

CONTRACT NOTICE

RM3822 Managed Learning Service Contract Notice

Services

SECTION I: CONTRACTING AUTHORITY

I.1 NAME, ADDRESS AND CONTACT POINT(S)

Official Name The Minister for the Cabinet Office acting through Crown Commercial Service		
Postal Address 9th Floor The Capital Old Hall Street		
Town Liverpool	Postal Code L3 9PP	Country United Kingdom
For the attention of _____		
Contact Point(s) _____		Telephone +44 3450103503
Email(s) expressionofinterest@crownccommercial.gov.uk eenablement@crownccommercial.gov.uk		Fax _____

Internet Address(es) (If applicable): General address of the Contracting Authority http://www.gov.uk/ccs Address of the Buyer profile https://gpsesourcing.cabinetoffice.gov.uk
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Further Information can be obtained at As in above mentioned contact point(s)

Specifications and additional documents can be obtained at (including documents for competitive dialogue and a dynamic purchasing system) As in above mentioned contact point(s)
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Tenders or requests must be sent to
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As in above mentioned contact point(s)

I.2 TYPE OF CONTRACTING AUTHORITY

Contracting Authority

Ministry or any other National or Federal Authority, including their regional or local subdivisions

Main Activity(s)

Other : Public Procurement

The Contracting Authority is purchasing on behalf of other Contracting Authorities

Yes

SECTION II: OBJECT OF CONTRACT

II.1 DESCRIPTION

II.1.1 Title attributed to the Contract by the Contracting Authority

Managed Learning Services

II.1.2 Type of Contract and Location of Works, Place of delivery of Performance

Services

27 - Other services [8 9]

Main site or Location of Services

UK

NUTS Code and Name

UK - UNITED KINGDOM

II.1.3 Notice involves

ESTABLISHMENT_FRAMEWORK_AGREEMENT

II.1.4 Information on Framework Agreement

Framework agreement with single operator

Duration of the framework agreement

4 Year(s)

Justification for a framework agreement, the duration of which exceeds four years

Estimated total value of purchases for the entire duration of the framework agreement

Between 200,000,000.00 GBP and 400,000,000.00 GBP

Frequency and value of contracts to be awarded (if known)

II.1.5 Short description of the Contract or Purchase(s)

Crown Commercial Service as the Contracting Authority is putting in place a Pan Government Framework Agreement, for the duration of 3 years plus 1, for the provision of managed learning services for use by UK public sector bodies identified at VI.3 (and any future successors to these organisations), which include Central Government Departments and their Arm's Length Bodies and Agencies, Non Departmental Public Bodies, NHS bodies and Local Authorities.

The above Public Sector Bodies have a need for appointment of a single prime contractor, or a consortium with a lead supplier acting as prime contractor, to work in effective partnership with participating organisations by providing access to a range of high quality learning and development services and solutions designed to meet the needs of the Civil Service and UK public sector bodies, on a managed service basis.

This procurement relates to the Administrative social, educational, healthcare and cultural services which are listed in Schedule 3 of the Public Contracts Regulations 2015 (PCR) 2015 as a specific service.

This procurement is being conducted under the Light Touch Regime ('LTR') and will be conducted in accordance with regulations 74 to 76 PCR 2015 in the style of the open procedure.

The procurement will be conducted in three (3) stages which will be run consecutively. Full details are available in the Invitation to Tender which can be accessed at <https://gpsourcing.cabinetoffice.gov.uk> using the instructions detailed in III.2.1.

Although this procurement is being run under the Light Touch Regime, the Authority has chosen to observe a Standstill Period. Following a Standstill Period of ten (10) calendar days and subject to there being no substantive challenge to the Intention to Award, a Framework Agreement will be formally awarded.

II.1.6 Common Procurement Vocabulary

Main Object

Main Vocabulary

Code	Description
80000000	Education and training services

Suppl. Vocabulary

Code	Description
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Additional Object(s)

Main Vocabulary

Code	Description
75100000	Administration services

Suppl. Vocabulary

Code	Description
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II.1.7 Contract covered by the Government Procurement Agreement (GPA)

Yes

II.1.8 Lot Details

Division into lots

II.1.9 Variants will be accepted

No

II.2 QUANTITY OR SCOPE OF THE CONTRACT

II.2.1 Total quantity or scope

Crown Commercial Service, as the Contracting Authority, intends to put in place a pan government framework agreement for the provision of managed learning services for use by Central Government and UK public sector bodies.

