicable)	Text
1.2.4	SQ-1.1(b) – (ii)	Registered website address (if applicable)	Text
1.2.5	SQ-1.1(c)	* Trading status	Options List
1.2.6	SQ-1.1(c)	If 'other', please specify your trading status	Text
1.2.7	SQ-1.1(d)	* Date of registration in country of origin	Date
1.2.8	SQ-1.1(e)	Company registration number (if applicable)	Text
1.2.9	SQ-1.1(f)	Charity registration number (if applicable)	Text
1.2.10	SQ-1.1(g)	Head office DUNS number (if applicable)	Text
1.2.11	SQ-1.1(h)	* Registered VAT number	Text
1.2.12	SQ-1.1(i) – (i)	* If applicable, is your organisation registered with the appropriate professional or trade register(s) in the member state where it is established?	Text
1.2.13	SQ-1.1(i) – (ii)	If you responded yes to 1.1(i) – (i), please provide the relevant details, including the registration number(s).	Text
1.2.14	SQ-1.1(j) – (i)	* Is it a legal requirement in the state where you are established for you to possess a particular authorisation, or be a member of a particular organisation in order to provide the services specified in this procurement?	Text
1.2.15	SQ-1.1(j)	If you responded yes to 1.1(j) – (i), please provide additional details of what is required and confirmation that you have complied with this.	Text
1.2.16	SQ-1.1(k)	* Trading name(s) that will be used if successful in this procurement	Text
1.2.17	SQ-1.1(l)	* Relevant classifications (state whether you fall within one of these, and if so which one)	Text
1.2.18	SQ-1.1(m)	* Are you a Small, Medium or Micro Enterprise (SME)?	Multi Choice Options List
	Question	Description	
1.2.19	Note	EU definition of SME: <a href="http://ec.europa.eu/enterprise/policies/sme/facts-figuresanalysis/sme-definition/">http://ec.europa.eu/enterprise/policies/sme/facts-figuresanalysis/sme-definition/</a>	
	Question	Description	Question Type

1.2.20	SQ-1.1(n)	<ul style="list-style-type: none"> <li>* Details of Persons of Significant Control (PSC), where appropriate (see Note 6 below):</li> <li>- Name;</li> <li>- Date of birth;</li> <li>- Nationality;</li> <li>- Country, state or part of the UK where the PSC usually lives;</li> <li>- Service address;</li> <li>- The date he or she became a PSC in relation to the company (for existing companies the 6 April 2016 should be used);</li> <li>- Which conditions for being a PSC are met;</li> <li>- Over 25% up to (and including) 50%;</li> <li>- More than 50% and less than 75%;</li> <li>- 75% or more (see Note 7 below).</li> </ul> <p>(Please enter N/A if not applicable)</p>	Text
1.2.21	SQ-1.1(o)	<ul style="list-style-type: none"> <li>* Details of immediate parent company:</li> <li>- Full name of the immediate parent company</li> <li>- Registered office address (if applicable)</li> <li>- Registration number (if applicable)</li> <li>- Head office DUNS number (if applicable)</li> <li>- Head office VAT number (if applicable)</li> </ul> <p>(Please enter N/A if not applicable)</p>	Text
1.2.22	SQ-1.1(p)	<ul style="list-style-type: none"> <li>* Details of ultimate parent company:</li> <li>- Full name of the ultimate parent company</li> <li>- Registered office address (if applicable)</li> <li>- Registration number (if applicable)</li> <li>- Head office DUNS number (if applicable)</li> <li>- Head office VAT number (if applicable)</li> </ul> <p>(Please enter N/A if not applicable)</p>	Text
	<b>Question</b>	<b>Description</b>	
1.2.23	Note	Please note: A criminal record check for relevant convictions may be undertaken for the preferred suppliers and the persons of significant in control of them.	
1.2.24	Note 6:	UK companies, Societates European (SEs) and limited liability partnerships (LLPs) will be required to identify and record the people who own or control their company. Companies, SEs and LLPs will need to keep a PSC register, and must file the PSC information with the central public register at Companies House. See PSC guidance.	
1.2.25	Note 7:	Central Government contracting authorities should use this information to have the PSC information for the preferred supplier checked before award.	

