

181 Cambridge Science Park – Fit Out Works  
Trinity College (CSP) Ltd  
Darren Lewins BSc (Hons) MRICS  
August 2019



# **SPECIFICATION OF WORKS**

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## 1.0 Introduction

- 1.1 The project comprises the installation of furniture, lab benching and equipment to the Bio-Incubator Building known as Unit 181 Cambridge Science Park, Milton Road, Cambridge, CB4 0GJ.
- 1.2 All works are to form one project on the basis of one contract.
- 1.3 The works are to commence at an agreed date yet to be determined. The Contractor is required to provide a realistic programme of works based upon the agreed works and submit the programme for certification of the contract administrator prior to appointment and signing of the formal contract.
- 1.4 The Client reserves the right to instruct only part of the specified works under this contract.
- 1.5 No allowance will be made for contractor's claims with respect to additional payment or loss of profit arising from the reduction of the works specified herein.
- 1.6 The Employer shall be: Trinity College (CSP) Ltd
- 1.7 The Contract Administrator shall be: Bidwells LLP, Bidwell House, Trumpington Road, Cambridge, CB2 9LD. Tel – 07976 154 508

## 2.0 Preliminary Information and General Conditions

### 2.1 A10 PROJECT PARTICULARS

#### 110 THE PROJECT

- Name: 181 Cambridge Science Park.
- Nature: Innovation / Bio-Incubator Refurbishment.
- Location: 181 Cambridge Science Park, Milton Road, Cambridge, CB4 0GJ.
- Length of contract: No longer than 6 weeks.

#### 120 EMPLOYER (CLIENT)

- Name: Trinity College CSP Ltd.
- Address: c/o Bidwells LLP, Trumpington Road, Cambridge, CB2 9LD.
- Contact: Via CA.
- Telephone: Via CA.
- E-mail: Via CA.

#### 130 PRINCIPAL CONTRACTOR (CDM)

- Name: To be the successful tenderer.
- Address: TBC.
- Contact: TBC.
- Telephone: TBC.
- E-mail: TBC.

#### 140 ARCHITECT/ CONTRACT ADMINISTRATOR

- Name: Bidwells LLP.
- Address: Bidwell House, Trumpington Road, Cambridge, CB2 9LD.
- Contact: Darren Lewins.
- Telephone: 01223 559482 or 07976 154508.
- E-mail: [darren.lewins@bidwells.co.uk](mailto:darren.lewins@bidwells.co.uk).

#### 150 PRINCIPAL DESIGNER

- Name: Bidwells LLP.
- Address: Bidwell House, Trumpington Road, Cambridge, CB2 9LD.
- Contact: Darren Lewins.
- Telephone: 01223 559482 or 07976 154508.
- E-mail: [darren.lewins@bidwells.co.uk](mailto:darren.lewins@bidwells.co.uk).

## 2.2 A11 TENDER AND CONTRACT DOCUMENTS

### 110 TENDER DRAWINGS

- The tender drawings are: The Bidwells drawings as set out on the project drawing register and included within this document.

### 120 CONTRACT DRAWINGS

- The Contract Drawings: The same as the tender drawings.

### 160 PRECONSTRUCTION INFORMATION

- Format: The Preconstruction information is described in these preliminaries in Section A34. It refers to information given elsewhere in the preliminaries and other tender documents.

## 2.3 A12 THE SITE/ EXISTING BUILDINGS

### 110 THE SITE

- Description: The site is the existing two-storey detached office building along with adjoining land and carparks forming 181 Cambridge Science Park, Milton Road, Cambridge, CB4 0GJ.

### 120 EXISTING BUILDINGS ON/ ADJACENT TO THE SITE

- Description: The Site is located on the Cambridge Science Park which comprises a range of other buildings providing office, laboratory and research and development use. The Contractor shall visit the site to obtain their own information with regards to the locations, proximity and usage of the existing buildings on and adjacent to the site.

### 140 EXISTING UTILITIES AND SERVICES

- The property is served by mains gas, electricity and water. The location and capacity of these services are not known.

### 160 SOILS AND GROUND WATER

- Information: Included in the tender documents.

### 180 HEALTH AND SAFETY FILE

- There is existing health and safety file available.