The aim is to appoint a single prime contractor, or a consortium with a lead supplier acting as prime contractor, to work in effective partnership with participating organisations by providing access to a range of high quality learning and development services and solutions designed to meet the needs of the Civil Service and UK public sector bodies, on a managed service basis.

The offer will provide a tailored managed learning service, which offers a tiered modular service that covers the complete learning lifecycle, provides flexibility and is scalable to meet Central Government and UK public sector body needs. The solution will range from enabling the full managed service of the entire learning and development function, just a single element of it (e.g. administration and support function), or a bespoke solution tailored to complement customers' in-house resources.

These services will include learning solutions for the following (this list is not exclusive and is subject to change):

- Free to access secure web based public learning portal, hosting a catalogue of courses in a broad range of subject areas, which are regularly refreshed, can be used either off the shelf or customised and either sourced in-house or via subcontracting arrangements. The services will include but shall not be limited to;
- Accredited professional qualifications
- Professional and off the shelf courses
- Open, closed and public courses
- Online courses (including elearning and interactive peer learning and facilitated online sessions)
- Access to learning resources e.g. webinars, online lectures, learning apps, Moocs, hacks
- Each of the above may include learning for apprentices
- The support services will include but may not be limited to:
 - Sourcing Services - source learning requirements that provides best value for money across all subject areas, and learning platforms, from traditional or leading-edge
 - Administration and Support Services – deliver customer focused, end-to-end, scalable administration and learner support solutions that are designed to ensure the highest quality user experience whilst streamlining processes and reducing costs.
 - Contract Management Services - act as the single point of contact for the ongoing relationship and performance management of third party learning and development suppliers, assigned by the supplier to the Contracting Authorities projects from initiation to close.
- Learning Consultancy - Expert guidance and advice for the development and design of any aspect of the Learning Development strategy (this could cover organization learning strategy and or course / programme strategy) including apprenticeships. This may include any aspect of the Learning and Development life cycle from needs analysis, planning and designing learning products, drafting specification of requirements, learning delivery, evaluating learning outcomes to measuring return on investment.
- Project Management – The management and delivery of programs and projects designed to enhance the effectiveness of the Contracting Authorities Learning and Development strategy.
- LMS Systems Development - The design, build and development of a new or the integration of an existing Learning Management Platform and the development and delivery of online learning content.
- A range of other products/services associated with the provision of learning and development within the public sector.
- The range of services will allow Contracting Authorities to benefit from a complete end-to-end, one stop shop service. Alternatively, Contracting Authorities may purchase one or more of the service categories offered to allow flexibility.

N.B. The core offer of the curriculum which is commonly required across central government is not within the scope of this requirement.

The Authority considers that the Transfer of Undertakings (Protection of Employment) Regulations 2006 (TUPE) may apply to this Contract on the basis that there is organised grouping of employees dedicated to providing these services under the current arrangements. It is the responsibility of Potential Providers to take their own advice and consider whether TUPE is likely to apply in the particular circumstances and to act accordingly.

Value Basis

II.2.2 Options

No

II.3 Duration of the Contract or Time-Limit for Completion

48 Month(s)

SECTION III: LEGAL, ECONOMIC, FINANCIAL & TECHNICAL INFORMATION

III.1 CONDITIONS RELATING TO THE CONTRACT

III.1.1 Deposits and Guarantees required (if applicable)

Participants will be advised if this is necessary during the procurement. Parent company and/or other guarantees of performance and financial liability may be required by Crown Commercial Service, proposed by participants, if considered appropriate.

III.1.2 Main Financing conditions and Payment arrangements and/or reference to the relevant provisions regulating them

III.1.3 Legal form to be taken by the group of economic operators to whom the contract is to be awarded (if applicable)

No special legal form is required but if a contract is awarded to a consortium, the Contracting Authority may require the consortium to form a legal entity before entering into the Framework Agreement.

III.1.4 Other particular conditions to which the performance of the contract is subject (if applicable)

No

III.2 CONDITIONS FOR PARTICIPATION

III.2.1 Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Candidates will be assessed in accordance with Section 5 of the 2015 Public Contract Regulations (implementing the Directive) on the basis of information provided in response to an Invitation to Tender ("ITT").

This procurement will be managed electronically via the Crown Commercial Service's e-Sourcing Suite. To participate in this procurement, participants must first be registered on the e-Sourcing Suite.

