



Crown
Commercial
Service

**Technology Products 2 Agreement RM3733
Framework Schedule 4 - Annex 1**

Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

Customer details

Customer organisation name
[REDACTED]

Billing address
[REDACTED]

Customer representative name
[REDACTED]

Customer representative contact details
[REDACTED]

Supplier details

Supplier name
Software Box Limited

Supplier address
[REDACTED]

Supplier representative name
[REDACTED]

Supplier representative contact details
[REDACTED]

Order reference number
[REDACTED]
And
[REDACTED]



Section B Overview of the requirement

Framework Lot under which this Order is being placed

- | | |
|---|-------------------------------------|
| 1. HARDWARE | <input type="checkbox"/> |
| 2. SOFTWARE | <input checked="" type="checkbox"/> |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS | <input type="checkbox"/> |
| 4. INFORMATION ASSURED PRODUCTS | <input type="checkbox"/> |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/> |

Customer project reference [REDACTED]

Call Off Commencement Date
01/04/2019

Call Off Contract Period (Term)
Twelve (12) Months

Call Off Initial Period Months
Twelve (12) Months

Call Off Extension Period (Optional) Months
N/A

Specific Standards or compliance requirements

The Specification for this Requirement is outlined within Section C – Customer Core Goods and/or Services Requirements and in line with the Terms and Conditions of RM3733 Technology Products 2 Item C Section 5.0 Standards and Quality.



Section C Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

Goods and/or Services:

Lot 1:

Line	OEM	Product Name	Description	Renewal, New or Upgrade	Support Required	Term	Qty
1	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	1
2	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	1
3	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	48
3	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	8061
4		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	110
5		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	110
6		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	3916
7		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
8	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	4
9	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	64
10	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	1
11		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	1
12		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	1
13		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	1
14		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	1



15		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	1
16		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	1
17	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	1
18	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	2,016 Users
19	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	6
20		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	3
21		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	3
22		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	3
23		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	9
24		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	9
25		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	3
26		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	3

All non-perpetual licences will be co-termed from the [REDACTED] and last until the [REDACTED]

Lot 2:

Line	OEM	Product Name	Description	Renewal, New or Upgrade	Support Required	Term	Qt
1	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	1

It is to be noted that the Support and Maintenance levels for all lines in both Lot 1 and Lot 2 that do not state a specific Vendor Package of Support or Maintenance is to only be to



the level that comes with the licence agreement by default. All Support and Maintenance is to be provided by the Vendor.

KEY MILESTONES AND DELIVERABLES

Milestone	Description	Timeframe
1	Commencement of licence agreements, licenses and license support.	[REDACTED]

SERVICE LEVELS AND PERFORMANCE

KPI/SLA	Service Area	KPI/SLA description	Target
1	Delivery Timescales	[REDACTED]	100%
2	Response Times	[REDACTED]	100%
3	Response Times	[REDACTED]	100%

Where a supplier fails these KPIs the Contracting Authority will, in the first instance, seek a mutually agreeable resolution with the supplier in line with the terms and conditions of the Framework. However, if this is not possible, the Contracting Authority reserves the right to cancel the agreement and seek alternative supply from the next ranked potential provider identified during the procurement event.

Warranty Period, if applicable

Location/Site(s) for Delivery
[REDACTED]

Dates for Delivery of the Goods and/or the Services
[REDACTED]

Software

Supplier Software

As Detailed in Section C: Goods and/or Services.

Third Party Software

As Detailed in Section C: Goods and/or Services.

Maintenance Agreement

As Detailed in Section C: Goods and/or Services.



Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

Alternative Clauses	Additional Clauses Tick one box below as applicable	Optional Clauses Tick any applicable boxes below
Scots Law Or <input type="checkbox"/>	A: Termed Delivery – Goods <input type="checkbox"/>	C: Due Diligence <input type="checkbox"/>
Northern Ireland Law <input type="checkbox"/>	B: Complex Delivery – Solutions (includes Termed Delivery – Goods) <input type="checkbox"/>	D: Call Off Guarantee <input type="checkbox"/>
Non-Crown Bodies <input type="checkbox"/>	NB Both of the above options require an Implementation Plan which should be appended to this Order Form	E: NHS Coding Requirements <input type="checkbox"/>
Non-FOIA Public Bodies <input type="checkbox"/>		F: Continuous Improvement & Benchmarking <input type="checkbox"/>
		G: Customer Premises <input type="checkbox"/>
		H: Customer Property <input type="checkbox"/>
		I: MOD Additional Clauses <input checked="" type="checkbox"/>

Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)

Not Applicable

Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)