### 200 ACCESS TO THE SITE

- Description: The Site is accessed of the main Cambridge Science Park spline road.
- Limitations: The Contractor shall visit the site to obtain their own information with regards to limitations of access.

### 210 PARKING

- Restrictions on parking of the Contractor's and employees' vehicles: Carparking will be available but will be limited to the existing carpark to the rear of the building. The Contractor will not be permitted to park vehicles on the service roads, paths or verges to the site.

### 220 USE OF THE SITE

- General: Do not use the site for any purpose other than carrying out the Works.
- Limitations: No construction work, demolition or operation of plant and equipment shall be carried out other than between the following hours 08:00 to 18:00 Monday to Friday. No works shall be permitted on Saturdays, Sundays or Bank Holidays without prior approval from the Contract Administrator.

### 230 SURROUNDING LAND/ BUILDING USES

- General: Adjacent or nearby uses or activities are as follows:
  - Office
  - Laboratory

### 240 HEALTH AND SAFETY HAZARDS

- General: The nature and condition of the site/ building cannot be fully and certainly ascertained before it is opened up. However the following hazards are or may be present:
  - Asbestos
  - Lead Based Paints
  - Vehicular Traffic
  - General Construction Hazards

- Information: The accuracy and sufficiency of this information is not guaranteed by the Employer or the Employer's representative. Ascertain if any additional information is required to ensure the safety of all persons and the Works.
- Site staff: Draw to the attention of all personnel working on the site the nature of any possible contamination and the need to take appropriate precautionary measures.

#### 250 SITE VISIT

- Assessment: Ascertain the nature of the site, access thereto and all local conditions and restrictions likely to affect the execution of the Works.
- Arrangements for visit: By appointment only via Darren Lewins on 01223 559482 or 07976 154508 or [darren.lewins@bidwells.co.uk](mailto:darren.lewins@bidwells.co.uk).

## 2.4 A13 DESCRIPTION OF THE WORK

### 110 PREPARATORY WORK BY OTHERS

- Works: Carried out under a separate contract and completed before the start of work on site for this Contract.
- Description: The CAT A refurbishment of the existing building to provide the desired layout, services and finishes.

### 120 THE WORKS

- Description: The fit-out of the existing building with furniture, equipment and fittings.

### 130 WORK BY OTHERS CONCURRENT WITH THE CONTRACT

- Description: None.

### 140 COMPLETION WORK BY OTHERS

- Description: None.

## 2.5 A20 JCT MINOR WORK BUILDING CONTRACT (MW)

### JCT MINOR WORKS BUILDING CONTRACT

- The Contract: JCT Minor Works Building Contract 2016 Edition.
- Requirement: Allow for the obligations, liabilities and services described.

### 2.5.1 THE RECITALS

#### First - THE WORKS AND THE CONTRACT ADMINISTRATOR

- The work comprises: The installation of furniture, equipment and fittings as set out in the Schedule of Works document.
- Architect/ Contract Administrator: See clause A10/140.

#### Second - CONTRACT DOCUMENTS

- Contract drawings: As listed in clause A11/120.  
Contract documents: The following have been prepared which show and describe the work to be done:  
- Works Schedules.

#### Third - PRICED DOCUMENTS

- Documents to be priced or provided by the Contractor: Works Schedules.

### 2.5.2 THE ARTICLES

#### 3 - ARCHITECT/ CONTRACT ADMINISTRATOR

- Architect/ Contract Administrator: See clause A10/140.

#### 4 and 5 - PRINCIPAL DESIGNER/ PRINCIPAL CONTRACTOR

- Principal Designer: See clause A10/150.
- Principal Contractor: See clause A10/130.

#### 4 and 5 - PRINCIPAL DESIGNER/ PRINCIPAL CONTRACTOR

- Articles 4 and 5 will be deleted

### 2.5.3 CONTRACT PARTICULARS

#### Fourth Recital and Schedule 2 - BASE DATE

- Base date: The date 10 days before the date for the submission of tenders.

#### Fourth Recital and clause 4.2 - CONSTRUCTION INDUSTRY SCHEME (CIS)

- Employer at the Base Date is not a 'contractor' for the purposes of the CIS.

#### Fifth Recital - CDM REGULATIONS

- The project is not notifiable.