If you have not yet registered on the eSourcing Suite, this can be done online at <https://gpsourcing.cabinetoffice.gov.uk> by following the link 'Register for CCS eSourcing'. Please note that, to register, you must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering, who will be entering into a contract if invited to do so. Full instructions for registration and use of the system can be found at

<https://www.gov.uk/government/publications/esourcing-tool-guidance-for-suppliers>

Once you have registered on the eSourcing Suite, a registered user can express an interest for a specific procurement. This is done by emailing ExpressionOfInterest@crowncommercial.gov.uk

Your email must clearly state: the name and reference for the procurement you wish to register for; the name of the registered supplier; and the name and contact details for the registered individual sending the email. Crown Commercial Service will process the email and then enable the supplier to access the procurement online via the e-Sourcing Suite. The registered user will receive a notification email to alert them once this has been done.

As a user of the e-Sourcing Suite you will have access to the Emptoris messaging service which facilitates all messages sent to you and from you in relation to any specific RFX event. Please note it is your responsibility to access these messages on a regular basis to ensure you have sight of all relevant information.

For technical assistance on use of the e-Sourcing Suite please contact Crown Commercial Service Support Desk email: eEnablement@crownccommercial.gov.uk

Responses must be published by the date in IV.3.4.

III.2.2 Economic and Financial Capability

Information and formalities necessary for evaluating if requirements are met:

Candidates will be assessed in accordance with Section 5 of the 2015 Public Contract Regulations (implementing the Directive) on the basis of information provided in response to an Invitation to Tender (“ITT”).

The ITT can be accessed at: <https://gpsesourcing.cabinetoffice.gov.uk> using the instructions detailed in III.2.1

The Contracting Authority may take into account any of the following information:

- (a) appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance;
- (b) the presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established;
- (c) a statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last three financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available.

Minimum level(s) of Standards possibly required (if applicable):

III.2.3 Technical Capability

Information and formalities necessary for evaluating if requirements are met:

Candidates will be assessed in accordance with Section 5 of the 2015 Public Contract Regulations (implementing the Directive) on the basis of information provided in response to an Invitation to Tender (“ITT”).

The ITT can be accessed at: <https://gpsesourcing.cabinetoffice.gov.uk> using the instructions detailed in III.2.1

The Contracting Authority may have regard to any of the following means in its assessment:

- (a) a list of the works carried out over the past five years, accompanied by certificates of satisfactory execution for the most important works. These certificates shall indicate the value, date and site of the works and shall specify whether they were carried out according to the rules of the trade and properly completed. Where appropriate, the competent authority shall submit these certificates to the contracting authority direct;
- (b) a list of the principal deliveries effected or the main services provided in the past three years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery and services provided shall be given: - where the recipient was a contracting authority, in the form of certificates issued or countersigned by the competent authority, - where the recipient was a private purchaser, by the purchaser's certification or, failing this, simply by a declaration by the economic operator;

- (c) an indication of the technicians or technical bodies involved, whether or not belonging directly to the economic operator's undertaking, especially those responsible for quality control and, in the case of public works contracts, those upon whom the contractor can call in order to carry out the work;
- (d) a description of the technical facilities and measures used by the supplier or service provider for ensuring quality and the undertaking's study and research facilities;
- (e) where the products or services to be supplied are complex or, exceptionally, are required for a special purpose, a check carried out by the contracting authorities or on their behalf by a competent official body of the country in which the supplier or service provider is established, subject to that body's agreement, on the production capacities of the supplier or the technical capacity of the service provider and, if necessary, on the means of study and research which are available to it and the quality control measures it will operate;
- (f) the educational and professional qualifications of the service provider or contractor and/or those of the undertaking's managerial staff and, in particular, those of the person or persons responsible for providing the services or managing the work;
- (g) for public works contracts and public services contracts, and only in appropriate cases, an indication of the environmental management measures that the economic operator will be able to apply when performing the contract;
- (h) a statement of the average annual manpower of the service provider or contractor and the number of managerial staff for the last three years;
- (i) a statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract;
- (j) an indication of the proportion of the contract which the services provider intends possibly to subcontract;
- (k) with regard to the products to be supplied: (i) samples, descriptions and/or photographs, the authenticity of which must be certified if the contracting authority so requests; (ii) certificates drawn up by official quality control institutes or agencies of recognised competence attesting the conformity of products clearly identified by references to specifications or standards.

