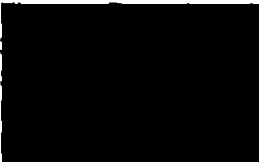


Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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Framework Schedule 6 (Order Form Template and Call-Off Schedules)**Order Form**

CALL-OFF REFERENCE:	NSIGN005 - 70946450
THE BUYER:	THE SECRETARY OF STATE FOR DEFENCE OF THE UNITED KINGDOM OF GREAT BRITAIN AND NORTHERN IRELAND
BUYER ADDRESS	Defence Equipment & Support Naval Support Integrated Global Network (NSIGN) MOD Abbey Wood #3030 Cedar 0C Bristol BS34 8JH
THE SUPPLIER:	ADDLESHAW GODDARD LLP
SUPPLIER ADDRESS:	
REGISTRATION NUMBER:	OC318149
DUNS NUMBER:	349302716
SID4GOV ID:	N/A

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables identified on this Order Form and shall be effective from the date that both the Buyer and the Supplier have signed and dated this Order Form in one or more counterparts.

It's issued under the Framework Contract with the reference number Legal Services Panel RM6179 for the provision of legal advice and services.

Framework Ref: RM6179

Project Version: v1.0

Model Version: v3.7

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
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CALL-OFF LOT(S):

Lot 1 – General Legal Advice and Services;

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract, in the following order of precedence:

1. This Order Form including the Call-Off Special Terms and the Call-Off Schedules listed below, in equal order of precedence
2. Joint Schedule 1(Definitions and Interpretation)
3. Framework Incorporated Terms and Framework Special Terms as set out in the Framework Award Form
4. The following Joint Schedules, in equal order of precedence:
 - o Joint Schedule 2 (Variation Form)
 - o Joint Schedule 3 (Insurance Requirements)
 - o Joint Schedule 10 (Rectification Plan)
 - o Joint Schedule 11 (Processing Data)
5. CCS Core Terms (version 3.0.11)
6. Joint Schedule 5 (Corporate Social Responsibility)

All documents can be found at: <https://www.crowncommercial.gov.uk/agreements/RM6179>

No other Supplier terms form part of the Call-Off Contract, including any terms written on the back of or added to this Order Form.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

CALL-OFF START DATE

On signature by both parties.

CALL-OFF EXPIRY DATE

On completion of the Call-Off Deliverables.

CALL-OFF DELIVERABLES

The Supplier shall provide support and advice relating to all matters connected with the strategy, negotiation and agreement of the N-SIGN contracts. This shall include, but not be limited to, those matters set out in Call-Off Schedule 20 (Call-Off Specification). It shall also include the provision of legal advice and support on any ad-hoc tasks and legal issues that may arise during the course of this engagement.

The Buyer is entitled to 2 hours of free initial consultation and legal advice with each Order in accordance with Paragraph 5.2 of Framework Schedule 1 (Specification).

For this matter advice may be required on the areas set out in section a) normally reserved to MODLA:

a) Areas normally reserved to MoD Legal Advisers (MODLA):

- (i) Public Law
- (ii) Procurement Law
- (iii) Property Law
- (iv) SSCR
- (v) TUPE
- (vi) Liaison with MoD Scrutiny and Approvals

b) Other reserved areas:

- (i) IPR advice and drafting will be provided by Directorate of IPR
- (ii) Insurance advice and drafting will be provided in the first instance by the Authority's appointed insurance advisor.

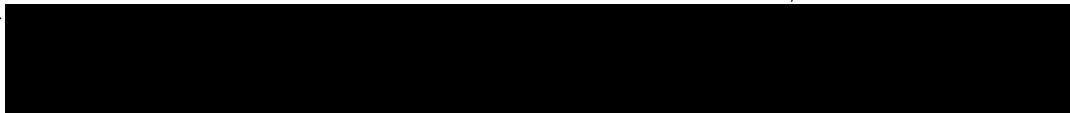
IPR

Intellectual Property Rights in the output from the Deliverables shall vest in the Buyer who shall grant to the Supplier a non-exclusive, unlimited, perpetual, royalty-free, irrevocable, transferable worldwide licence to use, change, exploit and sub-license the same.

