**Request for Information - Response Document**

**Provision of standardised vet practise medicine sales**

**data for livestock farms**

**Ref: [CF/2019/70]**

**Note: Please ensure that you answer this questionnaire after having read and digested the Request for Information (RFI) and supporting documentation.**

**Please provide your name and contact details in the table below.**

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| --- | --- |
| **Organisation name** |  |
| **Name of respondent and contact details** |  |
| **Date** |  |

**RFI Response Document – Part 1**

**Proposed Service Model**

**Please comment on the clarity of the requirements and scope and any perceived duplication or repetition within the proposed specification.**

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| **Main comments:** |
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| [Add further rows as required] |

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| **Additional comments:** |
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| [Add additional rows as required] |

**RFI Response Document – Part 2**

**General**

**Please respond to each of the questions below in the response section of the table.**

| **Subject/Question** | | **Response** | |
| --- | --- | --- | --- |
| **1** | **Market Capability and Capacity**  AHDB wishes to understand the capacity and level of expertise within the market to deliver standardised vet practice medicine sales data for livestock farms across the UK. NB: This information is requested to allow AHDB to gauge the size and type of organisations interested in providing the required capability. This information will form part of a general themed feedback only. Information regarding individual organisations will not be published.  Please provide the following information: | | |
| 1a | Type of organisation e.g. Public limited Company, Limited Company, Charity, Social Enterprise, NHS organisation, other (please state); | Type of organisation | |
| 1b | When was the organisation established/period of operation |  | |
| 1c | Number of employees in the organisation; | Number of employees | |
| 1d | Do you currently provide a capability to capture and standardise vet practise medicine sales data for farms across the UK. This should include dairy, beef, sheep and pig farms. | **Yes/No** | |
| If yes, please state comprehensively the type and extent of capability, and the number of staff who provide this service | |
| 1e | Number of similar contracts you currently hold and in which geographical locations and populations served. |  | |
| **2** | **Contractual Model** | | |
| 2a | Please indicate if you would be interested in providing this capability as a single organisation or as a partnership/collaboration. | 1. Single Organisation 2. Partnership/collaboration (please list all partnership/collaborative members): | |
| **3** | **Service Model** | | |
| 3a | Do you think the capability is deliverable as described within the specification?  If no, what elements of the specification do you consider undeliverable? | **Yes/No**  Please give details: | |
| 3b | Please advise if you would find it more or less attractive if another requirement was combined with the proposed specification as part of this contract.  Please specify the other requirement and share your reasons so that we may better understand. | **More attractive/less attractive**  Please give details: | |
| **4** | **Contract Length** | | |
| 4a | Please indicate your preferred contract length.  Please share your reasoning so that we may better understand. | i. 2-year contract term  ii. 2-year contract term with an option to extend for a further 1 year  iii. 2-year contract term with an option to extend for a further 2 years  iv. Other contract term – (what contract term would make this a viable contract for your organisation?)  Please give your reasoning: | |
| **5** | **Finance** | | |
| 5a | Indicative Activity - please see Appendix 1.  Please note that you are requested to provide indicative figures based on the activity. The figures you quote do not constitute an offer and are in no way binding.  (*NOTE -* *If TUPE applies, include the following wording*) TUPE will apply to this contract, however, as we do not have any TUPE information to share at this time, please submit your figures EXCLUSIVE of TUPE considerations | 1. 2-year contract term: Cost = £ 2. 2-year contract term with an option to extend for a further 1 year: Cost = £ 3. 2-year contract term with an option to extend for a further 2 years: Cost = £ 4. Other contract term – (what contract term would make this a viable contract for your organisation?): Cost = £ | |
| 5b | Do you envisage any one-off set-up costs related to delivering the requirement? |  | |
| 5c | What financial risks, if any, are attached to the options you have considered?  How would you mitigate against them? | **Risk** | **Mitigation** |
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| **6** | **Mobilisation** | | |
| 6a | How many weeks do you think will be required to mobilise staff/resources for the commencement of the service? |  | |
| 6b | Please summarise the key risks to the mobilisation of the service and the main challenges you would face as a Potential Provider. |  | |
| 6c | Please describe the areas and reasons where you would require support from AHDB in mobilising the service? |  | |
| **9** | **Whole Service Risk** | | |
| 9a | Please summarise the high level material risks associated with the proposed requirement, including brief details of potential impact and how you propose that you and/or AHDB could mitigate those risks. | **Risk** | **Mitigation** |
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**Appendix 1**

**Table 1: Estimated activity required to deliver the capability to standardise veterinary medicine sales data to UK farms – based on current services**

[At this time, the activity estimates are caveated as being potential underestimates as we establish the completeness of the activity data.]

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| **Service** | **Estimated annual activity** |
| Provide an application that will enable the import of standardised veterinary sales data to eMH |  |
| Set up relevant permission systems |  |
| Adapt the application to fit with the current eMH system in terms of functionality and design |  |
| Work with AHDB to promote eMH to vets and their farmer clients |  |
| Provide advice to AHDB about optimising the system and delivering added value |  |