**Contracting Authority Contact Details:**

|  |  |
| --- | --- |
| Organisation | Central London Community Healthcare Trust |
| Name:  | Ally Waspe  |
| Job Title | Procurement Project Manager  |

1. **Expression of Interest Scope**

The Authority requires information on your capability and capacity to provide the services detailed below.

* 1. Please respond if you are interested in participating in the ITT and fit requirements in clause 8.
1. **Background**

**We support our patients at every stage of their lives,** providing health visiting for new-born babies through to community nursing, stroke rehabilitation and palliative care for people towards the end of their lives.

Every day, our professionals provide high-quality healthcare in people's homes and local clinics, helping them to:

* Stay well.
* Manage their own health with the right support.
* Avoid unnecessary trips to, or long stays in, hospital.

**Our vision:** deliver great care closer to home.

**Our mission**: working together to give children a better start and adults greater independence.

We provide community health services to more than four million people across eleven London boroughs and Hertfordshire.

1. **Project Brief**

Central London Community Healthcare Trust has undertaken a strategic review of their Estates & Facilities Management professional services provider.

The outcome of this review indicates that the Hard FM Services (PPM & Reactive), Soft FM Services (PPM & Reactive), Helpdesk Provision, Capital Projects & Utilities Provision should be put to market for re procurement.

There are circa 90 sites providing more than 70 services to the community.

1. **Timescales / Timelines**

|  |  |
| --- | --- |
| Expression of Interest  | 15th March 2024 |
| Expression of Interest return |  12th April 2024 5pm  |
| Premarket Engagement / Selection Questionnaire  | April 2024  |
| ITT Release | July 2024 |
| ITT Return | August 2024 |
| ITT Review Period  | September 2024 – November 2024 |
| Tender Report  | December 2024  |
| Contract Award  | April 2025 |
| Contract Start  | 1st September 2025 |

 These timescales are indicative & the trust reserves the right to amend these dates.

1. **Sourcing Route**

The proposed route to market is Open Market Tender via Contracts Finders using Restricted Procedure

1. **Value**

An indicative value of £3.5 million per annum. The contract term is estimated to be 5 years this will be confirmed in the ITT. Indicative total contract value £17.5m

1. **Right to Cancel or Vary this Expressions of Interest**

The Authority reserves the right to:

 7.1 Cancel all or part of this EOI at any stage and at any time.

7.2 Amend, clarify, add to, or withdraw all or any part of the EOI at any time.

1. **EOI assessment**

This expression of interest ask the bidders to confirm that they meet all the requirements laid out in the sections below.

1. **Questions**

|  |  |  |
| --- | --- | --- |
| **Experience & Capability Requirements (mark with an X all applicable)** | **Yes** | **No** |
| * Delivering similar projects within the NHS Environment
 | [ ]  | [ ]  |
| * Confirmation of ability to meet the Timeline
 | [ ]  | [ ]  |
| Experience of delivering Soft FM Services in NHS, Community Health Care or DHSC facilities  | [ ]  | [ ]  |
| Experience of delivering Hard FM Services in NHS, Community Healthcare or DHSC facilities | [ ]  | [ ]  |
| Experience of delivering Capital Projects in NHS, Community Healthcare or DHSC facilities | [ ]  | [ ]  |
| Experience of delivering Utilities Services in NHS, Community Healthcare or DHSC facilities | [ ]  | [ ]  |
| Experience of delivering Helpdesk Services in NHS, Community Healthcare or DHSC facilities | [ ]  | [ ]  |
| * Ability to provide appropriate references for each service
 | [ ]  | [ ]  |

**Supplier Response**

Please submit back this document completed and signed by deadline 12th April 2024 5pm as a confirmation your company wish to participate in this procurement exercise.

<https://atamis-1928.my.site.com/s/Welcome>

**Completed by**

|  |  |
| --- | --- |
| **COMPANY NAME** |  |
| **NAME** |  |
| **JOB TITLE** |  |
| **EMAIL ADDRESS WHERE ITT WILL BE SENT**  |  |