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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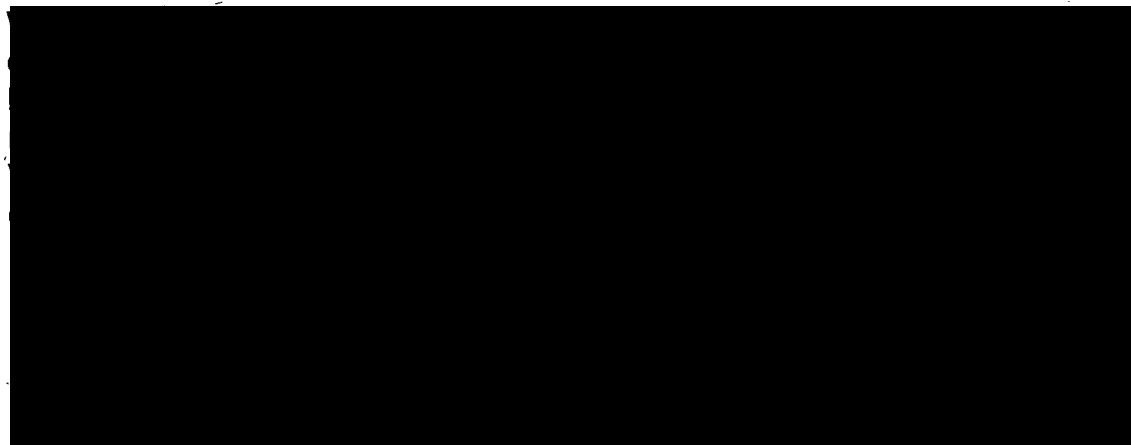
MAXIMUM LIABILITY



