



Department
for Work &
Pensions



[REDACTED]

Senior Commercial Category Manager
Department for Work and Pensions
3rd Floor, Hartshead Square
Sheffield
S1 2FD

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28 October 2020

Standguide Limited
3rd Floor Amdale House
Stretford
Manchester
M32 9ED

CHANGE AUTHORISATION LETTER: CV10

Dear [REDACTED]

Various contracts (as amended) between the (1) Secretary of State for Work and Pensions (the “Authority”) and (2) Standguide Limited (the “Contractor”) set out at Schedule 1 (the “Contracts”)

1. The Authority wishes to amend the Contracts set out at Schedule 1 to this letter in accordance with this CV10 variation
2. Terms used but not otherwise defined in this letter have the same meaning as set out in the Contract to which the term refers.

Background

3. The Merlin Standard is no longer applicable to the Contract set out in Schedule 1 between the Authority and yourselves as Contractor.
4. All reference to the Merlin Standard and adherence thereto in the contract set out in Schedule 1 is hereby deleted and of no further effect.
5. CV10 shall be interpreted and construed so that it varies each Contract set out at Schedule 1 individually.
6. Each Contract set out at Schedule 1, including any previous variations, will remain effective and unaltered except as amended by CV10.

Miscellaneous

7. The terms of CV10 take effect from 31 August 2020.
8. CV10 shall not constitute a waiver of any right or remedy of the Authority or the Contractor arising before, during or after CV10, except to the extent set out in CV10.

Please confirm your acceptance of CV10 by countersigning this letter and uploading a scanned copy to the Jaggaer (DWP e-portal) fileshare folder named [Commercial only – Covid 19 – Standguide](#)

If you have any queries, please contact the team on [REDACTED]

Yours sincerely,

[REDACTED]

[REDACTED]
Senior Commercial Category Manager
For and on behalf of the Authority

We hereby acknowledge receipt and accept the terms of CV10.

Signed: _____
For and on behalf of the Contractor
Name:
Position:
Date:

Schedule 1: Contracts modified by CV10

The following contracts are modified in accordance with CV10:

Contract Type	Contract Reference	Contract Name/Description	Contract Start
NEA: New Enterprise Allowance	ECM_4134	NEA2 - CPA 3 (Central England 3)	24/04/2017

Key:

NEA: New Enterprise Allowance