Minimum level(s) of Standards possibly required (if applicable):

III.2.4 Reserved Contract (if applicable)

Existence of Reserved Contracts

III.3 Conditions specific to Services Contracts

III.3.1 Execution reserved to a particular profession

No

III.3.2 Request for the Name and Professional qualifications of the Staff

SECTION IV: PROCEDURE

IV.1 TYPE OF PROCEDURE

IV.1.1 Type of Procedure

Open

IV.2 AWARD CRITERIA

IV.2.1 Award Criteria

Most economically advantageous tender in terms of Criteria stated below

No.	Criteria	Weighting
1	Quality	60
2	Price	40

IV.2.2 An Electronic auction will be used

No

IV.3 ADMINISTRATIVE INFORMATION

IV.3.1 File Reference Number attributed by the contracting authority (if applicable)

RM3822

IV.3.2 Previous publication(s) concerning the same Contract

Yes

Previous Publication Notice Number in OJ

Prior Information Notice 2016/S 246-450382 published on 21/12/2016 BST

Other previous publications (if applicable)

No

IV.3.4 Time-limit for receipt of Tenders or requests to participate

10/05/2017 15:00 BST

IV.3.6 Languages

Language(s) in which Tenders or requests to participate may be drawn up

English

Other Language(s)

IV.3.7 Minimum Tender Duration

Minimum time frame during which the Tenderer must maintain the Tender

120 Day(s)

IV.3.8 Conditions for opening Tenders

Date

Place (if applicable)

Electronically, via web-based portal

Persons authorised to be present at the opening of Tenders (if applicable)

No

SECTION VI: COMPLEMENTARY INFORMATION

VI.1 RECURRENT PROCUREMENT

VI.1.1 This is a Recurrent Procurement (if applicable)

No

VI.2 PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS

VI.2.1 Contract related to a Project and/or Programme Financed by EU Funds

No

VI.3 ADDITIONAL INFORMATION (IF APPLICABLE)

Additional Information

Potential suppliers should note that, in accordance with the UK Government's policies on transparency, Crown Commercial Service intends to publish the Invitation to Tender (ITT) document and the text of any Framework Agreement awarded, subject to possible redactions at the discretion of Crown Commercial Service. The terms of the proposed Framework Agreement will also permit a public sector contracting authority, awarding a contract under this Framework Agreement, to publish the text of that contract, subject to possible redactions at the discretion of the contracting authority. Further information on transparency can be found at:

<https://www.gov.uk/government/publications/procurement-and-contracting-transparency-requirements-guidance>

The Contracting Authority expressly reserves the right (i) not to award any contract as a result of the procurement process commenced by publication of this notice; and (ii) to make whatever changes it may see fit to the content and structure of the tendering competition; and in no circumstances will the Contracting Authority be liable for any costs incurred by the candidates. If the Contracting Authority decides to enter into a Framework Agreement with the successful supplier, this does not mean that there is any guarantee of subsequent contracts being awarded. Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of potential suppliers. Any orders placed under this Framework Agreement will form a separate contract under the scope of this Framework between the supplier and the specific requesting other contracting body. The Contracting Authority and other contracting bodies utilising the Framework reserve the right to use any electronic portal during the life of the agreement.

The duration referenced in Section II.1.4 is for the placing of orders.

The value provided in Section II.1.4 is only an estimate. We cannot guarantee to suppliers any business through this framework agreement.

Crown Commercial Service wishes to establish a Framework Agreement for use by the following UK public sector bodies (and any future successors to these organisations):

Central Government Departments, Local Government and Public Corporations that can be accessed at the Public Sector Classification Guide:

<https://www.ons.gov.uk/economy/nationalaccounts/uksectoraccounts/datasets/publicsectorclassificationguide>

Please note Central Government departments may be subject to Government Digital Service approval before using the Framework Agreement.

Local Authorities

<http://openlylocal.com/councils/all>

www.ubico.co.uk Agent acting on behalf of Cheltenham Borough Council.