#### Sixth Recital - FRAMEWORK AGREEMENT

- Framework agreement: Not applicable.

#### Seventh Recital and Schedule 3 - SUPPLEMENTAL PROVISIONS

- Collaborative working: Supplemental Provision 1 Applies.
- Health and safety: Supplemental Provision 2 Applies.
- Cost savings and value improvements: Supplemental Provision 3 Applies.
- Sustainable development and environmental considerations: Supplemental Provision 4 Applies.
- Performance indicators and monitoring: Supplemental Provision 5 Applies.

- Notification and negotiation of disputes: Supplemental Provision 6 Applies. Where Supplemental Provision 6 applies, the respective nominees of the parties are:
  - Employer's nominee: Bidwells LLP.
  - Contractor's nominee: To be completed by the Contractor.  
Or such replacement as each party may notify to the other from time to time.

#### Article 7 - ARBITRATION

- Article 7 and Schedule 1 Apply.

#### Clause 2.2 - COMMENCEMENT AND COMPLETION

- Works Commencement date: To be agreed.
- Date for completion: To be agreed.

#### Clause 2.8 - LIQUIDATED DAMAGES

- At the rate of £1,000.00 per week or pro-rata thereto.

#### Clause 2.10 - RECTIFICATION PERIOD

- Period: 12 months from the date of practical completion.

#### Clause 4.3 - INTERIM PAYMENTS

- Interim Valuation Dates:
  - The first Interim Valuation Date is: one month after the date for commencement.
  - Thereafter at intervals of: one calendar month.
- Payments due prior to practical completion:
  - Percentage of total value of the work etc.: 95 per cent.
- Payments becoming due on or after practical completion:
  - Percentage of the total amount to be paid: 97.5 per cent.

#### Clause 4.3 and 4.8 - FLUCTUATIONS PROVISION

- The following fluctuations provision applies: No fluctuations provisions apply.

#### Clause 4.8.1 - SUPPLY OF DOCUMENTATION FOR COMPUTATION OF AMOUNT TO BE FINALLY CERTIFIED

- Period: One month from the date of practical completion.

#### Clause 5.3 - CONTRACTOR'S PUBLIC LIABILITY INSURANCE - INJURY TO PERSONS OR PROPERTY

- The required level of cover for any one occurrence or series of occurrences arising out of one event:
  - Not less than: £5,000,000.00

#### Clauses 5.4A, 5.4B and 5.4C - INSURANCE OF THE WORKS, ETC. - ALTERNATIVE PROVISIONS

- Clause 5.4.C applies.
- Where clause 5.4.C applies:
  - Insurance arrangements – details of the policy or policies: Existing structures insurance by the Employer in own name together with Works insurance by the Contractor in joint names.

#### Clause 7.2 - ADJUDICATION

- The Adjudicator is: President or Vice President.
- Nominating body: Royal Institution of Chartered Surveyors.

Schedule 1 paragraph 2.1 - ARBITRATION

- Appointor of Arbitrator (and of any replacement): President or a Vice president of the: Royal Institution of Chartered Surveyors.

**2.5.4 THE CONDITIONS**

SECTION 1: DEFINITIONS AND INTERPRETATION

1.4 - RECKONING PERIODS OF DAYS

- Amendments: None.

1.8 - APPLICABLE LAW

- Amendments: None.

SECTION 2: CARRYING OUT THE WORKS

SECTION 3: CONTROL OF THE WORKS

SECTION 4: PAYMENT

SECTION 5: INJURY, DAMAGE AND INSURANCE

SECTION 6: TERMINATION

SECTION 7: SETTLEMENT OF DISPUTES

EXECUTION

- The Contract: Will be executed under hand.

CONTRACT GUARANTEE BOND

- Contract Guarantee Bond: Not required.

## **2.6 A30 TENDERING/ SUBLETTING/ SUPPLY**

### **2.6.1 MAIN CONTRACT TENDERING**

#### 110 SCOPE

- General: These conditions are supplementary to those stated in the Invitation to Tender and on the form of tender.

#### 145 TENDERING PROCEDURE

- General: In accordance with the principles of: JCT Tendering Practice Note 2017.
- Arithmetical errors: Alternative 2 is dominant.

