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**Technology Products 2 Agreement RM3733  
Framework Schedule 4 - Annex 1**

## Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



## Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

<b>Customer details</b>
<b>Customer organisation name</b> Sellafield Limited
<b>Billing address</b> Sellafield Limited, REDACTED
<b>Customer representative name</b> REDACTED
<b>Customer representative contact details</b> Email: REDACTED      Telephone: REDACTED
<b>Supplier details</b>
<b>Supplier name</b> XMA LTD
<b>Supplier address</b> REDACTED
<b>Supplier representative name</b> REDACTED
<b>Supplier representative contact details</b> Email: REDACTED
<b>Order reference number</b>



## Section B Overview of the requirement

### Framework Lot under which this Order is being placed

- |   |                                     |
|---|-------------------------------------|
| 1. HARDWARE                                       | <input checked="" type="checkbox"/> |
| 2. SOFTWARE                                       | <input type="checkbox"/>            |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS    | <input type="checkbox"/>            |
| 4. INFORMATION ASSURED PRODUCTS                   | <input type="checkbox"/>            |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/>            |

### Customer project reference

CCTS19A16 The Provision of Cisco Switches

### Call Off Commencement Date

22/03/2019

### Call Off Contract Period (Term)

Contract to commence on the 22nd of March 2019 and to conclude on the 31st of May 2019 following successful delivery of the 2nd Tranche.

### Specific Standards or compliance requirements

The specification of the goods is outlined within the Statement of Requirements. The Customer's populated Schedule 5 in line with GDPR can be found under Annex A – Call-Off Schedule 5 Schedule of Processing, Personal Data and Data Subjects. By signing this Contract the Supplier has accepted the Customer's completed Annex A.

The Authority requires you to complete Annex B - Vendor Details Questionnaire, returning the completed document (with wet signature) along with your bank details on company headed paper, via recorded delivery, to Sellafield Limited for the attention of:

REDACTED

This must be undertaken within 2 working days of notification of award (Contract Award).

In addition, please email a PDF scan of both documents to REDACTED to allow supplier setup activities to be initiated in advance of receipt of formal documentation.



## Section C Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

### Goods and/or Services

The Supplier is required to provide the identified hardware and delivery within two tranches. The Customer requires the asset information to be supplied to Sellafields incumbent IT supplier.

Table one details the required hardware which should be delivered as part of Tranche 1 which is to be delivered by 29.03.2019

**Table one**

Switch Item Product	Quantity Required
WS-C2960X-48FPS-L	193
GLC-LX-SMD	100
C2960X-STACK=	193

Table two details the required hardware which should be delivered as part of Tranche 2 which is to be delivered by 31.05.2019.

**Table two**

Switch Item Product	Quantity Required
WS-C3560CX-8PC-S	2
WS-C3850-48P-E	1
WS-C3850-24P-E	1
WS-C3560CX-8PC-S	22
WS-C2960X-24PS-L	55
C3850-NM-4-1G=	2
C2960X-STACK=	55
RCKMNT-19-CMPCT=)	24

### Key Milestones and Deliverables

Milestone/Deliverable	Description	Delivery Date
1	Return of signed Contract Order Form	Within two (2) working days of notification of award (Contract Award)



2	Return of the completed Annex B Vendor Details Questionnaire document (with wet signature) along with your bank details on company headed paper, via recorded delivery, to Sellafield Limited.	Within two (2) working days of notification of Contract Award
3	Successful and full delivery of hardware for Tranche 1	By 29/03/2019
4	Successful and full delivery of hardware for Tranche 2	By 31/05/2019

### Service Levels and Performance

The Authority will measure the quality of the Supplier's delivery by:

KPI/SLA	Service Area	KPI/SLA description	Target	Percentage Target
1	Delivery Timescales	Timely Delivery	Hardware to be delivered by the dates specified for each Tranche	100%
2	Delivery Timescales	Delivery	Hardware to be delivered free of any damage to the goods.	100%
3	Supply of Information	Supply of Switch Asset information and Warranty	One (1) week prior to delivery	99%
4	DMS	Registration of intended delivery	One (1) week prior to delivery	99%

### Warranty Period, if applicable

Standard one (1) year Manufacturer Warranty on all Goods.

### Location/Site(s) for Delivery

Sellafield Limited  
REDACTED



**Dates for Delivery of the Goods and/or the Services**

Tranche 1 is to be delivered by 29.03.2019

Tranche 2 is to be delivered by 31.05.2019

**Software**

**Supplier Software**

**Third Party Software**

**Maintenance Agreement**

**Additional Clauses (see Annex 3 of Framework Schedule 4)**

**Alternative Clauses**

**Additional Clauses**

**Optional Clauses**

Scots Law  
Or

Northern Ireland Law

Non-Crown Bodies

Non-FOIA Public  
Bodies

A: Termed Delivery – Goods

B: Complex Delivery – Solutions  
(includes Termed Delivery – Goods)

**NB Both of the above options  
require an Implementation Plan  
which should be appended to this  
Order Form**

C: Due Diligence

D: Call Off Guarantee

E: NHS Coding  
Requirements

F: Continuous Improvement  
& Benchmarking

G: Customer Premises

H: Customer Property

I: MOD Additional Clauses

**Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)**

Not Applicable

**Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)**

£567,076.86

**Is a Financed Purchase Agreement being used?**

If so, append to Call Off Schedule 2 as Annex A

**Estimated Year 1 Call Off Contract Charges (£)**

£567,076.86



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**Section D**  
**Supplier response**

**REDACTED**

**Total contract value**

**£567,076.86**

**REDACTED**



## Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

### SIGNATURES

#### For and on behalf of the Supplier

Name	REDACTED
Job role/title	REDACTED
Signature	REDACTED
Date	REDACTED

#### For and on behalf of the Customer

Name	REDACTED
Job role/title	REDACTED
Signature	REDACTED
Date	REDACTED



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## Annex A

**REDACTED**