NDPBs

<https://www.gov.uk/government/organisations>

National Parks Authorities

<http://www.nationalparks.gov.uk/>

Educational Establishments in England and Wales, maintained by the Department for Children, Schools and Families including Schools, Universities and Colleges but not Independent Schools

<http://www.education.gov.uk/edubase/home.xhtml>

Police Forces in the United Kingdom

http://www.police.uk/?view=force_sites

<http://apccs.police.uk/about-the-apcc/>

Fire and Rescue Services in the United Kingdom

<http://www.fireservice.co.uk/information/ukfrs>

<http://www.nifrs.org/areas-districts/>

<http://www.firescotland.gov.uk/your-area.aspx>

NHS Bodies England

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/MentalHealthTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/CareTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/AmbulanceTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/SpecialHealthAuthorityListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/OtherListing.aspx>

Hospices in the UK

<http://www.helptehospices.org.uk/about-hospice-care/find-a-hospice/uk-hospice-and-palliative-care-services/>

Registered Social Landlords (Housing Associations)

Third Sector and Charities in the United Kingdom

<http://www.charitycommission.gov.uk/find-charities/>

<http://www.oscr.org.uk/search-charity-register/>

<https://www.charitycommissionni.org.uk/ShowCharity/RegisterOfCharities/RegisterHomePage.aspx>

Citizens Advice in the United Kingdom

<http://www.citizensadvice.org.uk/index/getadvice.htm>

www.cas.org.uk

<http://www.citizensadvice.co.uk/>

Scottish Public Bodies

The Framework Agreement will be available for use by any Scottish Public Sector Body: the Authority; Scottish Non-Departmental Public Bodies; offices in the Scottish Administration which are not ministerial offices; crossborder public authorities within the meaning of section 88(5) of the Scotland Act 1998; the Scotland Office; the Scottish Parliamentary Corporate Body; councils constituted under section 2 of the Local Government etc. (Scotland) Act 1994 (except where they are acting in their capacity as educational authority); Scottish joint fire boards or joint fire and rescue boards; Scottish joint police boards or any successor National Police or Fire Authority; Scottish National Park authorities, bodies registered as social landlords under the Housing (Scotland) Act 2001, Scottish health boards or special health boards, Student

Loans Company Limited, Northern Lighthouse Board, further or higher education institutions being fundable bodies within the meaning of section 6 of the Further and Higher Education (Scotland) Act 2005 any public body established by or under the Scotland Act 1998 or any Act of the Scottish Parliament, any association of or formed by one or more of the foregoing, bodies financed wholly or mainly by one or more of the foregoing, bodies subject to management supervision by one or more of the foregoing and bodies more than half of the board of directors or members of which, or, in the case of a group of individuals, more than half of those individuals, being appointed by one or more of the foregoing.

Scottish Government <http://www.scotland.gov.uk/Home> Scottish Parliament <http://www.scottish.parliament.uk/abouttheparliament/27110.aspx> Scottish Public Services Ombudsman
Scottish Information Commissioner Commissioner for Children and Young People in Scotland Scottish Commission for Human Rights Commission for Ethical Standards in Public Life in Scotland Standards Commission for Scotland Scottish Local Authorities <http://www.scotland.gov.uk/About/Government/councils> <http://www.scotland-excel.org.uk/home/AboutUs/OurMembers/AssociateMembers.aspx>
Scottish Agencies, NDPBs <http://www.scotland.gov.uk/Topics/Government/public-bodies/about/Bodies> Scottish NHS Bodies <http://www.scotland.gov.uk/Topics/Health/NHS-Workforce/NHS-Boards>
Scottish Further and Higher Education Bodies <http://www.universities-scotland.ac.uk/index.php?page=members> http://www.sfc.ac.uk/aboutus/council_funded_institutions/WhoWeFundColleges.aspx
Scottish Police <http://www.scotland.police.uk/your-community/> Scottish Housing Associations http://www.sfha.co.uk/component/option,com_membersdir/Itemid,149/view,membersdir/ The Scotland Office <http://www.scotlandoffice.gov.uk/scotlandoffice/33.30.html> Registered Social Landlords (Housing Associations) — Scotland

Scottish Schools Primary Schools

<http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?schoolsearchstring=&addresssearchstring=&authority=&strTypes=isprimaryschool&bSubmit=1&Submit=Search>

Secondary Schools

<http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?schoolsearchstring=&addresssearchstring=&authority=&strTypes=issecondaryschool&bSubmit=1&Submit=Search>

Special Schools

<http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?schoolsearchstring=&addresssearchstring=&authority=&strTypes=isspecial&bSubmit=1&Submit=Search>

