



Ministry
of Defence

PURCHASE ORDER

Contract No: NBCC/00112

Contract Name: Training and Assessment of MoD Guard Service Officers on the Safe and Effective Operation of Security Screening Equipment

Dated: 5 May 2017

Supply the Deliverables described in the Schedule to this Purchase Order, subject to the attached MOD Terms and Conditions for Less Complex Requirements (up to £106,047) (Edn 12/16)

| Contractor | Quality Assurance Requirement (Clause 8) |
|--|---|
| <p>Name: Redline Assured Security Ltd</p> <p>Registered Address: NSTC First Avenue Doncaster DN9 3RH</p> | <p>National Occupational Standards for Screening Using Security Equipment EU Commissioning Regulation</p> |

| Consignor (if different from Contractor's registered address) | Transport Instructions (Clause 10) |
|---|--|
| <p>Name:</p> <p>Address:</p> | <p>Select method of transport of Deliverables</p> <p>To be Delivered by the Contactor <input type="checkbox"/> [Special Instructions] N/A</p> <p>To be Collected by the Authority <input type="checkbox"/> [Special Instructions] N/A</p> <p>Each consignment of the Deliverables shall be accompanied by a delivery note.</p> |

| Progress Meetings (Clause 13) | Progress Reports (Clause 13) |
|--|--|
| <p>The Contractor shall be required to attend the following meetings:</p> <p>Subject: N/A</p> <p>Frequency:</p> <p>Location:</p> | <p>The Contractor is required to submit the following Reports:</p> <p>Subject: N/A</p> <p>Frequency:</p> <p>Method of Delivery:</p> <p>Delivery Address:</p> |

| Payment (Clause 14) |
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| <p>Payment is to be enabled by CP&F.</p> |

| Forms and Documentation | Supply of Hazardous Deliverables (Clause 9) |
|--|--|
| <p>Forms can be obtained from the following websites:</p> <p>https://www.aof.mod.uk/aofcontent/tactical/toolkit (Registration is required).</p> <p>https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing</p> <p>https://www.dstan.mod.uk/ (Registration is required).</p> <p>The MOD Forms and Documentation referred to in the Conditions are available free of charge from:</p> <p>Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site Lower Arncott Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)</p> <p>Applications via email: DESLCSLS-OpsFormsandPubs@mod.uk</p> <p>If you require this document in a different format (i.e. in a larger font) please contact the Authority's Representative (Commercial Officer), detailed below.</p> | <p>A completed DEFFORM 68 and, if applicable, Safety Data Sheet(s) are to be provided by email with attachment(s) in Adobe PDF or MS WORD format to:</p> <p>a. The Commercial Officer detailed in the Purchase Order, and</p> <p>b. DSA-DLSR-MovTpt-DGHSIS@mod.uk</p> <p>by the following date: N/A</p> <p>or if only hardcopy is available to the addresses below:</p> <p>Hazardous Stores Information System (HSIS) Defence Safety Authority (DSA) Movement Transport Safety Regulator (MTSR) Hazel Building Level 1, #H019 MOD Abbey Wood (North) Bristol BS34 8QW</p> |

Appendix - Addresses and Other Information

1. Commercial Officer

Name: Susan McGowan

Address: Room 316, Lomond Building, HMNB Clyde, Faslane, Helensburgh, G84 8HL

Email: susan.mcgowan288@mod.uk



8. Public Accounting Authority

1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 5397

2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 5394

2. Project Manager, Equipment Support Manager or PT Leader (from whom technical information is available)

Name: Andy Downs

Address: RNAD Coulport, PO Box 1, Cove, Helensburgh, G84 0PD

Email: andrew.downs763@mod.uk



9. Consignment Instructions

The items are to be consigned as follows:

N/A

3. Packaging Design Authority

Organisation & point of contact:
N/A

(Where no address is shown please contact the Project Team in Box 2)



10. Transport. The appropriate Ministry of Defence Transport Offices are:

A. **DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH

Air Freight Centre

IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

4. (a) Supply / Support Management Branch or Order Manager:
Branch/Name: N/A

☎ N/A

(b) U.I.N. N/A

B. **JSCS**

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)

