

Tender Specification - Equipment –Sullington Recreation Ground Outdoor Gym

Introduction

This tender is for the design and build of one fully equipped Outdoor Gym at Sullington Recreation Ground, rear of Parish Hall, Thakeham Road, Storrington, West Sussex, RH20 3PP.

Budget

The total budget is: £65,000

DESCRIPTION OF THE WORKS

1.1 General

A general description of the works is given below, the list below is not exhaustive, and the Contractor will be required to carry out all works necessary to complete the project.

This specification relates to the Design and installation of one fully equipped outdoor gym with associated signage, appropriate surfacing, access pathway, fence and access gate

The facility described above will be used for Community use. The facility is expected to be used for up to 12 hours per calendar day. The completed facility is to provide a durable facility requiring the minimum of maintenance.

All works are to be carried out in accordance with this specification, building regulations and the general requirements set out elsewhere.

No deviations are to be made from this specification or other appended documents, without the prior instruction of the contract administrator. All products and materials are to be used in accordance with manufacturers instructions.

The adjacent park, and path through the park will remain open and operational during the works.

All quantities within this specification are estimates only. The Contractor is to check all dimensions and is to notify the Employer of any discrepancies prior to any work commencing.

No materials, plant or waste are to be stored/placed outside the defined site areas without prior agreement from the client. The site areas will be agreed prior to works commencing.

Subject to Planning permission, works will only be permitted at the site between 08:00 to 17:30 Monday-Friday (excluding bank holidays). The client's express permission is required to work at other times.

1.2 Materials

Subject to more detailed information given elsewhere in this section the following basic standard requirements shall apply.

Materials and components shall be new, shall comply with European and British Standards where such exist or other equivalent standards, and shall be delivered to the site in the manufacturer's wrapping where provided.

Handling and storage shall be in accordance with manufacturer's instructions.

Prior to the contract being awarded the contractor shall supply reference samples of all materials, as requested by the employer, that they propose to use during the works.

The contractor shall furnish such information as to the quality, weight, strength or origin of materials as the Employer may require.

The contractor, on request, shall supply certificates and test sheets, signed by a test house, maker or supplier, giving the results of the tests applicable to the materials used. (This applies to all materials supplied by the contractor.)

1.3 Site Clearance & Weed Killing Operations

The contractor is to allow for any site clearance required to carry out the works and is to carry out any weed killing operations required.

The Contractor shall specify the type and manufacturer of the weed killer and the dosage rates intended to be use. The contractor shall confirm the stage during the works when the weed killer is to be applied.

All excavated material arising from the works shall be disposed off site by the Contractor at a registered facility; details to be supplied on requests.

1.4 Access Pathway: Construction of New Access pathway

To excavate a 1.5m x 5m pathway to a depth of 200mm from the existing path to the entrance of the new facility and lay new path with similar materials with all levels being retained with appropriate path edging.

1.5 Drawings and Manuals

The Contractor shall provide detailed construction and 'as built drawings' (comprising A3 plan layouts and A4 cross sections for all works) and manuals for the maintenance of the equipment.

The Contractor shall list the drawings he proposes to provide within his contractor's proposals.

Drawings and plans to be of an appropriate scale and suitable for Planning submission.

2.1 Project Specification.

The completed project will be a creative and innovative design that provides a full body workout involving all major muscle groups using flexion and extension movements and including warm up and cool down exercises. The equipment should be accessible to a wide age group from teenagers through to older adults of all abilities with clear instructions on use of each apparatus.

2.2 Signage.

Signage will need to be clearly visible and must provide easy to understand instructions as to the use of each piece of equipment. Medical and safety advice/information must be included.

2.3 Safety Surfacing.

The project must include the supply and installation of appropriate safety surfacing.

2.4 Safety Standards

All equipment will be required to meet British and European safety standards and certification must be provided.

All works must comply with appropriate safety standards. The successful supplier must provide evidence of Public Liability insurance of no less than £5 million, Employers Liability Insurance of no less than £5 million and Professional Indemnity Insurance of no less than £5 million to the council within the tender response.

The supplier is assumed to have visited the site to assess the nature of the project, access, topography etc and carried out relevant service checks.

The chosen supplier must provide a comprehensive Construction Management / Phase Plan, Method Statement and Risk Assessment including details of work hours, storage of materials and equipment, access, location of skips.

During installation, the supplier should provide a secure work compound for the build ensuring that the public cannot gain access to the work site. Suitable fencing and safety notices must be displayed around the site. The supplier must take all reasonable action to ensure that newly installed apparatus is not left in a usable state until practical completion is confirmed. Any machinery left on site overnight must be immobilised and the supplier will be responsible for any damage caused to equipment / materials left on site by the supplier.

Any damage caused to existing paths, grassed areas, car parks, fences, drains, sewers, service mains, landscaping etc. must be made good by the supplier.

3.1 Pricing

All pricing should be exclusive of VAT and valid for 12 months, from the due date of the response. Prices will be fixed and firm for the duration of the contract. Bidders should include a detailed breakdown of costs as part of their tender submission along with provisional sums and contingency pricing.

4.1 Post Installation

Following completion of the project, the supplier will need to provide documented evidence that the relevant inspection has confirmed the equipment has passed the appropriate safety checks and is fit for the purpose described in 2.1.

5.1 Tender Evaluation

The evaluation of tenders submitted will be in accordance with the following criteria. Any bidders failing the health and safety criteria will automatically be excluded from further evaluation. An aggregate of 3 or more fails will automatically result in exclusion from further evaluation.

Evidence of an excellent Health and Safety Record (no enforcement action under current legislation)	Pass / Fail
Proven experience in the supply and installation of outdoor gym	Pass / Fail

equipment.	
Proven experience in the supply and installation of safety surfacing.	Pass / Fail
Financial capability to deliver project as described	Pass / Fail
Evidence of appropriate insurance as described in 2.4	Pass / Fail
Completion of tender breakdown as per template provided	Pass / Fail
Details of how you might offer social, economic and environmental benefits to the local community	Pass / Fail

5.2 Tender Scoring

Scoring will be assessed in accordance with the following criteria.

Financial Evaluation Factor	35%	
Addressing the requirement of the specification	20%	
Social Value	10%	
Quality of materials	20%	
Warranties	10%	
Capability to deliver	5%	

Scoring methodology

Score	Rating	Criteria for Assessing Score
1	Unacceptable	Does not meet any of the requirements
2	Weak	Falls short of the requirements
3	Acceptable	Appears to meet the requirements but not fully evidenced
4	Good	Meets requirements and is supported by clear evidence
5	Excellent	Exceeds requirements supported by clear evidence and will bring added value / benefit.

Storrington & Sullington Parish Council is not bound to accept any tender and does not commit to accepting the lowest price tender. The amount of the successful tender and the name of the chosen supplier may be published on the Contracts Finder portal. If in Special circumstances, a successful bidder does not wish his details to be released, his reasons and objections should be provided at the time of tendering.

Tender Breakdown

(Note all prices to exclude VAT)

- Preliminaries £ _____
- Materials and construction of path £ _____
- Fencing £ _____
- Equipment (please list apparatus separately)

£ _____

- Safety Surfacing £ _____
- Installation costs £ _____
- Post installation £ _____
- Other (please specify) £ _____

SUB TOTAL £ _____

- Contingency sum £ _____
- Provisional Sums if necessary £ _____

TOTAL (EXCL VAT) £ _____