#### Qualification Questionnaire: 1.3 Qualification Questionnaire: 1.3 Part 1 – Bidding model

	Question	Description	Question Type
1.3.1	Note	Please provide the following information about your approach to this procurement	
1.3.2	SQ-1.2(a) – (i)	* Are you bidding as the lead contact for a group of economic operators? If yes, please provide details listed in questions 1.2(a) (ii), (a) (iii) and to 1.2(b) (i), (b) (ii), 1.3, Section 2 and 3.	Yes/No Value
1.3.3	SQ-1.2(a) – (ii)	Name of group of economic operators (if applicable)	Text
1.3.4	SQ-1.2(a) – (iii)	Proposed legal structure if the group of economic operators intends to form a named single legal entity prior to signing a contract, if awarded. If you do not propose to form a single legal entity, please explain the legal structure.	Text
1.3.5	SQ-1.2(b) – (i)	Are you or, if applicable, the group of economic operators proposing to use sub-contractors?	Yes/No Value
1.3.6	SQ-1.2(b) – (ii)	If you responded yes to 1.2(b)–(i) please provide additional details for each subcontractor here. We may ask them to complete this form as well.	Attachment

#### Qualification Questionnaire: 1.4 Qualification Questionnaire: 1.4 Part 1 – Declaration

	Question	Description	Question Type
1.4.1	Declaration	<p>* I declare that to the best of my knowledge the answers submitted and information contained in this document are correct and accurate.</p> <p>I declare that, upon request and without delay I will provide the certificates or documentary evidence referred to in this document.</p> <p>I understand that the information will be used in the selection process to assess my organisation’s suitability to be invited to participate further in this procurement.</p> <p>I understand that the authority may reject this submission in its entirety if there is a failure to answer all the relevant questions fully, or if false/misleading information or content is provided in any section.</p> <p>I am aware of the consequences of serious misrepresentation.</p>	Yes/No Value

#### Qualification Questionnaire: 1.5 Qualification Questionnaire: 1.5 Part 1 – Contact details

	Question	Description	Question Type
1.5.1	SQ-1.3(a)	* Contact Name	Text
1.5.2	SQ-1.3(b)	* Name of Organisation	Text
1.5.3	SQ-1.3(c)	* Role of Organisation	Text
1.5.4	SQ-1.3(d) (i)	* Phone Number	Text
1.5.5	SQ-1.3(d) (ii)	* Mobile Number	Text
1.5.6	SQ-1.3(e)	* Email address	Text
1.5.7	SQ-1.3(f)	* Postal address	Text

### Qualification Questionnaire: 1.6 Qualification Questionnaire: 1.6 Part 2 – Grounds for mandatory exclusion

Question	Description	Question Type
1.6.1	Note	
1.6.2	Regulations 57(1) and (2)	
1.6.3	URL	
1.6.4	SQ-2.1(a).1	
1.6.5	SQ-2.1(a).2	
1.6.6	SQ-2.1(a).3	
1.6.7	SQ-2.1(a).4	
1.6.8	SQ-2.1(a).5	
1.6.9	SQ-2.1(a).6	
1.6.10	SQ-2.1(b)	
1.6.11	SQ-2.2	
1.6.12	SQ-2.3(a) Regulation 57(3)	
1.6.13	SQ-2.3(b)	
1.6.14	Note	

### Qualification Questionnaire: 1.7 Qualification Questionnaire: 1.7 Part 2 – Grounds for discretionary exclusion

Question	Description	Question Type
1.7.1	Regulation 57(8)	
1.7.2	URL	
1.7.3	SQ-3.1(a)	
1.7.4	SQ-3.1 (b)	
1.7.5	SQ-3.1 (c)	
1.7.6	SQ-3.1(d)	
1.7.7	SQ-3.1(e)	
1.7.8	SQ-3.1(f)	
1.7.9	SQ-3.1(g)	
1.7.10	SQ-3.1(h)	
1.7.11	SQ-3.1(i)	

1.7.12	SQ-3.1(j) - (i)	* The organisation is guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria.	Yes/No Value
1.7.13	SQ-3.1(j) - (ii)	* The organisation has withheld such information.	Yes/No Value
1.7.14	1.7.14 SQ-3.1(j) - (iii)	* The organisation is not able to submit supporting documents required under regulation 59 of the Public Contracts Regulations 2015.	Yes/No Value
1.7.15	SQ-3.1(j) - (iv)	* The organisation has influenced the decision-making process of the contracting authority to obtain confidential information that may confer upon the organisation undue advantages in the procurement procedure, or to negligently provided misleading information that may have a material influence on decisions concerning exclusion, selection or award.	Yes/No Value
1.7.16	SQ-3.2	If you have answered Yes to any of the above, explain what measures been taken to demonstrate the reliability of the organisation despite the existence of a relevant ground for exclusion? (Self Cleaning)	Text

**Qualification Questionnaire: 1.8 Qualification Questions: 1.8 Part 3 (see Note 8 below) – Economic and Financials**

Question	Description	Question Type
1.8.1	SQ-4.1 * Are you able to provide a copy of your audited accounts for the last two years, if requested?	Yes/No Value
1.8.2	SQ-4.1(a) If no, can you provide one of the following: (a) A statement of the turnover, Profit and Loss Account/Income Statement, Balance Sheet/Statement of Financial Position and Statement of Cash Flow for the most recent year of trading for this organisation. (b) A statement of the cash flow forecast for the current year and a bank letter outlining the current cash and credit position. (c) Alternative means of demonstrating financial status if any of the above are not available (e.g. forecast of turnover for the current year and a statement of funding provided by the owners and/or the bank, charity accruals accounts or an alternative means of demonstrating financial status).	Text
1.8.3	SQ-4.2 * Where we have specified a minimum level of economic and financial standing and/ or a minimum financial threshold within the evaluation criteria for this procurement, please self-certify by answering 'Yes' or 'No' that you meet the requirements set out.	Yes/No Value
Question	Description	
1.8.4	Note 8: See Action Note 8/16 Updated Standard Selection Questionnaire	