#### 160 EXCLUSIONS

- Inability to tender: Immediately inform if any parts of the work as defined in the tender documents cannot be tendered.
- Relevant parts of the work: Define those parts, stating reasons for the inability to tender.

#### 165 THE INVITATION TO TENDER

- Form: Invitation to Tender Letter dated 12 August 2019.
- Location: Included within the tender documents.

#### 170 ACCEPTANCE OF TENDER

- Acceptance: No guarantee is offered that any tender will be recommended for acceptance or be accepted, or that reasons for non acceptance will be given.
- Costs: No liability is accepted for any cost incurred in the preparation of any tender.

#### 175 THE TENDER DOCUMENTS

- Comprise:
  - Specification of Works
  - Drawings BS18 'Proposed Fit Out Plan'.
  - Form of Tender.
- Format: Electronic

#### 180 TENDER QUERIES

- Queries or discrepancies in the tender documents:
  - Notification requirements: Give notice in writing to the issuing authority or the architect as soon as possible and not less than 10 working days before the date for the return of tenders.

#### 190 PERIOD OF VALIDITY

- Period: After submission or lodgement, keep tender open for consideration (unless previously withdrawn) for not less than 90 days.
- Date for possession/ commencement: See section A20.

### **2.6.2 PRICING/ SUBMISSION OF DOCUMENTS**

#### 210 PRELIMINARIES IN THE SPECIFICATION

- Measurement rules: Preliminaries/ General Conditions must not be relied on as having been prepared in accordance with SMM7.

#### 220 PRICING OF PRELIMINARIES

- Abbreviations: The following have been used:
  - F = Fixed charge item.
  - TR = Time related charge item.

#### 230 RETURN OF TENDER

- Return of Tender: In accordance with instructions given in the tender invitation.
  - Destination: In accordance with the instructions given in the tender invitation.
  - Inability to tender: Advise immediately if the work as defined in the tender documents cannot be tendered.
  - Relevant parts of the work: Define those parts, stating reasons for the inability to tender.

#### 250 PRICED DOCUMENTS

- Alterations: Do not alter or qualify the priced documents without written consent. Tenders containing unauthorised alterations or qualifications may be rejected.
- Measurements: Where not stated, ascertain from the drawings.
- Deemed included: Costs relating to items, which are not priced, will be deemed to have been included elsewhere in the tender.
- Submit: With tender return.

#### 300 QUANTITIES IN THE PRICED DOCUMENT

- Quantities: Where included in the priced document, these have been prepared in accordance with SMM7/ NRM2 only where and to the extent stated.
- Other items, descriptions and measurements not prepared in accordance with SMM7/ NRM2: Must be priced taking account of the information given elsewhere in the tender documents, including for all associated and ancillary work shown or clearly apparent as being necessary for the complete and proper execution of the work.

### 2.6.3 TENDER ASSESSMENT

#### 310 TENDER

- General: Tenders must include for all work shown or described in the tender documents as a whole or clearly apparent as being necessary for the complete and proper execution of the Works.

#### 310 ASSESSMENT

- Number of tenders to be assessed in detail: Three lowest price compliant tenders.
- Assessment criteria: Lowest Price.

#### 510 ALTERNATIVE METHOD TENDERS

- General: Not accepted.

#### 515 ALTERNATIVE TIME TENDERS

- General: In addition to and at the same time as tendering based upon the date or period specified in section A20, an alternative tender based upon a different date for completion or period may be submitted.
- Date for completion: If any such tender is accepted the date for completion inserted in the Contract will be the date stated in the alternative tender or determined from the period stated in the alternative tender.

530 SUBSTITUTE PRODUCTS

- Details: Not accepted.

