**Pre-market Engagement for the Provision of a Corporate Procurement Card Solution for Essex County Council**

Essex County Council (ECC) is at an early stage in procuring a Corporate Procurement Card Solution, and prior to formulating any formal procurement opportunity, seeks input from the market.

The Council are looking for a physical card solution to purchase common goods and services. Currently the council is looking for the intended solution to provide the following:

1. a number of physical cards to purchase common goods and services
2. access to ‘live’ data relating to transactions on the cards
3. service support relating to cards e.g. lost/stolen card support
4. spend analysis (not essential)
5. annual rebate based on spend
6. spend management tool (software and maintenance)

This exercise will provide an opportunity for the Council to obtain insight into the nuances of the marketplace. It also gives useful early insight into the likely level of interest from that market. This will help shape the requirement.

Any information gathered will not be considered in any future tender evaluation exercise. Participation or non-participation in this pre-procurement market engagement shall not prevent any supplier/provider participating in a potential procurement process nor is it intended that any information supplied shall place any supplier/provider at an advantage in any forthcoming procurement process.

**Pre-Market Engagement Questions**

Interested parties can provide responses to all or some of the questions. Please feel free to provide additional information regarding services offered which you think the Council would find useful in relation to this exercise.

Interested Parties should note that any responses received during this exercise will be treated as confidential information and it is the intention of the Council not to share this information with any third parties.

Answers to questions submitted should be no more than 500 words per question and should be submitted to [tyno.tong@essex.gov.uk](mailto:sophie.jarrett@essex.gov.uk), no later than 5:00p.m. on 26/03/2024.

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| Question 1: Are the above requirements within your organisations service offering? If your organisation only covers part of the requirements, please detail what your organisation does or does not cover. |
| Response 1: |
| Question 2: Have you ever bid for the services above via an open tender procedure? If so, whose terms and conditions was the contract to be executed under? |
| Response 2: |
| Question 3: Would you consider bidding for the above service via an open tender route? If so, are there particular terms and conditions that you would require in order to bid if the contract were to be executed under ECC’s terms and conditions? |
| Response 3: |
| Question 4: Is there anything else which would affect your organisations appetite to bid on the aforementioned services? |
| Response: |