**Qualification Questionnaire: 1.9 Qualification Questions: 1.9 Part 3 – Group**

Question	Description	Question Type
1.9.1	Note If you have indicated in the Selection Questionnaire question 1.2 that you are part of a wider group, please provide further details below	
Question	Description	Question Type
1.9.2	SQ-5(a) Name of organisation	Text
1.9.3	SQ-5(b) Relationship to the Supplier completing these questions	Text
1.9.4	SQ-5.1 Are you able to provide parent company accounts if requested to at a later stage?	Yes/No Value
1.9.5	SQ-5.2 If yes, would the parent company be willing to provide a guarantee if necessary?	Yes/No Value
1.9.6	SQ-5.3 If no, would you be able to obtain a guarantee elsewhere (e.g. from a bank)?	Yes/No Value

**Qualification Questionnaire: 1.10 Qualification Questionnaire: 1.10 Part 3 – Technical and Professional Ability**

Question	Description	Question Type
1.10.1	SQ-6.1 Relevant experience and contract examples  Please provide details of up to three contracts, in any combination from either the public or private sector; voluntary, charity or social enterprise (VCSE) that are relevant to our requirement. VCSEs may include samples of grant-funded work. Contracts for supplies or services should have been performed during the past three years. Works contracts may be from the past five years.  The named contact provided should be able to provide written evidence to confirm the accuracy of the information provided below.  Consortia bids should provide relevant examples of where the consortium has delivered similar requirements. If this is not possible (e.g. the consortium is newly formed or a Special Purpose Vehicle is to be created for this contract) then three separate examples should be provided between the principal member(s) of the proposed consortium or Special Purpose Vehicle (three examples are not required from each member).  Where the Supplier is a Special Purpose Vehicle, or a managing agent not intending to be the main provider of the supplies or services, the information requested should be provided in respect of the main intended provider(s) or sub-contractor(s) who will deliver the contract.  If you cannot provide examples see question 6.3	Attachment
1.10.2	SQ-6.2 Where you intend to sub-contract a proportion of the contract, please demonstrate how you have previously maintained healthy supply chains with your sub-contractor(s)  Evidence should include, but is not limited to, details of your supply chain management tracking systems to ensure performance of the contract and including prompt payment	Attachment
1.10.3	SQ-6.3 If you cannot provide at least one example for questions 6.1, in no more than 2000 characters please provide an explanation for this e.g. your organisation is a new start-up or you have provided services in the past but not under a contract	Text

**Qualification Questionnaire: 1.11 Qualification Questionnaire: 1.11 Part 3 – Modern Slavery Act 2015**

	Question	Description	Question Type
1.11.1	SQ-7.1	* Are you a relevant commercial organisation as defined by section 54 ("Transparency in supply chains etc.") of the Modern Slavery Act 2015 ("the Act")?	Yes/No Value
1.11.2	SQ-7.2	If you have answered yes to question 7.1 are you compliant with the annual reporting requirements contained within Section 54 of the Act 2015?	Yes/No Value
1.11.3	SQ-7.2(a)	If you have answered yes to question 7.2, please provide the relevant URL	Text
1.11.4	SQ-7.2(b)	If you have answered no to question 7.2, please provide an explanation	Text

**Qualification Questionnaire: 1.12 Qualification Questionnaire: Additional Questions – 1.12 – Insurance**

	Question	Description	Question Type
1.12.1	Note	Suppliers who self-certify that they meet the requirements to these additional questions will be required to provide evidence of this if they are successful at contract award stage.	
1.12.2	SQ-8.1	<p>* Please self-certify whether you already have, or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated below:</p> <p>Employers Liability Insurance £5 million</p> <p>Public Liability Insurance = £5 million</p> <p>Professional Indemnity Insurance = £x</p> <p>Product Liability Insurance = £5 million</p> <p>* It is a legal requirement that all companies hold Employer's (Compulsory) Liability Insurance of £5 million as a minimum. Please note this requirement is not applicable to Sole Traders.</p>	Yes/No Value

**Qualification Questionnaire: 1.13 Qualification Questionnaire: 1.13: Appendices**

	Question	Description	Question Type
1.13.1	Appendices	If you need to submit any additional information to complete your response to the above questions, please include it here as part of a single, zipped attachment response. Please ensure each appendix is clearly marked to indicate the SQ question number	Attachment