## 3.0 Schedule of Works

| ITEM       | DESCRIPTION  | COST |
|------------|--|------|
| <b>1.0</b> | <b>GENERAL ITEMS</b>   |      |
|            | <b><u>Keeping the Works Clean</u></b>  |      |
| 1.1        | The Contractor is to clear away all rubbish arising from the works, excess material and plant throughout the contract term and on completion, leave the site clean and tidy internally and externally.   |      |
| 1.2        | The Contractor is responsible for covering all existing surfaces within the subject property and external to the subject property that do not form part of the works, but could be damaged or soiled by the works.   |      |
| 1.3        | The Contractor shall arrange for regular removal of rubbish or redundant materials from the site during the works. The Contractor shall not be permitted to store rubbish inside or outside the property.  |      |
|            | <b><u>Services and Welfare Facilities</u></b>  |      |
| 1.4        | The Contractor will be permitted free use of electric and water facilities for the duration of the works. The following provisions have been agreed: <ul style="list-style-type: none"> <li>&gt; Water is to be taken from anywhere at the site.</li> <li>&gt; Power is to be taken from anywhere at the site. Where power is to be used externally and be taken from inside the building, cables must be passed through an opening casement and removed when not in use and at the end of every day.</li> <li>&gt; The use of water and power is to be provided free of charge.</li> <li>&gt; Meter readings are to be taken prior to commencement and on completion of the works.</li> </ul> |      |
| 1.5        | The Contractor is permitted to use the existing welfare facilities and indoor rest area providing they ensure that the rooms are kept clean and tidy at all times. The Contractor is responsible providing all furniture, fixtures, materials, goods, etc. to ensure that the facilities compliant with Schedule 2 of the Construction (Design and Management) Regulations 2015.   |      |
|            | <b><u>Foreman</u></b>  |      |
| 1.6        | The Contractor is to ensure that a suitably qualified working foreman is employed on a full time basis on site to supervise and monitor throughout the course of the contract.   |      |
| 1.7        | The working foreman must be capable of making decisions about the work on behalf of the Contractor and able to accept written or verbal instructions from the Contract Administrator or their appointed representative.  |      |

| ITEM                         | DESCRIPTION   | COST |
|------------------------------|---|------|
| 1.8                          | <p><b><u>Health and Safety</u></b></p> <p>The contractor shall acquaint themselves and comply with all relevant Statutory Health and Safety legislation including the Health &amp; Safety at Work Acts, etc. and all revisions thereto and all applicable Health and Safety guidance notes, British Standards and product manufacturers recommendations and guidelines, etc. in relation to the storage and use of materials, plant, scaffolding, chemicals, etc. all as necessary to safely execute the specified works and implied works not expressly shown in these documents, but which are clearly necessary for the proper and reasonable completion of the works.</p> |      |
| 1.9                          | <p>The Employer will appoint the successful contractor to fulfil the role and duties of Principal Contractor under the Construction (Design and Management) Regulations 2015.</p>   |      |
| 1.10                         | <p>Prior to commencement on site, the Contractor shall provide a job specific Construction Phase Plan complete with site specific risk assessments and method statements for the works. Commencement on site is subject to approval of this Construction Phase Plan, risk assessment and method statement.</p>  |      |
| 1.11                         | <p><b><u>Completion and Handover</u></b></p> <p>The Contractor is to undertake a full and profession clean on completion of the works leaving all areas of work, both internal and external, in a clean and tidy condition.</p>   |      |
| 1.12                         | <p>Practical Completion will not be awarded until the Contract Administrator is in receipt of all guarantees, warranties, Building Regulations certificates, NICEIC certificates, Gas Safe certificates, manufacturer's instructions and product data related to the works.</p>   |      |
| <b>Sub-Total for Section</b> |   |      |
| <b>2.0</b>                   | <b>LABORATORY FURNITURE AND FITTINGS</b>  |      |
| 2.1                          | <p>Supply and install Laboratory Benching to the following specification in accordance with Drawing BS 18 'Proposed Fit Out Plan'.</p> <p>Benching:</p> <ul style="list-style-type: none"> <li>• Trespa 16mm TopLab Base worktop with 50mm upstands on mild steel EPC 50 x 30mm 'H' frames with matching span bars.</li> <li>– Colour: TBC</li> </ul>   |      |