CALL-OFF CHARGES

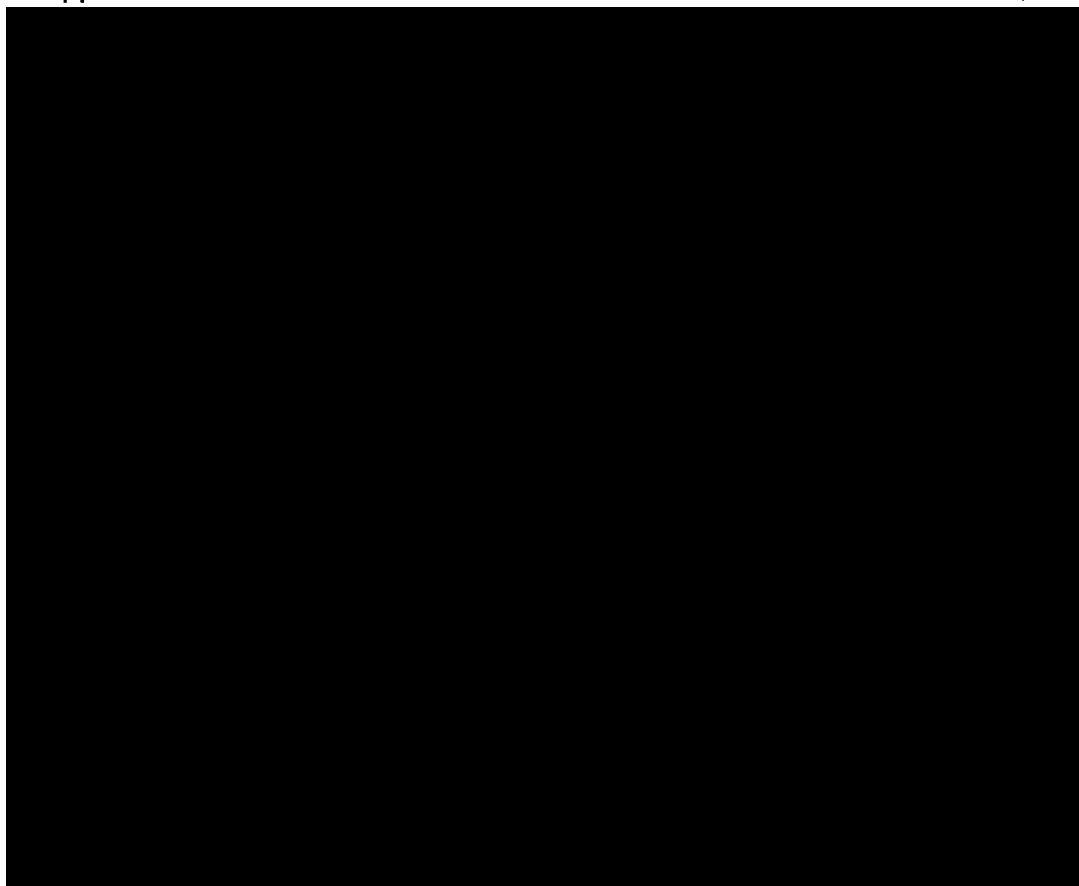


VOLUME DISCOUNTS



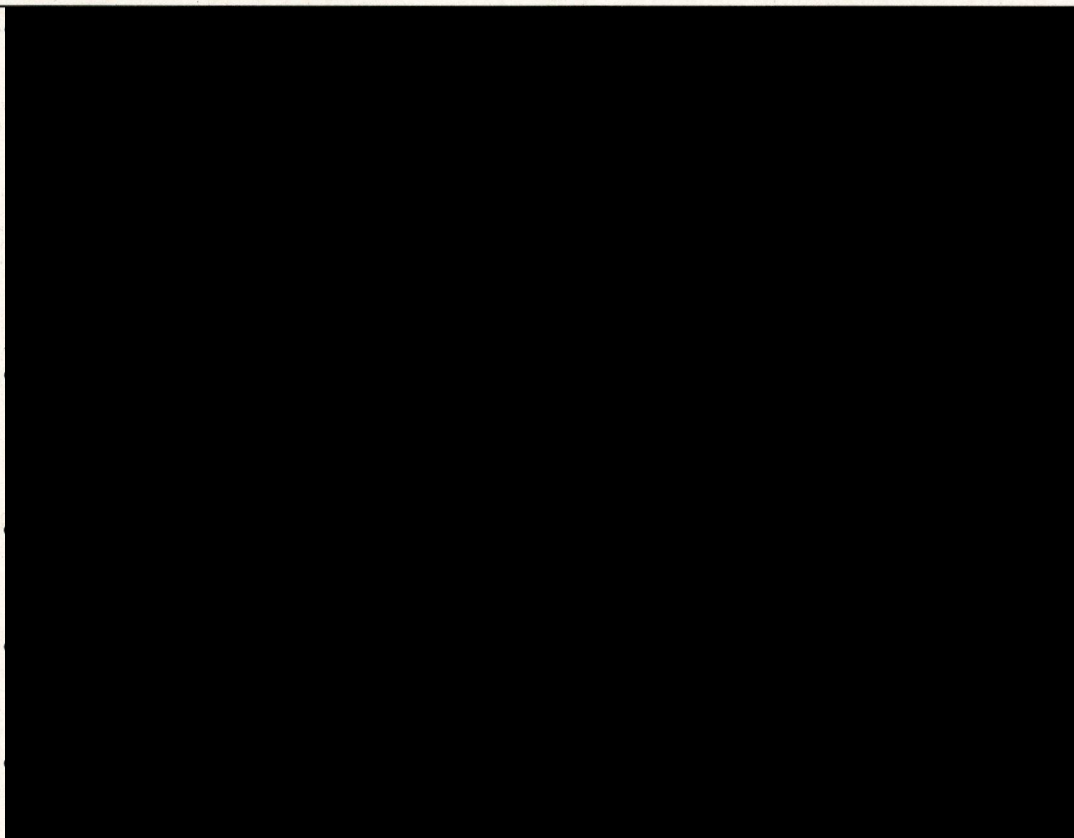
VALUE FOR MONEY

The Supplier will:



Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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REIMBURSABLE EXPENSES

Recoverable in accordance with the Ministry of Defence Business Travel Policy, provided authorised in advance:



Business-Travel-Guide.docx

No charge for meeting travel time unless working specifically on the Contract Deliverables during the travel time.

The Supplier must have processes that support remote working.

The Supplier will host meetings free of charge at the Supplier's UK premises.

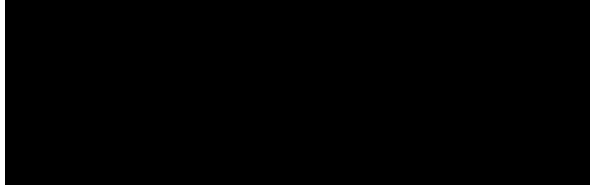
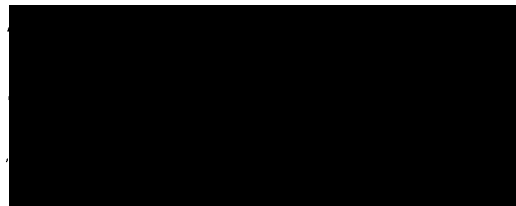
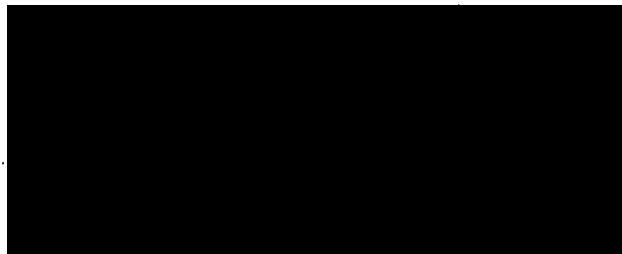
DISBURSEMENTS

Subject to the below, payable, provided authorised in advance:

- Where physical meetings are requested, there will be no charge for travel disbursements or travel expenses.
- Any costs for additional training or secondment charges will not be reimbursable under this Contract.

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
Crown Copyright 2018**PAYMENT METHOD**

The Buyer will pay the Call-Off Charges by electronic transfer and prior to submitting any claims for payment the Supplier shall register its details (supplier on-boarding) on the Contracting, Purchasing and Finance electronic procurement tool and in accordance with the conditions of the contract.

