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| --- | --- |
| Driver and Vehicle Standards Agency Commercial | |
| The Ellipse  Padley Road  Swansea  SA1 8AN | |
| [commercialenquiries@dvsa.gov.uk](mailto:commercialenquiries@dvsa.gov.uk) | |
| Our ref: K280022805 |  |
| Date: 12th August 2025 |  |

XXXX Redacted under FOIA section 40

**UTAC UK Limited**

Station Lane

Bedford

MK45 2JQ

Dear XXXX Redacted under FOIA section 40

**CONTRACT AWARD**

**K280022805 – WP183.2 Motorcycle Emissions Programme 2025- 2026**

I refer to my letter dated 31st July 2025. I am writing to confirm that the standstill period has now finished.

On behalf of the Secretary of State for Transport, I accept your tender dated 25th July 2025 for the above-mentioned Contract. This procurement activity was conducted under DVSA’s Vehicle and Component Testing Services Framework and the framework terms and conditions shall apply.

This letter and the documents listed below will form a binding contract between you and this Department:

1. Invitation to tender letter
2. Instructions for Tenderers
3. Schedule 1 - Form of Tender
4. Schedule 2 - Specification
5. Schedule 3 - Technical Factors
6. Schedule 4 - Pricing Schedule
7. Schedule 5 - Framework Agreement
8. Schedule 6 - Framework Agreement and Mini Competition Rules
9. Schedule 7 - General Conditions of Contract for Services
10. Tender Response

The contract will start on the day this letter is signed by UTAC UK Ltd and will expire on 30 June 2026. The service will commence on a day to be agreed between both parties and is expected to be delivered by October 2025.

The maximum firm price for the Contract is £115,299.57, exclusive of Value Added Tax.

You must be in possession of a purchase order number before commencing work under the contract. This number will be confirmed to you shortly.

Invoices submitted to the Department **must quote the purchase order number** and be submitted in accordance with DVSA’s invoicing procedures.

**Send invoices to:**

[SSa.invoice@Ubusinessservices.co.uk](mailto:SSa.invoice@Ubusinessservices.co.uk)

While email is preferable, if you need to send documents by post, you should send to:

Unity Business Services (UBS)

5 Sandringham Park

Swansea Vale

Swansea

SA7 0EA

**Invoices received without a purchase order number will be returned to you delaying payment.**

Please acknowledge receipt of this letter by signing and returning it via the Jaggaer eSourcing system. Once this has been completed you can then contact the Technical Lead XXXX Redacted under FOIA section 40 to agree a date for a contract initiation meeting.

We thank you for your co-operation to date and look forward to continuing a successful working relationship.

Yours sincerely

XXXX Redacted under FOIA section 40

XXXX Redacted under FOIA section 40

Senior Commercial Category Manager

by authority of the Secretary of State for Transport

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I agree to the conditions of contract.

Accepted for and on behalf of **UTAC UK Ltd.** by:

Signature: XXXX Redacted under FOIA section 40

Name: XXXX Redacted under FOIA section 40

Capacity: XXXX Redacted under FOIA section 40

Date: 12TH August 2025