

# DPS Schedule 6 (Order Form Template and Order Schedules)

## Order Form

ORDER REFERENCE: **DFERPPU 22-23-097**

THE BUYER: **Department for Education**

BUYER ADDRESS **Department for Education, Sanctuary  
Buildings, Great Smith Street, London,  
SW1P 3BT**

THE SUPPLIER: **ECORYS UK**

SUPPLIER ADDRESS: **Albert House, Quay Place, 92-93 Edward Street,  
Birmingham, B1 2RA**

REGISTRATION NUMBER: **[REDACTED]**

DUNS NUMBER: **[REDACTED]**

DPS SUPPLIER REGISTRATION SERVICE ID: **[REDACTED]**

## APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 13<sup>th</sup> March 2024. It's issued under the DPS Contract with the reference number **RM6126 CCS Research & Insights Marketplace DPS** for the provision of **Evaluation of Regional Care Cooperatives**.

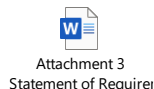
## DPS FILTER CATEGORY(IES)

Not applicable.

## **ORDER INCORPORATED TERMS**

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) **RM6126 CCS Research & Insights Marketplace DPS**
3. DPS Special Terms.
4. The following Schedules in equal order of precedence:
  - Joint Schedules for **RM6126 CCS Research & Insights Marketplace DPS**
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 5 is covered in '6.' Below.
    - Joint Schedule 6 (Key Subcontractors)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
  - Order Schedules for **DFERPPU 22-23-097**
    - Order Schedule 1 (Transparency Reports)
    - Order Schedule 2 (Staff Transfer)
    - Order Schedule 3 (Continuous Improvement)
    - Order Schedule 4. is covered in '7.'
    - Order Schedule 5 (Pricing Details)
    - Order Schedule 7 (Key Supplier Staff)
    - Order Schedule 8 (Business Continuity and Disaster Recovery)
    - Order Schedule 10 (Exit Management)
    - Order Schedule 15 (Order Contract Management)
    - Order Schedule 20 (Order Specification)
5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) **RM6126 CCS Research & Insights Marketplace DPS**



No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## **ORDER SPECIAL TERMS**

The following Special Terms are incorporated into this Order Contract:

Special Term 1. Safeguarding Children and Vulnerable Adults

Special Term 2. Project outputs

Special Term 3. Departmental Security Standards for Business Services  
and ICT Contracts

ORDER START DATE: 13<sup>th</sup> March 2024

ORDER EXPIRY DATE: **31<sup>st</sup> March 2029**

ORDER INITIAL PERIOD: **5 years and 1 month.**

## **DELIVERABLES**

[REDACTED]

[REDACTED]

**Total project expenditure shall not exceed £976,849.75 exclusive of VAT.**

## **REIMBURSABLE EXPENSES**

None.

## **PAYMENT METHOD**

Payment via completion of work against milestones included within the contract. Via BACS upon submission of valid invoice. A valid invoice must include the correct Purchase Order, which will be set up once the order form is signed.

## **BUYER'S INVOICE ADDRESS:**

Department for Education, Sanctuary Buildings, Great Smith Street,  
London SW1P 3BT

Invoices must be submitted in pdf format, state the Purchase Order number  
(provided separately to this form), and sent via email to

[AccountsPayable.OCR@education.gov.uk](mailto:AccountsPayable.OCR@education.gov.uk)

## **BUYER'S AUTHORISED REPRESENTATIVE**

[REDACTED]

## **BUYER'S ENVIRONMENTAL POLICY**

Department for Education Sustainability and Climate Change Strategy, 21 April  
2022, available online at: <https://www.gov.uk/government/publications/sustainability-and-climate-change-strategy>

## **BUYER'S SECURITY POLICY**

Department for Education Personal Information Charter, available online at:  
<https://www.gov.uk/government/organisations/department-for-education/about/personal-information-charter#contents>

## **SUPPLIER'S AUTHORISED REPRESENTATIVE**

██████████ Ecorys UK  
[Albert House, Quay Place, 92-93 Edward St, Birmingham, B1 2RA]

## **SUPPLIER'S CONTRACT MANAGER**

██████████ [Ecorys UK, Floor 6, Queen Elizabeth House, 4 St Dunstan's Hill, London, EC3R 8AD]

## **PROGRESS REPORT FREQUENCY**

The supplier must provide written updates on a weekly basis and sent to the Department for Education before each progress meeting. Frequency of other written updates will be agreed by the parties where necessary.

## **PROGRESS MEETING FREQUENCY**

Weekly during set up and fieldwork. Dates to be agreed by the parties.  
Frequency may reduce during less work intensive periods.

## **KEY STAFF**

## **E-AUCTIONS**

Not applicable.

## **COMMERCIALLY SENSITIVE INFORMATION**

**The supplier's bid, and all it's content as agreed with supplier and project manager**

## **SERVICE CREDITS**

Not applicable

## **ADDITIONAL INSURANCES**

Not applicable

## **GUARANTEE**

There's a guarantee of the Supplier's performance provided for all Order Contracts entered under the DPS Contract.

## **SOCIAL VALUE COMMITMENT**

**DPS Schedule 6 (Order Form Template and Order Schedules)**

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The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender).



For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	