BUYER'S AUTHORISED REPRESENTATIVE**SUPPLIER'S AUTHORISED REPRESENTATIVE****KEY SUPPLIER STAFF****JOINT SCHEDULE 11 (PROCESSING DATA) – ANNEX 1**

The Parties acknowledge that they are Independent Controllers for the purposes of the Data Protection Legislation in respect of the Personal Data shared for the delivery of the Services pursuant to this Call-Off Contract. The Personal Data shared shall be limited to official staff position and contact data.

CLIENT ACCOUNT

The Supplier may deposit the Buyer's monies with such banks as the Supplier may from time to time decide in accordance with its regulators' Accounts Rules. The details of the bank where your funds are held shall be provided to the Buyer on request.

The Supplier has no immediate control over these monies while they are held on deposit and the Supplier will not be liable to the Buyer for any monies lost as a result of the failure of the bank. In these circumstances, the Buyer may be entitled to compensation under the Financial Services Compensation Scheme.

Interest is earned on the Supplier's Client Account. The Supplier shall have an interest rate policy which is designed to ensure the Buyer is treated fairly and which complies with the Supplier's regulatory requirements. This shall be provided to the Buyer, on request.

RESIDUAL BALANCES

If the Supplier is holding any of the Buyer's money at the end of a matter the Supplier will either send it to the Buyer or, if there are other ongoing matters that the Supplier is working on for the Buyer, the Supplier may transfer the money to the Buyer's account on one of those other open matters (where this is permitted by the Supplier's regulators' Accounts Rules).

Where the Supplier does send the money to the Buyer the Supplier will usually send it by electronic transfer to a bank account confirmed by Buyer. If the Supplier does not hold such bank account details, then the Supplier will send the money by cheque to the address stipulated in this Order Form.

If the Buyer does not present the cheque for clearing within six months the Supplier will cancel it for security reasons and endeavour to let the Buyer know that the Supplier has done so. The Supplier will try to contact the Buyer by email, phone or in writing (at the Buyer's last known address) to seek instructions or consent to donate the balance to charity. If the Supplier is unable to contact the Buyer or get instructions within a further three months, the Supplier will make arrangements to donate the funds to charity in accordance with its regulators' Accounts Rules.

GENERAL

The Supplier's advice and services are for the Buyer's benefit only in connection with the particular work that the Buyer instructs the Supplier to do. Unless agreed otherwise in writing, the Supplier's advice is not intended to be used or relied upon by anyone else, or for a different purpose. The Buyer should not, therefore, disclose the Supplier's advice to anyone else without the Supplier's consent or rely on it in connection with any other matter.

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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The Supplier will take instructions from the contact(s) named in this Order Form, as confirmed by the Buyer. The Supplier may also take instructions from and provide advice in this matter to other individuals within the Buyer's organisation.

The Supplier's bank account details are unlikely to change. Should the Buyer receive any suspicious correspondence the Supplier shall contact the Buyer on a verified number. Numbers can be verified on the Supplier's website, or by contacting the Supplier using the details set out in the Solicitors Register hosted on the Solicitors Regulation Authority website.

CALL-OFF SCHEDULES

The following Call-Off Schedules are incorporated into this Call-Off Contract, as amended or supplemented as follows:

CALL-OFF SCHEDULE 1 (TRANSPARENCY REPORTS)

Annex 1: List of Transparency Reports and/or other reports to be replaced by:



The Buyer reserves the right to request additional Transparency Reports over the course of the Contract.

CALL-OFF SCHEDULE 2 (STAFF TRANSFER)

No transfer at the start - Parts C, D and E apply

CALL-OFF SCHEDULE 3 (CONTINUOUS IMPROVEMENT)

CALL-OFF SCHEDULE 4 (CALL-OFF TENDER)

See tender submission titled "Provision of External Legal Support for the Naval Support Integrated Global Network (N-SIGN)" from the Supplier dated 17 November 2023.

CALL-OFF SCHEDULE 5 (PRICING DETAILS)

CALL-OFF SCHEDULE 7 (KEY SUPPLIER STAFF)

CALL-OFF SCHEDULE 17 (MOD TERMS)

Annex 1: Defcons and Deforms

The following MoD Defcons and Deforms apply to this Call-Off Contract:

- a. DEFCON 658 (Ed 09/21) Cyber
- b. DEFCON 659A (Ed 09/21) Security Measures
- c. DEFCON 660 (Ed 12/15) Official-Sensitive Security Requirements

in which:

- i. "the Authority" means the Buyer;
- ii. "the Contractor" means the Supplier; and
- iii. "the Contract" means this Call-Off Contract.

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
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The Security Aspects Letter which applies to this Call-Off Contract is attached. – Reference NSIGN/005_SAL_Ver.1
CALL-OFF SCHEDULE 20 (CALL-OFF SPECIFICATION)
CALL-OFF SCHEDULE 24 (SPECIAL SCHEDULE)

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	