

CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the provision of Level 7 Senior Professional Economist apprenticeship programme dated 11/12/2025.

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

Order Number	CR_5263
From	Department for Business and Trade] ("Customer")
To	[REDACTED]

1. CONTRACT PERIOD

1.1	Commencement Date	1st October 2025
1.2	Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)	29th February 2028 The contract term relates to the timing of learner starts on programme, i.e. the supplier will be expected to support learners through to completion of their programme.

2. SERVICES REQUIRED

2.1	Services Required. APPRENTICESHIP TRAINING PROVIDER SERVICES / END POINT ASSESSOR SERVICES / BOTH.	<p>Provision of Training for Level 7 Senior Economist (Integrated degree) Apprenticeship Programme, including End Point Assessment.</p> <p>The Department for Business and Trade (DBT) is acting as the contracting authority for design and delivery of the Level 7 Senior Economist (Integrated degree) Apprenticeship Programme. Organisations who wish to participate in the Programme will use this call off order form and associated contract terms to form a direct contracting relationship with [REDACTED] of London.</p> <p>The Department for Business and Trade (DBT) awarded a contract to [REDACTED] London on 20th December 2022. This order form covers Department for Business and Trade's requirement under the contract.</p>
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	LOCATION APPRENTICESHIP TYPE AND SPECIFIC APPLICABLE INSTITUTE FOR APPRENTICESHIPS STANDARD NUMBER OF STUDENTS CLASS BASED ADDITIONAL SERVICES	UK – Virtual Level 7 Senior Economist (Integrated degree) Apprenticeship Programme. [REDACTED] funded student
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3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship Standard [ie the required apprenticeship course]	ST0796 Level 7 Senior Professional Economist
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3.1	Quality Standards	Continued adherence to the relevant Institute for Apprenticeships industry standard. (www.instituteforapprenticeships.org/) Compliance with all relevant ESFA, OfS and / or QAA regulatory requirements General industry good practice
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4. PAYMENT

4.1	Contract Charges	Total spend for [REDACTED] (Department for Business and Trade) Excl VAT: [REDACTED] [REDACTED] funded Number non-levy funded learners = [REDACTED]
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		Includes the cost of any subcontractors and the cost of an approved end point assessor.
4.2	Payment terms/Profile	Payments will be made to the supplier via the apprenticeship levy funding system in England, in accordance with prevailing ESFA rules and processes for that system. Further additional terms in Annex 2 of Contract Schedule 3
4.3	Customer billing address	Payment will be made via the organisation's ESFA apprenticeship levy funding account.

5. LIABILITY AND INSURANCE

5.1	Suppliers limitation of Liability	In Clause 25 of the Contract Terms
5.2	Insurance	Professional Indemnity Insurance cover of £1 million any one claim. Public Liability Insurance cover of £1 million any one claim. Employers Liability insurance cover of £5 million any one claim.

FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

For and on behalf of the Supplier:

Name and Title	██████████ - Interim Degree Apprenticeship & Business Development Manager - ██████████
Signature	Signed by: ██████████ AE17C50B48C1453...
Date	12.12.2025

For and on behalf of the Customer:

Name and Title	██████████ - Category Lead, People & Key Projects, Commercial Directorate, DBT
Signature	DocuSigned by: ██████████ BD47CF298D7D490...
Date	12.12.2025