Scottish Public Bodies

National Records of Scotland

Historic Scotland

Disclosure Scotland

Registers of Scotland

Scottish Qualification Authority

Scottish Courts Service

Scottish Prison Service

Transport Scotland

The Scottish Government Core Directorates

Highlands and Islands Enterprise

Crown Office & Procurator Fiscal Service

Scottish Police Authority

National Museums of Scotland

Scottish Children's Reporter Administration

Scottish Enterprise

Scottish Environment Protection Agency
Scottish Legal Aid Board
Scottish Natural Heritage
Skills Development Scotland
Visit Scotland
Aberdeen City Council
Aberdeenshire Council
Angus Council
Argyll and Bute Council
City of Edinburgh Council
Clackmannanshire Council
Comhairle nan Eilean Siar
Dumfries and Galloway Council
Dundee City Council
East Ayrshire Council
East Dunbartonshire Council
East Lothian Council
East Renfrewshire Council
Falkirk Council
Fife Council
Glasgow City Council
Highland Council
Inverclyde Council
Midlothian Council
Moray Council,
The North Ayrshire Council
North Lanarkshire Council
Orkney Islands Council
Perth and Kinross Council
Renfrewshire Council
Scottish Borders Council
Shetland Islands Council
South Ayrshire Council
South Lanarkshire Council
Stirling Council
West Dunbartonshire Council
West Lothian Council
Central Scotland Fire and Rescue Service
Dumfries and Galloway Fire and Rescue Service
Fife Fire and Rescue Service
Grampian Fire and Rescue Service
Highlands and Islands Fire and Rescue Service

Lothian and Borders Fire and Rescue Service
Strathclyde Fire and Rescue Service
Tayside Fire and Rescue Service
Golden Jubilee Hospital (National Waiting Times Centre Board)
NHS 24
NHS Ayrshire and Arran
NHS Borders
NHS Dumfries and Galloway
NHS Education for Scotland
NHS Fife
NHS Forth Valley
NHS Grampian
NHS Greater Glasgow and Clyde
NHS Health Scotland
NHS Highland
NHS Lanarkshire
NHS Lothian
NHS Orkney
Healthcare Improvement Scotland
NHS Shetland
NHS Tayside
NHS Western Isles
Scottish Ambulance Service
The Common Services Agency for the Scottish Health Service
The State Hospital for Scotland
Aberdeen College
Adam Smith College
Angus College
Annie'sland College
Ayr College
Banff and Buchan College
Barony College
Borders College
Cardonald College
Carnegie College
Central College of Commerce
Clydebank College
Coatbridge College
Cumbernauld College
Dumfries and Galloway College
Dundee College Edinburghs Telford College
Elmwood College Forth Valley College

Glasgow College of Nautical Studies
Glasgow Metropolitan College
Inverness College
James Watt College
Jewel and Esk College
John Wheatley College
Kilmarnock College
Langside College
Lews Castle College
Moray College
Motherwell College
Newbattle Abbey College
North Glasgow College
North Highland College
Oatridge College
Orkney College
Perth College
Reid Kerr College
Sabhal Mor Ostaig
Shetland College
South Lanarkshire College
Stevenson College
Stow College
West Lothian College
Edinburgh College of Art
Edinburgh Napier University
Glasgow Caledonian University
Glasgow School of Art
Heriot-Watt University
Queen Margaret University
Robert Gordon University
Royal Scottish Academy of Music and Drama
Scottish Agricultural College
UHI Millennium Institute
University of Aberdeen
University of Abertay Dundee
University of Dundee
University of Edinburgh
University of Glasgow
University of St Andrews
University of Stirling
University of Strathclyde

University of the West of Scotland
Cairngorms National Park Authority
Office of Scottish Charity Regulator
Forestry Commission Scotland
Audit Scotland

Welsh Public Bodies

National Assembly for Wales,

Welsh Assembly Government and Welsh Local Authorities, and all bodies covered by: <http://www.assemblywales.org/abthome/abt-links.htm> <http://new.wales.gov.uk/about/civilservice/directorates/?lang=en> NHS Wales <http://www.wales.nhs.uk/ourservices/directory>
<http://www.wales.com/study/universities-wales>

