

Bovey Tracey Town Council

Expression of Interest Template – Closing date 10/03/23

Project – Enhancement and new provision of play equipment, safety surfacing, fencing and furniture and improvements to existing Basketball practice area at Mill Marsh Park Play Area, Bovey Tracey, Devon

Value - £220,000

Timescale – Anticipated award, July/ August 2023, on-site start date, by 1st September 2023.

Contract period – Six months

Contract Type – Design and Build

Company details – Please complete for all organisations to be involved.

Name and type of company:

Company address and contact details:

Company number:

Parent Company name and address (if applicable):

Membership of professional / trade bodies (with dates):

Company Experience - Please complete for all organisations to be involved.

Please provide examples of similar work undertaken in the last five years in the United Kingdom or the European Union, with total cost. Please indicate if you are willing for Bovey Tracy Council to contact the client(s) listed below.

Personnel to be employed on this work - Please complete for all to be involved.

Please provide details of those individuals who would be employed on this project under the following categories;

Person responsible for overall delivery

Name & job title:

Qualification:

Experience:

Design

Name & job title:

Qualification:

Experience:

Project Management / Site management

Name & job title:

Qualification:

Experience:

Name & job title:

Qualification:

Experience:

Other staff

Name & job title:

Qualification:

Experience:

Name & job title:

Qualification:

Experience:

Working Arrangements

Please indicate the proportion of works, as a percentage, which would be undertaken by directly employed staff and by sub-contractors for the following categories;

- | | | | | |
|--|-------------------|---|----------------|---|
| • Design work, production of plans and working drawings. – | Directly employed | % | Sub-contracted | % |
| • Site works & drainage | Directly employed | % | Sub-contracted | % |
| • Equipment installation - | Directly employed | % | Sub-contracted | % |
| • Safety surfacing - | Directly employed | % | Sub-contracted | % |
| • Fencing, furniture & ancillary works - | Directly employed | % | Sub-contracted | % |

Engagement

Prior to the formal invitation to tender process the Council wishes to engage with interested companies to discuss options for the design of the play area. This will include a site visit and discussions with Council officers, members of the Mill Marsh Park Friends Group and local children. Would you be willing to engage in these discussions if requested?

Yes

No

Further information

Included in the Expression of Interest Documentation are the following draft documents;

- Conditions of contract
- Contract Timetable
- General Specification outlining requirements
- Evaluation criteria

Comments on these draft documents are welcome from interested companies as part of the EIO exercise. A full technical specification will be included at the ITT stage.

Please note this is not an invitation to tender; a formal Invitation to Tender (ITT) will be issued on completion of this EIO exercise in accordance with the Contract Timetable. The Council may include in the tender process, submissions from parties who have not engaged in the EIO process. The Council reserves the right to delay or cancel the intended Invitation to Tender process at any time up to the formal ITT notice.

Council Contact: Helen Tate – Project Manager
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