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| For the attention of  Capita Property and Infrastructure Ltd  65 Gresham Street,  London,  England,  EC2V 7NQ  (via Bravo Solutions)  **CONFIDENTIAL** | Procurement Division  Highways England  Woodlands  Manton Lane  Bedford  MK41 7LW  <http://highwaysengland.co.uk/>  8 September 2021 |

**OFFICIAL COMMERCIAL**

**NOTIFICATION OF INTENT TO AWARD**

**Lower Thames Crossing - Detailed Design Services for Contestable Gas Assets (FTS REFERENCE 2021/S 000-013424)**

Dear

Thank you for taking part in the above procurement. The evaluation of all tenders has been completed, and in accordance with the Public Contracts Regulations 2015 (the “Regulations”), I am writing on behalf of Highways England to advise you of its intention to award the above-mentioned contract.

You have been ranked highest and we therefore propose, subject to the information in this letter, to award the Lower Thames Crossing - Detailed Design Services for Contestable Gas Assets contract to your company.

The purpose of this letter is to advise you that Highways England is minded to accept your tender dated 21 July 2021.

**Insurance**

Prior to entering into the contract you are required to provide evidence that the insurances required in the contract are in place. Please submit this evidence via Bravo.

**Contract Data**

Prior to entering into the contract please can you complete the Z9 - Change of Control and financial distress section of Contract Data Part Two and return this to us via Bravo.

**Contract Award**

The contract is enclosed in duplicate. Please note a contract will not be in place until Highways England have countersigned The Consultant’s Offer and Client’s Acceptance received with your tender. This will be signed and issued to you via Bravo once Highways England have reviewed and are content with your evidence that the insurances for this contract are in place.

**Publicity**

Until such time as we notify you, you must not publicise the contents of this letter or the award of this contract and all media enquiries should be directed to the relevant procurement officer via the Sourcing portal.

A binding contract will not come into force between us unless and until both parties have executed the form of agreement.

Appendix A of this letter contains a feedback report.

**You must treat this letter in confidence until Highways England makes any public announcement about the award of the contract**.

Yours sincerely,

Senior Procurement Advisor