

# Short Contract

Option B - Priced Contract with Bill of Quantities

A contract between .....

.....

.....

and .....

.....

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for .....

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Notes about this contract are printed in boxes like this one.  
They are not part of the contract.

# Contract Data

## The Employer is

Name .....

Address .....

Telephone ..... Fax .....

E-mail address .....

The works are .....

.....

The site is .....

The starting date is .....

The completion date is .....

The period for reply is ..... weeks.

The defects date is ..... weeks after Completion.

The defect correction period is ..... weeks.

The delay damages are ..... per day.

The assessment day is the ..... of each month.

The retention is ..... %.

Does the United Kingdom Housing Grants, Construction and  
Regeneration Act (1996) apply? Yes

## The Adjudicator is

Name .....

Address .....

.....

Telephone ..... Fax .....

E-mail address .....

# Contract Data

The interest rate on late payment is ..... % per complete week of delay.

**Insert a rate only if a rate less than 0.5% per week of delay has been agreed.**

The *Contractor* is not liable to the *Employer* for loss of or damage to the *Employer's*

property in excess of ..... for any one event.

The *Employer* provides this insurance **Only enter details here if the *Employer* is to provide insurance.**

.....  
.....

The minimum amount of cover for the third insurance stated in the

Insurance Table is .....

The minimum amount of cover for the fourth insurance stated in the

Insurance Table is .....

The *Adjudicator nominating body* is .....

The *tribunal* is .....

If the *tribunal* is arbitration, the arbitration procedure is .....

The *conditions of contract* are the NEC3 Engineering and Construction Short Contract April 2013 and the following additional conditions

**Only enter details here if additional conditions are required.**

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# Contract Data

## The Contractor's Offer

The Contractor is

Name .....

Address .....

Telephone ..... Fax .....

E-mail address .....

The percentage for overheads and profit added to the Defined Cost for people is N/A %.

The percentage for overheads and profit added to other Defined Cost is N/A %.

The Contractor offers to Provide the Works in accordance with the *conditions of contract* for an amount to be determined in accordance with the *conditions of contract*.

The offered total of the Prices is .....

**Enter the total of the Prices from the Price List.**

Signed on behalf of the Contractor

Name .....

Position .....

Signature ..... Date .....

## The Employer's Acceptance

The Employer accepts the Contractor's Offer to Provide the Works

Signed on behalf of the Employer

Name .....

Position .....

Signature ..... Date .....



# Contract Data

## Works Information

The Works Information should be a complete and precise statement of the *Employer's* requirements. If it is incomplete or imprecise there is a risk that the *Contractor* will interpret it differently from the *Employer's* intention. Information provided by the *Contractor* should be listed in the Works Information only if the *Employer* is satisfied that it is required, is part of a complete statement of the *Employer's* requirements and is consistent with the other parts of the Works Information.

### 1 Description of the works

Give a detailed description of what the *Contractor* is required to do and of any work the *Contractor* is to design.

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### 2 Drawings

List the drawings that apply to this contract.

Drawing number	Revision	Title
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....



# Contract Data

## Works Information

### 5 Requirements for the programme

State whether a programme is required and, if it is, state what form it is to be in, what information is to be shown on it, when it is to be submitted and when it is to be updated.

State what the use of the *works* is intended to be at their Completion as defined in clause 11.2(1).

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### 6 Services and other things provided by the Employer

Describe what the *Employer* will provide, such as services (including water and electricity) and "free issue" Plant and Materials and equipment.

Item	Date by which it will be provided
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