| ITEM       | DESCRIPTION  | COST |
|------------|--|------|
| 2.2        | <p>Benching Services (Each Lab):</p> <ul style="list-style-type: none"> <li>• 1 Qty Cast Epoxy resin sink (450 x 365 x 200mm)</li> <li>• 2 Qty Single outlet pillar taps (BT Watersaver BT380WSA, Hot and Cold Water)</li> <li>• 1 Qty Vulcathene bottle traps and waste kits.</li> </ul> <p>Benching Storage (Each Lab):</p> <ul style="list-style-type: none"> <li>• 2 Qty 3 drawer units</li> <li>• 1 Qty Double sink unit <ul style="list-style-type: none"> <li>– Colour: TBC</li> </ul> </li> </ul> <p>Supply and install wash hand basins to the following specification in accordance with Drawing BS 18 'Proposed Fit Out Plan'.</p> <p>Washbasins:</p> <ul style="list-style-type: none"> <li>• Ideal Standard Alto 55cm washbasin, 1 taphole with overflow.</li> <li>• Bristain Timed Flow Touch Free Spout and Sensor (IRBS1-CP)</li> <li>• Bottle Trap and Waste Kit</li> </ul> |      |
| 2.3        | The Contractor is to allow to design, supply and install all new domestic hot and cold-water connections to the sinks and washbasins.  |      |
| 2.4        | Hot water is to be provided to the sinks by a suitably sized Ariston or equivalent, under sink mounted water heater. The Contractor is responsible for undertaken calculations to determine the required sizing.   |      |
| 2.5        | The Contractor is to allow for all plumbing and electrical works in connection with the installation to provide a working and compliant installation.  |      |
|            | <b>Sub-Total for Section</b>   |      |
| <b>3.0</b> | <b>SHARED SERVICES LABORATORY EQUIPMENT</b>  |      |
| 3.1        | <p>Supply, install, test and commission Astell Scientific Autoclave (Model Ref: MNS216E) complete with load sensed process timing, small compressor, pulsar free-seaming, drain cooling, additional shelf and runner.</p> <p style="text-align: center;"><b>Astell Scientific</b><br/>19 -21 Powerscroft Road, Sidcup, Kent, DA14 5DT<br/>Website: <a href="https://www.astell.com/">https://www.astell.com/</a><br/>Tel: 020 8309 2031</p>  |      |

| ITEM       | DESCRIPTION  | COST |
|------------|--|------|
| 3.2        | <p style="text-align: center;">Email: <a href="mailto:sales@astell.com">sales@astell.com</a></p> <p>Supply, install, test and commission Sartorius Arium Comfort II combined water purification system (Model Ref: H2O-AOV-1003) complete with UV, 100L bag-tank with pump, dispense gun and all necessary filters.</p> <p style="text-align: center;"><b>Sartorius UK Ltd</b></p> <p style="text-align: center;">Longmead Business CentreBlenheim Road, Epsom, Surrey, KT19 9QQ</p> <p style="text-align: center;">Website: <a href="https://www.sartorius.com/en">https://www.sartorius.com/en</a></p> <p style="text-align: center;">Tel: 01372 737100</p> <p style="text-align: center;">Email: <a href="mailto:ne.customersupport@sartorius.com">ne.customersupport@sartorius.com</a></p> |      |
| 3.3        | <p>Supply, install, test and commission Haier TwinCool ULT -80C 728L upright freezer upright (Model Ref: DE 86L728S)</p> <p style="text-align: center;"><b>Haier Appliances UK</b></p> <p style="text-align: center;">5th Floor, One Crown Square, Church Street East, Woking, Surrey, United Kingdom, GU21 6HR</p> <p style="text-align: center;">Website: <a href="https://www.haier.com/uk">https://www.haier.com/uk</a></p> <p style="text-align: center;">Tel: 0333 003 8122</p>  |      |
| 3.4        | <p>Supply, install, test, and commission Scotsman AF80 ice machine (Model Ref: with drain pump.</p> <p style="text-align: center;"><b>Scotsman Ice Systems</b></p> <p style="text-align: center;">Hubbard Systems, 106 Claydon Business Park, GT. Blakenham, Ipswich, Suffolk, IP6 0NL</p> <p style="text-align: center;">Website: <a href="http://www.scotsman-ice.co.uk">www.scotsman-ice.co.uk</a></p> <p style="text-align: center;">Tel: 01473 350000</p> <p style="text-align: center;">Email: <a href="mailto:sales@hubbardsystems.co.uk">sales@hubbardsystems.co.uk</a></p>  |      |
| 3.5        | <p>The Contractor is to allow for all plumbing and electrical works in connection with the installation to provide a working and compliant installation.</p>   |      |
|            | <b>Sub-Total for Section</b>   |      |
| <b>4.0</b> | <b>LABORATORY EQUIPMENT</b>  |      |
| 4.1        | <p>To all Lab rooms: Supply, install, test and commission Haier Class II Biosafety cabinet (Model Ref: HR1200-IIA2-D) with adjustable stand.</p> <p style="text-align: center;"><b>Haier Appliances UK</b></p> <p style="text-align: center;">5th Floor, One Crown Square, Church Street East, Woking, Surrey, United Kingdom, GU21 6HR</p> <p style="text-align: center;">Website: <a href="https://www.haier.com/uk">https://www.haier.com/uk</a></p> <p style="text-align: center;">Tel: 0333 003 8122</p>  |      |