JSCS Fax No. 01869 256837

www.freightcollection.com

5. Drawings/Specifications are available from

N/A

11. The Invoice Paying Authority

Ministry of Defence ☎ 0151-242-2000

DBS Finance

Walker House, Exchange Flags Fax: 0151-242-2809

Liverpool, L2 3YL

Website is:

<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

6. Intentionally Blank

12. Forms and Documentation are available through *:

Ministry of Defence, Forms and Pubs Commodity Management

PO Box 2, Building C16, C Site

Lower Arncoft

Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

Applications via fax or email: DESLSCLS-OpsFormsandPubs@mod.uk

7. Quality Assurance Representative:

Name: Andrew Downs

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

AQAPS and DEF STANs are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed].

NOTE

Many DEFCONs and DEFFORMs can be obtained from the MOD Internet Site: <https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

| Contractor Commercially Sensitive Information (Clause 5). Not to be published. |
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| Description of Contractor's Commercially Sensitive Information: N/A |
| Cross reference to location of sensitive information: |
| Explanation of Sensitivity: |
| Details of potential harm resulting from disclosure: |
| Period of Confidence (if Applicable): |
| Contact Details for Transparency / Freedom of Information matters: Name: Keith Anderson Position: Commercial Manager Address: NSTC, First Avenue, Robin Hood Airport, Doncaster, DN9 3RH Telephone Number: +44(0)1302 288360 E-mail Address: kanderson@trustredline.co.uk |
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| Offer and Acceptance | |
|--|---|
| <p>A) The Purchase Order constitutes an offer by the Contractor to supply the Deliverables. This is open for acceptance by the Authority for 90 days from the date of signature. By signing the Purchase Order the Contractor agrees to be bound by the attached Terms and Conditions for Less Complex Requirements (Up to £106,047) (Edn 12/16).</p> <p>Name (Block Capitals): KEITH ANDERSON</p> <p>Position: Comercial Manager</p> <p>For and on behalf of the Contractor Redline Assured Security</p> <p>Authorised Signatory </p> <p>Date: 01 June 2017</p> | <p>B) Acceptance</p> <p>Name (Block Capitals): S. MCGOWAN</p> <p>Position: CCMO</p> <p>For and on behalf of the Authority</p> <p>Authorised Signatory </p> <p>Date: 12 June 2017</p> |
| <p>C) Effective Date of Contract: 12 June 2017.</p> | |

SCHEDULE OF REQUIREMENTS FOR THE SUPPLY OF TRAINING AND ASSESSMENT OF MOD GUARD SERVICE OFFICERS ON THE SAFE AND EFFECTIVE OPERATION OF SECURITY SCREENING EQUIPMENT

| Deliverables | | | | | | | | | |
|---------------------|-------------------------|-----------------------------|---|---|--|---------------|-----------|-----------------------|--|
| Item Number | MOD Stock Reference No. | Part No. (where applicable) | Specification | Consignee Address Code (full address is detailed in DEFFORM 96) | Packaging Requirements inc. PPQ and DofQ (as detailed in DEFFORM 96) | Delivery Date | Total Qty | Firm Price (£) Ex VAT | |
| | | | | | | | | Per Item | Total inc. packaging (and delivery if specified in the Purchase Order) |
| 1 | N/A | N/A | <p>Training and assessment of MGS officers on the safe and effective operation of Rapiscan 620XR X-ray Screening Equipment to the National Occupational Standard SFJFG6: Maintain Security Using Equipment and in accordance with the training specification of the EU Commission Implementing Regulation 2015/1998</p> <p>The training will take the form of the National Occupational Standard (NOS) course, 1 x 2 day course per week for 6 weeks to be carried out on-site at RNAD Coulpport.</p> <p>Access to classroom facilities and the MoD's screening facility at RNAD Coulpport will be provided. Computer Based Training (including means of assessment) CANNOT be hosted on the MoD's IT network. Alternative arrangements will be agreed with the Demanding Officer.</p> <p>Not used.</p> | | | 31/8/17 | 36 | | 9,246.00 |
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