DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE: **CCZZ24A04**

THE BUYER: Cabinet Office (in their capacity as the sponsor department for the UK Covid-19 Inquiry

BUYER ADDRESS Cabinet Office 70 Whitehall, London SW1A 2AS

United Kingdom

THE SUPPLIER: Redacted under FOIA section 40, Personal Information

SUPPLIER ADDRESS: Redacted under FOIA section 40, Personal Information

REGISTRATION NUMBER: Redacted under FOIA section 40, Personal Information

DUNS NUMBER: Redacted under FOIA section 40, Personal Information

DPS SUPPLIER REGISTRATION SERVICE ID: NA

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 04/04/2024

It’s issued under the DPS Contract with the reference number RM6126 (Research & Insights) for the provision of the UK Covid-19 Inquiry Research Survey on Triage and Escalation of Care.

DPS FILTER CATEGORIES:

Research Methods > Data Collection (general):

* Quantitative
* Online

Target Participants > Professionals

* Healthcare

Location > United Kingdom

* England
* Wales
* Scotland
* Northern Ireland

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6126 Research & Insights DPS
3. DPS Special Terms
4. The following Schedules in equal order of precedence:
	* Joint Schedules for RM6126 Research & Insights DPS
		+ Joint Schedule 2 (Variation Form)
		+ Joint Schedule 3 (Insurance Requirements)
		+ Joint Schedule 4 (Commercially Sensitive Information)
		+ Joint Schedule 6 (Key Subcontractors)
		+ Joint Schedule 10 (Rectification Plan)
		+ Joint Schedule 11 (Processing Data)
		+ Joint Schedule 12 (Supply Chain Visibility)
	* Order Schedules for CCZZ24A04
		+ Order Schedule 1 (Transparency Reports)
		+ Order Schedule 2 (Staff Transfer)
		+ Order Schedule 3 (Continuous Improvement)
		+ Order Schedule 7 (Key Supplier Staff)
		+ Order Schedule 8 (Business Continuity and Disaster Recovery)
		+ Order Schedule 9 (Security Management)
		+ Order Schedule 10 (Exit Management)
		+ Order Schedule 15 (Order Contract Management)
		+ Order Schedule 16 (Benchmarking)
		+ Order Schedule 18 (Background Checks)
		+ Order Schedule 20 (Order Specification)
5. CCS Core Terms (DPS version) v1.0.3
6. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract: [None]

ORDER START DATE: 10/04/2024

ORDER EXPIRY DATE: 09/09/2024

ORDER INITIAL PERIOD: 5 Months DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is

**£100,000.00**

ORDER CHARGES

Total Value of the Contract **£82,540.18 (ex VAT)** See details in Order Schedule 5 (Pricing Details)

The Charges will not be impacted by any change to the DPS Pricing. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

* Indexation

●

* Benchmarking using Order Schedule 16 (Benchmarking)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

PO number / invoice via Bacs

BUYER’S INVOICE ADDRESS:

Redacted under FOIA section 40, Personal Information

BUYER’S AUTHORISED REPRESENTATIVE

 Redacted under FOIA section 40, Personal Information

OTHER KEY INQUIRY STAFF

 Redacted under FOIA section 40, Personal Information

BUYER’S ENVIRONMENTAL POLICY

Cabinet Office environmental policy statement, Updated 7 June 2022, available online at: https://[www.gov.uk/government/publications/cabinet-office-environmental-](http://www.gov.uk/government/publications/cabinet-office-environmental-) policystatement/cabinet-office-environmental-policy-statement

BUYER’S SECURITY POLICY

Appended at Order Schedule 9

SUPPLIER’S AUTHORISED REPRESENTATIVE

 Redacted under FOIA section 40, Personal Information

SUPPLIER’S CONTRACT MANAGER

 Redacted under FOIA section 40, Personal Information

PROGRESS REPORT FREQUENCY

Weekly (provisionally on every Monday)

PROGRESS MEETING FREQUENCY

Monthly (provisionally on the first Monday of every month)

KEY STAFF

Redacted under FOIA section 40, Personal Information

KEY SUBCONTRACTOR(S)

Not Applicable

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Tender documents – Technical and Commercial Bids

SERVICE CREDITS

N/A

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

|  |  |
| --- | --- |
| **For and on behalf of the Supplier:** | **For and on behalf of the Buyer:** |
| Signature: |  | Signature: |  |
| Name: |  | Name: |  |
| Role: |  | Role: |  |
| Date: |  | Date: |  |

|  |
| --- |
| **Signed - via Docusign** |
| **Supplier**<Supplier Sign Here> |
| Redacted under FOIA section 40, Personal Information |
| **Buyer**<Commercial Sign Here> |
| Redacted under FOIA section 40, Personal Information |