

Crown Commercial Service

Call-Off Order Form for RM6187 Management Consultancy Framework Three (MCF3)

Framework Schedule 6 (Order Form and Call-Off Schedules)

Order Form

Call-off reference: CP&F PO Number to be allocated

The buyer: HM Naval Base Devonport

Buyer address: HM Naval Base Devonport

The supplier: Mace Limited

Supplier address: 155 Moorgate, London, EC2M 6XB

Registration number: 02410626

DUNS number:

Sid4gov id:

Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated 12 November 2021. It is issued under the Framework Contract with the reference number RM6187 for the provision of management consultancy services.

Call-off lot: 2

Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract. Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187

3. The following Schedules in equal order of precedence:

Joint Schedules for RM6187 Management Consultancy Framework Three

- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 7 (Financial Difficulties)
- Joint Schedule 10 (Rectification Plan)

Call-Off Schedules

- Call-Off Schedule 7 (Key Supplier Staff)
- Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
- Call-Off Schedule 9 (Security)
- Call-Off Schedule 15 (Call-Off Contract Management)
- Call-Off Schedule 17 (MOD Terms)

4. CCS Core Terms (version 3.0.10)

No other Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

Call-off special terms

The following Special Terms are incorporated into this Call-Off Contract:

None.

Call-off start date: 01/01/22

Call-off expiry date: 30/06/22

Call-off initial period: 6 Months

Call-off deliverables:

- Develop the transition plan for the NBC Devonport transformation to become an Asset Management organisation leading to accreditation to ISO 55001 Level 3.
- Provide the NBC (D) lead input to the joint (with Babcock) ICOM programme, acting as the NBC(D) representative in the ICOM Working Group.
- Manage delivery of the Naval Base EMP facilitating a contracted in service to deliver the full scope of the EMP.
- Maintain a contingent resource base for the fluctuating load of RMEC 2 further work, particularly as this will affect NBC(D) in the future as further options are assessed.

- The Supplier shall provide the Customer with a draft Project Plan for Approval within 20 Working Days from the Call Off Commencement Date.

Maximum liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first contract year are:

£169,650 (excluding VAT).

Call-off charges

The negotiated Call Off Contract Charges are £650 per working day, per person excluding VAT.

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law
- Benchmarking using Call-Off Schedule 16 (Benchmarking)

Reimbursable expenses

Recoverable as stated in Framework Schedule 3 (Framework Prices) paragraph 4. Reimbursable expenses are applicable subject to being authorised in advance by the Customer.

Payment method

Payment terms are 30 days. Payment claims are to be made monthly for the number of days worked by the consultant(s). Invoicing to be made via CP&F tool.

Buyer's invoice address

[insert name]

[insert role]

[insert email address]
Naval Base Headquarters
Howard Building
HM Naval Base Devonport
Plymouth PL2 2BG

Buyer's authorised representative

Naval Base Headquarters
Howard Building
HM Naval Base Devonport
Plymouth PL2 2BG

Buyer's security policy

The Part A short form security requirements as detailed in call off schedule 9 (Security) shall apply.

Supplier's authorised representative

E mail address:

Supplier's contract manager

E mail address:

Progress report frequency

Not applicable.

Progress meeting frequency

Not applicable.

Key staff

Key subcontractor(s)

Not applicable.

Commercially sensitive information

Not applicable.

Service credits

Not applicable.

Additional insurances

No additional insurances required to those identified in Joint Schedule 3, Annex 1.

Guarantee

Not applicable.

Buyer's environmental and social value policy

Not applicable.

Social value commitment

Not applicable.

Formation of call off contract

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

For and on behalf of the Supplier:

Signature:

Name:

Role: Operations Director Defence

Date: 12 November 2021

For and on behalf of the Buyer:

Signature:

Name:

Role: Senior Commercial Manager, HM Naval Base, Devonport

Date: 12 November 2021