Babington Business College Limited

55, Colmore Row,

Birmingham.

B3 2AA

Attn: **REDACTED TEXT under FOIA Section 40, Personal Information**

Date: 6th April 2023

Contract ref: CCIT22A56

Dear **REDACTED TEXT under FOIA Section 40, Personal Information**

**Award of contract for the Provision of HR Apprenticeships and Related Services**

Further to your submission of a bid for the above Procurement, on behalf of Cabinet Office (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence 17th April 2023 and the Expiry Date will be 16th April 2025. The Contracting Authority reserves the option to extend the call-off contract by 2 periods of 1 year. The total contract value shall be up to £3,413,000.00 (exc VAT) including all extension options. The extension budget is up to £1,711,600.00 (ex VAT) per annuum for up to 2 years.

This procurement activity was a Call Off under Commercial Agreement RM6102 Apprenticeship Training Dynamic Marketplace – Lot 1 and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 13:00 on 12th April 2023. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours sincerely,

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| Signed for and on behalf of Cabinet Office | |
| Name: **REDACTED TEXT under FOIA Section 40, Personal Information** |  |
| Signature:  **REDACTED TEXT under FOIA Section 40, Personal Information** |  |
| Date: 6th April 2023 |  |