**Further Clarification Questions & Responses for GYW Mentoring Programme**

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| **7,Please may we have a copy of the evaluation report referred to within the Specification document page 2?** | It is an interim report for internal use only so this cannot be shared. The final copy will be published once it has been completed |
| **8,Can you please clarify the estimated number of young women and girls currently being supported per year?** | Please see answer in question 4 |
| **9,Is it possible to have sight of the complete report that you reference in the specification to be made publicly available?** | Please see answer in question 6 |
| **10,Please could we request that all previously submitted questions with responses are shared with us, as per 3.5.3 of the ITT;** | I can confirm that each time the clarification log is updated this is emailed to all.  |
| **11, In reviewing the tender documents, we have noticed a discrepancy in regards to the start date for this contract. In the ITT, it states: The contract will be for a period of 24 month with extension option of 1+1 years from November 2023. However, in the procurement timetable, the service commencement date is specified as 1st Dec 2023. Could you please confirm what the service commencement date is?** | All dates stated in the ITT are provided for your guidance only and are subject to change as stated in the ITT. At this stage dates cannot be confirmed as accurate; however we will aim to stick to the key dates for the procurement process that are stated in the Procurement Timetable within the ITT. |
| **12,In reviewing the tender documents, we have noticed a discrepancy in regards to mobilisation period for this contract. In the ITT, it states: There will be a 3-month mobilisation period from the date when the contract is signed, initial total contract period of 24 months. However, in the procurement timetable, the mobilisation period is specified as Oct-Nov 2023. Can you please confirm the mobilisation period for this contract?** | There will be a 3-month mobilisation period from the date of when the contract is signed, leaving 21-month for service delivery, total contract period of 24 months. Please note that the dates in the procurement timetable are provided for your guidance only and are subject to change as stated in the ITT. We will aim to update all necessary parties of the process regarding date changes once we have confirmation of any changes. To confirm mobilisation is 3-month |
| **13,In the ITT, it states that our tender submission should comprise of 4 elements. However, the Mentoring Quality Framework document is not listed here despite the commissioners ask that organisations applying to deliver this service must complete the Framework. Could you please confirm whether this is a mandatory document to be submitted as part of bidders’ tender submission?** | We ask that all organisations applying for funding to deliver mentoring must complete the framework to show a commitment to the continuous development of mentoring practice and demonstrate that delivery is of high quality. As this is a self-assessment tool to help organisations that provide mentoring for young people reflect and develop their practice, we do not need this submitted as a mandatory document, however the modification questions have been shaped around the 8 standards within the framework therefore we would advise that providers do pay special attention to the mentoring framework. |
| **14,Please could we request that the TUPE information for this contract is sent to us**  | I can confirm this will be emailed out as appropriate |
| **15, Please could commissioners clarify whether there are any specific geographical locations that this service is seeking to target in London?** | There is no particular area in London that we would encourage providers to serve; however, we would ask that the provider conducts their own research in relation to the need for the service in a particular borough. The provider is responsible for the full design and reach across London to meet the outcomes as stated within the ITT.  |
| **16,Could commissioners please clarify the intention underpinning the uplift in funding for the 1+1 year extension? There is a difference of £78,246 from the initial period of 24 months compared to the 1+1 year extension.** | We have incorporated a 5% increase due to inflation over each year.  |
| **17,Can you please clarify the number of young women and girls currently being supported per year by the existing service?** | Approximately 105 young people have been reached to date; However we do have the ambition of increasing the reach for the programme in future as the first iteration encountered challenges with mobilisation and referrals.  |
| **18,Given the bank holiday next Monday and greater staff annual leave as a result of the school summer holidays, please would commissioners extend the clarification question deadline by 1 week, to 5th September?**  | We can now confirm that we will extend the clarification deadline by one week now ending 4th September 2023 |
| **19,In regards to the Mentoring Quality Framework, please clarify how this should be completed where there is a partnership bid?**  | For further support on completing the Mentoring Quality Framework please contact mentoringsupport@londonyouth.org directly.  |
| **20, Could commissioners please confirm that providers delivering in the current contract can expand their geographical reach to include new boroughs as part of this cycle of recommissioning?**  | Please refer to question 4 |
| **21,In the instance where organisations do not require the 3-months mobilisation period, could commissioners please confirm that the contract for the project will cover the full 24-months?** | If mobilisation isn’t required the service delivery would be 24months and the length of the contract would remain the same. |
| **22, will be commissioning multiple organisations/ tenders or just one, and therefore looking for an organisation to apply for the full contract value?** | The tender is open to one single organisation applying or you could put forward a consortium/collaborative bid. The which every option the VRU is looking to commission  one/lead provider for the total value disclosed. |
| **23,Please also advise if there is a maximum percentage of an organisations turnover the contract amount can fulfil? E.g, the applied amount cannot amount to more than 60% of an organisation's turnover** | No there is no maximum percentage set, once the tender evaluation are done and final decision is made we will be running a financial check on the winning organisation and the risks will be highlighted to us at this point. Finance team provide us with advice on the risks. |