| ITEM       | DESCRIPTION  | COST |
|------------|--|------|
| 4.2        | The Contractor is to allow for all plumbing and electrical works in connection with the installation to provide a working and compliant installation.  |      |
|            | <b>Sub-Total for Section</b>   |      |
| <b>5.0</b> | <b>FURNITURE AND FITTINGS</b>  |      |
| 5.1        | <p>To the Reception Area: Supply and install furniture to the following specification in accordance with Drawing BS 18 'Proposed Fit Out Plan'.</p> <p><u>Arm Chair:</u></p> <ul style="list-style-type: none"> <li>• 3 Qty Sixteen3 Gilbert Low Back Arm Chair (GIL-01B) <ul style="list-style-type: none"> <li>– Colour: TBC</li> </ul> </li> </ul> <p><u>Coffee Table:</u></p> <ul style="list-style-type: none"> <li>• 1 Qty Sixteen3 Gilbert 100 x 500mm Coffee Table (GIL-REC-CT) <ul style="list-style-type: none"> <li>– Colour: TBC</li> </ul> </li> </ul> <p style="text-align: center;"><b>sixteen3 Limited</b><br/>3a Chesford Grange, Woolston, Warrington, Cheshire, WA1 4RQ<br/>Website: <a href="https://www.sixteen3.co.uk">https://www.sixteen3.co.uk</a><br/>Tel: 01925 850500<br/>Email: <a href="mailto:info@sixteen3.co.uk">info@sixteen3.co.uk</a></p>  |      |
| 5.2        | <p>To the Tea Points: Supply and install furniture to the following specification in accordance with Drawing BS 18 'Proposed Fit Out Plan'.</p> <p><u>Table:</u></p> <ul style="list-style-type: none"> <li>• 2 Qty Ørn Furniture 1000mm diameter oak 730mm high dining table with round MFC top (17010M-(W)) <ul style="list-style-type: none"> <li>– Frame Colour: Oak</li> <li>– Top Colour: White.</li> </ul> </li> </ul> <p><u>Chairs:</u></p> <ul style="list-style-type: none"> <li>• 4 Qty Ørn Furniture Blaze dining chair (V1754/6) <ul style="list-style-type: none"> <li>– Frame Colour: Oak</li> <li>– Seat Colour TBC.</li> </ul> </li> </ul> <p style="text-align: center;"><b>ØRN International</b><br/>Eagle House, Beaumont Rd, Banbury, Oxfordshire, OX16 1RH<br/>Website: <a href="https://www.ornfurniture.com/">https://www.ornfurniture.com/</a><br/>Tel: 01295 221 353<br/>Email: <a href="mailto:sales@orn-int.co.uk">sales@orn-int.co.uk</a></p> |      |