Housing Associations — Registered Social Landlords Wales NI Public Bodies Northern Ireland Government Departments <http://www.northernireland.gov.uk/gov.htm> Northern Ireland Public Sector Bodies and Local Authorities <http://www.northernireland.gov.uk/az2.htm> Schools in Northern Ireland <http://www.nidirect.gov.uk/index/search.lsim?sr=0&nh=10&cs=iso-8859-1&sc=nidirectcms&sm=0&mt=1&ha=nidirect-cms&cat=Banner&qt=SCHOOLS> Universities in Northern Ireland <http://www.deni.gov.uk/links.htm#colleges> Health and Social care in Northern Ireland <http://www.hscni.net/index.php?link=hospitals> <http://www.hscni.net/index.php?link=boards> <http://www.hscni.net/index.php?link=agencies> <http://www.hscni.net/index.php?link=councils> Northern Ireland Housing Associations <http://www.nidirect.gov.uk/index/contacts/contacts-az.htm/housing-associations-contact> Police Service of Northern Ireland <http://www.psnipolice.uk/index.htm>

Any corporation established, or a group of individuals appointed to act together, for the specific purpose of meeting needs in the general interest, not having an industrial or commercial character; and

- (i) Financed wholly or mainly by another contracting authority listed above in this section VI.3) of this notice;
- (ii) Subject to management supervision by another contracting authority listed above in this section VI.3) of this notice; or
- (iii) More than 1/2 of the board of directors or members of which, or, in the case of a group of individuals, more than 1/2 of those individuals, are appointed by another contracting authority listed above in this section VI.3) of this notice;
- (iv) An association of or formed by 1 or more of the Contracting Authorities listed above in this section VI.3) of this notice.

Entities which are not public sector bodies may also use the Framework Agreements if the Authority is satisfied

that:

— Such entity is calling-off goods and services directly, solely and exclusively in order to satisfy contractual

obligations to 1 or more public sector bodies, all of which are entitled to use the Framework Agreements on their

own account;

— All goods to be called-off by it are to be used directly, solely and exclusively to provide energy at sites occupied by such public sector body (ies); and

— It will pass the benefit of the call-off contract to such public sector body (ies) directly, in full and on a purely ‘pass-through’ basis. Accordingly there must be no mark-up, management fee, service charge or any similar cost solely in relation to the supply of energy imposed on the relevant public sector body (ies), who must be able to benefit from the terms of the Framework Agreements in a like manner and to the same extent as if using the Framework Agreements on its/their own account.

Any ‘bodies governed by public law’ which under the Public Contracts Regulations 2015 means bodies that have all of the following characteristics:

- (a) They are established for the specific purpose of meeting needs in the general interest, not having an industrial or commercial character;
- (b) They have legal personality; and
- (c) They have any of the following characteristics:
 - (i) They are financed, for the most part, by the State, regional or local authorities, or by other bodies governed by public law;
 - (ii) They are subject to management supervision by those authorities or bodies; or
 - (iii) They have an administrative, managerial or supervisory board, more than 1/2 of whose members are appointed by the State, regional or local authorities, or by other bodies governed by public law.

From 2/4/14 Government introduced its Government Security Classifications (GSC) classification scheme to replace the Government Protective Marking Scheme (GPMS). A key aspect of this is the reduction in the number of security classifications used. All potential suppliers should make themselves aware of the changes as it may impact on this Requirement. The link below to the Gov.uk website:

<https://www.gov.uk/government/publications/government-security-classifications>

VI.4 PROCEDURES FOR APPEAL

VI.4.1.1 Body responsible for Appeal Procedures

Official Name		
<hr/>		
Postal Address		
<hr/>		
Town	Postal Code	Country
<hr/>	<hr/>	<hr/>
Telephone	Fax	
<hr/>	<hr/>	
Email(s)		
<hr/>		
Internet Address (URL)		
<hr/>		

VI.4.1.2 Body responsible for Mediation Procedures (if applicable)

Official Name _____		
Postal Address _____		
Town _____	Postal Code _____	Country _____
Telephone _____	Fax _____	
Email(s) _____		
Internet Address (URL) _____		

VI.4.2 Lodging of Appeals

Information on deadline(s) for lodging Appeals

There is no right of appeal in this procurement. If you have a complaint or seek to challenge the outcome, please follow the guidance on procedure contained in the previous section.

VI.4.3 Service from which information about the lodging of Appeals may be obtained

Official Name _____		
Postal Address _____		
Town _____	Postal Code _____	Country _____
Telephone _____	Fax _____	
Email(s) _____		
Internet Address (URL) _____		

VI.5 DATE OF DISPATCH

Date of dispatch of this Notice 12/04/2017 BST
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