

Street Parish Rooms

CDM Health and Safety File

Job Number 1228
Issued 08.11.19

orme

architecture for the environment

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1.0 Introduction

1.1 Purpose of the health & safety file

The health and safety file is defined as a file appropriate to the characteristics of the project, containing relevant health and safety information to be taken into account during any subsequent project.

The file is only required for projects involving more than one contractor.

The file contains information about the current project that is likely to be needed to ensure health and safety during any subsequent work such as maintenance, cleaning, refurbishment or demolition.

1.2 Responsibilities of the health & safety file holder

Initially prepared and kept up to date by the principal designer, the health and safety file is a vital source of information which should form part of any health and safety management system in place for the construction project.

The file needs to be kept up to date and retained for as long as it is relevant — normally the lifetime of a structure. Where clients dispose of their entire interest in a structure, they should pass the file to the new owners and ensure that they are aware of the nature and purpose of the file.

If the client leases out all or part of the structure, arrangements need to be made for the health and safety file to be made available to leaseholders, or keep the file, but inform leaseholders that it is available.

2.0 Project directory

2.1 Client

Name: Linda Ruff, Street Parish Council

Address: Street Parish Rooms
6 Leigh Road
Street
Somerset
BA16 0HA

Tel: 01458 440588

2.3 Principal Designer

Name: Orme Architecture Ltd

Address: Mill Farm Barns
Tuckers Lane,
Baltonsborough,
Somerset,
BA6 8RH

Tel: 01458 445100

2.2 Principal Contractor

Name: TBC

Address:
Tel:

2.4 Structural Engineer

Name: Beveridge CSE

Address: 8 Leigh Road
Street
Somerset
BA16 0HA

Tel: 01458 440018

3.0 Description of the works

3.1 General overview of the project

Refurbishment and alterations to library and public spaces within Street Parish Rooms. Works include: demolition of several load bearing and non-loadbearing walls, installation of lift, creating an entrance lobby and internal ramp, new internal doors in several locations. General refurbishment to several spaces with new finishes, lighting and relocated electrical installation.

3.2 Extent of the works

N/A

3.3 Main works packages

Substructure

N/A

Ground floor slab

N/A

Superstructure

- Steelwork to support structure above removed walls

Fixtures and fittings

- Flooring
- Plaster and paint to walls
- Ceiling over boarding and plaster
- General decorating
- Sanitary ware removal and replacement
- Electrical installation
- Lighting installation
- Lift installation

4.0 Significant residual hazards / risks

4.1 Hazards / risks identified in pre construction information

Refer to pre-construction information checklist

4.2 Residual hazards / risks

Significant residual hazards / risks associated with the maintenance, cleaning, alteration, dismantling or demolition of the structure will be recorded here, outlining the hazard, and confirming any critical assumptions or controls that must be followed to ensure safe working, giving cross references to drawings and information wherever possible.

Architect: Orme Drawings

1228/100

1228/110

1228/111

1228/120

1228/121

1228/160

1228/170

1228/171

1228/180

1228/260

Structural Engineer: Beveridge CSE

TBC

5.0 Key structural principles

5.1 Key structural principles incorporated into the design

- Existing concrete slab to support new studwalls and lift shaft
- Structural walls where removed to be replaced with steel beams to structural engineer's specification
- First floor lift lobby floor structure to be supported to structural engineer's specification

For further detail refer to Rise Structural Engineers Drawings

6.0 Hazardous materials

6.1 Materials that pose a residual risk

Details of materials that present a hazard when subsequently encountered during maintenance, alteration, dismantling or demolition will be listed here.

Suppliers safety data sheet information should be included with all products.

Material 01

Bitumin residue to underside of vinyl flooring
Licensed contractor required to remove and dispose of
See asbestos management survey report and covering email

Material 02

Cement board under clanking to high level roof bedded eaves
Potential risk of disturbance if bargeboard is to be replaced. If disturbance is non avoidable, material should be tested for asbestos.

Potential for further hazards following Demolition / refurbishment survey TBC

7.0 Removal / dismantling of plant and equipment

7.1 Safe removal or dismantling of installed plant

Details of special arrangements for lifting / specific order of dismantling / modular construction / access panels for installed plant items will be listed here.

Weights of particularly heavy plant items to be included.

N/A

8.0 Provisions for cleaning and maintenance

8.1 Cleaning or maintenance equipment

Details of specific equipment provided for cleaning or maintenance will be included here

Sprinklers and lighting systems

- N/A

External drain

- N/A

8.2 Cleaning and maintenance strategy

Descriptions in general terms of provisions for safe cleaning and maintenance of all parts of the structure;

Façade Maintenance

- From ground level where possible
- Should be carried out using a MEWP following plant guidance for operation as well as HSE guidance.

Roof cleaning

- Should be carried out using a MEWP following plant guidance for operation as well as HSE guidance.
- MEWP should be cordoned off from public access areas.
- The roof should not be walked on unless manufacturer permission is sought.

Gutters and downpipes

- Should be regularly cleared and cleaned and accessed using MEWP

External plant

- N/A

9.0 Significant services

9.1 Nature and location of significant services

Refer to drawing 1086/120 (Orme) and 18054 RISE 01 GF DR S 1020 (Rise) for clarification of service locations, including;

- Surface water drainage pipework - underground survey has not been carried out due to lack of excavation works within the project. Main water and foul runs to be identified and marked out on site
- Foul drainage pipework – underground survey has not been carried out due to lack of excavation works within the project. Main water and foul runs to be identified and marked out on site
- Electrical Cables – Distribution board located within cupboard within Public Space 1

10.0 Information and as-built drawings

10.1 Drawing list

Architect: Orme Drawings

1228/100
1228/110
1228/111
1228/120
1228/121
1228/160
1228/170
1228/171
1228/180
1228/260

Structural Engineer: Beveridge CSE

TBC

Lighting Design: Dextra Lighting

Proposed Layout Plan

11.0 Product information/ manufacturer guidance etc....

11.1 **Information list**

TBC