Total Contract Value is: £5,072,185.52 (excluding VAT)

[REDACTED]

Line	Product Name	Description	Term	Quantity	Total Cost
1	[REDACTED]	[REDACTED]	[REDACTED]	1	[REDACTED]
2	[REDACTED]	[REDACTED]	[REDACTED]	1	[REDACTED]
3	[REDACTED]	[REDACTED]	[REDACTED]	48	[REDACTED]
4	[REDACTED]	[REDACTED]	[REDACTED]	8061	[REDACTED]
5	[REDACTED]	[REDACTED]	[REDACTED]	110	[REDACTED]
6	[REDACTED]	[REDACTED]	[REDACTED]	110	[REDACTED]
7	[REDACTED]	[REDACTED]	[REDACTED]	3916	[REDACTED]
8	[REDACTED]	[REDACTED]	[REDACTED]	110	[REDACTED]
9	[REDACTED]	[REDACTED]	[REDACTED]	4	[REDACTED]
10	[REDACTED]	[REDACTED]	[REDACTED]	64	[REDACTED]
11	[REDACTED]	[REDACTED]	[REDACTED]	1	[REDACTED]
12	[REDACTED]	[REDACTED]	[REDACTED]	1	[REDACTED]



13	[REDACTED]	[REDACTED]	[REDACTED]	1	[REDACTED]
14	[REDACTED]	[REDACTED]	[REDACTED]	1	[REDACTED]
15	[REDACTED]	[REDACTED]	[REDACTED]	1	[REDACTED]
16	[REDACTED]	[REDACTED]	[REDACTED]	1	[REDACTED]
17	[REDACTED]	[REDACTED]	[REDACTED]	1	[REDACTED]
18	[REDACTED]	[REDACTED]	[REDACTED]	1	[REDACTED]
19	[REDACTED]	[REDACTED]	[REDACTED]	2,016	[REDACTED]
20	[REDACTED]	[REDACTED]	[REDACTED]	6	[REDACTED]
21	[REDACTED]	[REDACTED]	[REDACTED]	6000	[REDACTED]
22	[REDACTED]	[REDACTED]	[REDACTED]	6000	[REDACTED]
23	[REDACTED]	[REDACTED]	[REDACTED]	6000	[REDACTED]
24	[REDACTED]	[REDACTED]	[REDACTED]	3	[REDACTED]
25	[REDACTED]	[REDACTED]	[REDACTED]	9	[REDACTED]
26	[REDACTED]	[REDACTED]	[REDACTED]	9	[REDACTED]
27	[REDACTED]	[REDACTED]	[REDACTED]	3	[REDACTED]
28	[REDACTED]	[REDACTED]	[REDACTED]	3	[REDACTED]
				Total Cost	[REDACTED]

Lot 2 Contract Value is: [REDACTED] (excluding VAT)

Line	Product Name	Description	Term	Quantity	Total Cost
1	[REDACTED]	[REDACTED]	[REDACTED]	1	[REDACTED]
				Total Cost	[REDACTED]

This Order Form is issued in accordance with the provision of the Technology Products 2 Framework Agreement RM3733 and forms the contractual agreement between the Customer and the successful Supplier.

The Supplier shall supply the Goods and/or Services specified in the Order Form to the Customer subject to the terms and conditions of the Contract.

Payment will be made via CP&F following satisfactory delivery of pre-agreed certified products and deliverables.

Before payment can be considered, each invoice must include a detailed elemental breakdown



of work completed and the associated costs.

Is a Financed Purchase Agreement being used?

If so, append to Call Off Schedule 2 as Annex A

Estimated Year 1 Call Off Contract Charges (£)

£5,072,185.52(excluding VAT)

Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

Commercially Sensitive information

[REDACTED]

Total contract value

£5,072,185.52 (excluding VAT)



Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

SIGNATURES

For and on behalf of the Supplier

Name	[REDACTED]
Job role/title	[REDACTED]
Signature	[REDACTED]
Date	[REDACTED]

For and on behalf of the Customer

Name	[REDACTED]
Job role/title	[REDACTED]
Signature	[REDACTED]
Date	[REDACTED]



**CALL OFF SCHEDULE 5: SCHEDULE OF PROCESSING, PERSONAL DATA AND DATA
SUBJECTS**

Description	Details
Subject matter of the processing	[REDACTED]
Duration of the processing	[REDACTED]
Nature and purposes of the processing	[REDACTED]
Type of Personal Data	[REDACTED]
Categories of Data Subject	[REDACTED]
Plan for return or destruction of the data once the processing is complete UNLESS requirement under union or member state law to preserve that type of data	[REDACTED]