| ITEM | DESCRIPTION  | COST |
|------|--|------|
| 5.3  | <p>To the Meeting Rooms: Supply and install furniture to the following specification in accordance with Drawing BS 18 'Proposed Fit Out Plan'.</p> <p><u>Meeting Room Tables:</u></p> <ul style="list-style-type: none"> <li>● 2 Qty Senator Ad-Lib meeting table with 'I' leg and in desk power and HDMI. 740mm high, 1000mm deep and 2200mm long. <ul style="list-style-type: none"> <li>– MFC Colour: TBC</li> <li>– Frame Colour: TBC</li> </ul> </li> </ul> <p><u>Meeting Room Chairs:</u></p> <ul style="list-style-type: none"> <li>● 12 Qty Senator Circo conference chair with static yoke with castors (CR1). <ul style="list-style-type: none"> <li>– Base Colour: TBC</li> <li>– Frame Colour: TBC</li> <li>– Seat Colour: TBC</li> </ul> </li> </ul> <p style="text-align: center;"><b>The Senator Group</b></p> <p style="text-align: center;">The Senator Group Showroom, 25 Charterhouse Square, London, EC1M 6AE</p> <p style="text-align: center;">Website: <a href="http://www.thesenatorgroup.com/uk/">http://www.thesenatorgroup.com/uk/</a></p> <p style="text-align: center;">Tel: +44 0207 388 7621</p> <p style="text-align: center;">Email: <a href="mailto:contact@senator.co.uk">contact@senator.co.uk</a></p> |      |
| 5.4  | <p>Supply, install and set up Samsung UE50RU7100KXXU 50" Smart 4K Ultra HD HDR LED TV to the meeting rooms in accordance with Drawing BS 18 'Proposed Fit Out Plan'. TV to be wall mounted using a low-profile flat tilting only wall mount bracket in accordance with manufacturer's instructions.</p>  |      |
| 5.5  | <p>To the Offices: Supply and install furniture to the following specification in accordance with Drawing BS 18 'Proposed Fit Out Plan'.</p> <p><u>Desks:</u></p> <ul style="list-style-type: none"> <li>● Torasen Freeway Single Desk (FBCS14-1) (1400mm wide, 800mm deep and 730mm high). <ul style="list-style-type: none"> <li>– Frame Colour: White</li> <li>– Table Colour: White</li> </ul> </li> </ul> <p><u>Pedestals:</u></p> <ul style="list-style-type: none"> <li>● Torasen Freeway Tall Mobile Pedestal (CONMP) <ul style="list-style-type: none"> <li>– Colour: White</li> <li>–</li> </ul> </li> </ul>   |      |

| ITEM | DESCRIPTION   | COST |
|------|---|------|
|      | <p><u>Chairs:</u></p> <ul style="list-style-type: none"> <li>• Senator Circo conference chair with static yoke with castors (CR1). <ul style="list-style-type: none"> <li>– Colour TBC</li> </ul> </li> </ul> <p style="text-align: center;"><b>The Senator Group</b></p> <p style="text-align: center;">The Senator Group Showroom, 25 Charterhouse Square, London, EC1M 6AE</p> <p style="text-align: center;">Website: <a href="http://www.thesenatorgroup.com/uk/">http://www.thesenatorgroup.com/uk/</a></p> <p style="text-align: center;">Tel: +44 0207 388 7621</p> <p style="text-align: center;">Email: <a href="mailto:contact@senator.co.uk">contact@senator.co.uk</a></p> <p><u>Tambours:</u></p> <ul style="list-style-type: none"> <li>• Silverline Steel Side Tambour 1320mm High (SCST9ESD) <ul style="list-style-type: none"> <li>– Colour: Traffic White.</li> <li>– Blind Colour: White.</li> </ul> </li> </ul> <p style="text-align: center;"><b>Silverline Office Equipment Ltd</b></p> <p style="text-align: center;">James Carter Road, Mildenhall Industrial Estate, Mildenhall, Suffolk, IP28 7DE</p> <p style="text-align: center;">Website: <a href="http://www.silverline-oe.com">http://www.silverline-oe.com</a></p> <p style="text-align: center;">Tel: +44 (0)1638 582700</p> <p style="text-align: center;">Email: <a href="mailto:enquiries@silverline-oe.com">enquiries@silverline-oe.com</a></p> |      |
|      | <b>Sub-Total for Section</b>  |      |
|      | <b>COLLECTION</b>   |      |
| 1.0  | General Items   |      |
| 2.0  | Laboratory Furniture and Fittings   |      |
| 3.0  | Shared Service Laboratory Equipment   |      |
| 4.0  | Laboratory Equipment  |      |
| 5.0  | Office Furniture and Fittings   |      |
|      | Sub-Total   |      |
|      | Contingency @ 10%   |      |
|      | <b>Total Taken Forward to Form of Tender</b>  |      |

# APPENDIX 1

# TENDER DRAWINGS

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# APPENDIX 2

## FORM OF TENDER

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BIDWELLS