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**NHS HILLINGDON ccg**

**Urgent care cENtre**

Organisations considering whether to respond to this information request should note the following:

* NHS Hillingdon Clinical Commissioning Group (the CCG) is currently revisiting its service specifications and financial model for the re-commissioning of an Urgent Care Centre co-located on Hillingdon Hospital NHS Foundation Trust site.
* The CCG is undertaking market engagement in order to seek the views and opinions of those organisations that may be interested in both shaping the CCG’s requirements and subsequently to potentially deliver the service.
* This Market Engagement Questionnaire (MEQ), and any subsequent information provided in response to it, is not a prerequisite to any potential future procurement exercise that may be undertaken by the CCG, but an invitation to interested providers to engage with the CCG to help inform its commissioning approach.
* This MEQ, the accompanying draft documentation and the responses received arising from it are in no way legally binding on any party.
* Responses to this MEQ may be used to shape the CCG’s commissioning intentions, it’s specified requirements and how contracts may be established and managed.
* The level of interest received from organisations will also assist to inform the CCG’s decision making regarding how a contract for the provision of a future Urgent Care Centre service in Hillingdon should be awarded, including whether a formal procurement process will be appropriate, and how such a process might be structured.

# Instructions for Responding

Please ensure that you have read the supporting information provided with this MEQ prior to responding including the Memorandum of Information (MOI), noting that information provided will remain subject to change (in both form and content). The MOI has been created to provide an initial context for the current commissioning intentions.

Please send your completed response to [tom\_baker@nhs.net](mailto:tom.baker@nhs.net)

By 10.00 am, Monday 10th July 2017.

# Market Engagement Questionnaire (MEQ)

**Your organisation details and point of contact**

Please confirm your organisation’s details:

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| --- | --- |
| **Company Name** |  |
| **Address** |  |
| **Town/City** |  |
| **Postcode** |  |
| **Country** |  |
| **Website** |  |

Primary Contact within your CCG for the purposes of NHS HILLINGDON CCG making subsequent contact:

|  |  |
| --- | --- |
| **Name** |  |
| **Position** |  |
| **Telephone Number** |  |
| **E-mail** |  |

1. Do you have current or previous experience of delivering Urgent Care Centre, or similar services? Please share the extent of this.

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| response: |
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1. Should the UCC Service at Hillingdon be competitively tendered, would your organisation have an interest to consider bidding?

As part of your response, please explain the level of your interest (high/medium/low?) and your reasons.

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| response: |
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1. The CCG’s current assumption is for the future contract for the UCC to be on the basis of a block contract payment approach.

Your views on this would be welcomed including alternative arrangements that you assess as working well on other contracts and the reasons for this.

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| response: |
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1. The current clinical model for UCC in Hillingdon is for a GP led service.

Given the rationale for the establishment of Urgent Care Centre and similar services, do you have views to share regarding this assumed clinical model?

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| response: |
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1. Do you have access to any service specification, or perhaps specific sections of a service specification, for Urgent Care Centre services which you think is particularly noteworthy and which NHS Hillingdon CCG might benefit from having sight of?

If so, please append a copy of the document or relevant extract along with this completed MEQ.

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| response: |
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1. The anticipated contract duration is an initial 3 years, with the potential for a further 2 years.

Do you have views on this? Please explain.

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| response: |
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1. The CCG assumes that following a procurement process and contract award, a new provider will be able to mobilise to prepare to commence providing the new service (from mandated, NHS owned premises – currently already used to deliver an UCC service) within 4 months (e.g. December 2017 through to end of March 2018).

Please confirm your confidence around this and explain your rationale either support this timeline, or explaining how a longer duration might be important.

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| response: |
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1. The CCG is keen to continue to engage with interested providers as the CCG develops its commissioning approach to establish an UCC. This might include sharing and reviewing of draft service specification, approach to outcomes measurements, financial matters, etc. Further engagement could include 121 contact by email, phone or in-person meetings and could potentially involve invitation to a workshop event.

Would your organisation be interested to maintain such an ongoing engagement with the CCG?

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| **Response: (please state ‘Yes’ or ‘No’)** |
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1. Recognising that organisations often need or prefer to develop a collaborative service solution in response to procurement opportunities, would you be happy for the CCG to share your contact details with other interested organisations – to facilitate networking?

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| **Response: (please state ‘Yes’ or ‘No’)** |
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Thank you in advance for considering these questions and any responses which you provide back to NHS Hillingdon CCG.