

Can a bid above £30,000 be submitted?	Bids are expected to be within the budget ceiling where possible in this case £30,000 including VAT. Bids above this may be disregarded with no further evaluation and bids should clearly indicate if they include VAT or not. If bids are above this level we would recommend providing an explanation of why and how this would benefit LSB
Does the document need to be submitted in a PDF format?	Documents don't need to be in PDF but do need to be a file type we can open.
Are visuals (e.g., pictures, diagrams) suitable to include in the document?	Visuals are fine to include if you think they are relevant.
Is there a limit to the document size? i.e. how many pages or words to be included.	There is no size limit to the submission.
What salary is on offer for these roles?	OLC members receive a remuneration of £10,000 per annum and LSCP Members £4,500 per annum.
Are the roles full-time appointments, or are they part-time commitments that could be run alongside other role(s)	The appointments are part time and can run alongside other commitments as long as members are able to attend meetings and prepare effectively and their other appointments don't cause conflicts of interest.
Can the LSB provide us with any steering and/or guidance around the level of detail that you require from suppliers in their responses? Is there any word or page limit that you would like us to work to?	There is no word or page limit.
With the pricing, there doesn't seem to be any template to follow. We can of course provide free-hand pricing however, in our experience, we find that this may lead to challenges for your evaluators down the line where different suppliers provide different pricing, and you are therefore not able to compare 'apples for apples' as it were.	There is no set template to follow however guidance on pricing can be found within the ITT.
Does the LSB have any detail around how difficult these roles, or similar ones, have proven to be to hire for in the past and do you have any relevant experiences that you could share with suppliers?	LSB has recruited to these roles from its inception and previous campaigns may be found on the Cabinet Office's public appointments webpage.
Are there any existing/previous job descriptions for the roles in question that you might be able to share?	Please see question above.
Does the LSB have any more detail on the role requirements and what the roles themselves entail, for example, the number of hours required as well as locations for each of the roles?	The OLC is based in Birmingham and the LSCP is based in London however meetings are also undertaken remotely on occasion. Further details of previous roles may be found on the Cabinet Office's public appointments webpage.

Can you clarify that the successful candidates would be paid and managed directly by the LSB once in post?

The LSB will pay the remuneration of the OLC and LSCP members. Line management of members is by the Chairs of the OLC and LSCP respectively, and line management of the Chairs of the OLC and LSCP is undertaken by the Chair of the LSB.