



Department  
for Environment  
Food & Rural Affairs



The European Agricultural  
Fund for Rural Development:  
Europe investing in rural areas

Building 14

MOD Stafford

ST18 0AQ

Tel: [REDACTED]

Email: [REDACTED]



[REDACTED]  
**Chris Seabridge & Associates Limited**  
Penkridge  
Stafford  
Staffordshire  
ST19 5PH

12 September 2019

**COMMERCIAL IN CONFIDENCE**

**Farm and Land Management Advice Framework (contract ecm\_56239)**

<b>Farm and Land Management Advice Framework Theme:</b>	<b>Water Quality and Protection</b>
<b>Mini-Contract Title:</b>	<b>Catchment Sensitive Farming: 1:1 on-farm advice</b>
<b>Mini-Contract Reference:</b>	<b>FaLMANECFSFNW001</b>

The evaluation of tenders for the Procurement is complete and Defra is pleased to inform you that you were successful.

IT IS AGREED as follows:

As per the mini-tender Request for Quotation, the delivery of CSF advice in the North West Lot will commence on 23 September 2019. Activities and payment details are summarised below.

**Table 1**

<b>Activity Type</b>	<b>Delivery Deadline</b>	<b>Funding Source (RDPE or GiA)</b>	<b>No. of Units</b>	<b>Unit Cost (£s exc VAT)</b>	<b>Total Cost (£s exc VAT)</b>
WQ1/B: Nutrient Management Plans	28/02/2020	RDPE	48	[REDACTED]	[REDACTED]
WQ1a/M1: Standard Soil Sampling with no interpretation	31/12/2019	RDPE	26 (farms)	[REDACTED]	[REDACTED]
WQ1b/M5: Slurry/Manure Sampling	31/12/2019	RDPE	5 (farms)	[REDACTED]	[REDACTED]
<b>Grand Total</b>					<b>£30,041.00</b>

The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. the mini-tender Request for Quotation dated 12 August 2019
2. the mini-tender specification issued in support of the Request for Quotation
3. the mini-tender submission of the Service Provider submitted to Bravo on 27 August 2019.
4. the delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

1. this Work Order (including Annex A).
2. the mini-tender specification issued by Natural England as referred to above.
3. the Framework Agreement.
4. the mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by 10 April 2020 (within 6 weeks of the mini-contract delivery end date).

To note the terms and conditions attached with the purchase order are not applicable as the terms and conditions of the main framework contract take precedence.

The offer comprised in the Award Letter shall be deemed to be accepted by the Contractor on receipt by the Customer of the Contractor's notification of acceptance via Bravo within 7 days of the date of the Award Letter.

## Annex A: Delivery milestones

Deadline	Activity
23 <sup>rd</sup> September 2019	Delivery of 1 to 1 visits to commence.
31 <sup>st</sup> October 2019	<ul style="list-style-type: none"> <li>• 10% (4) of the NMP 1:1 visits &amp; reports completed</li> <li>• 20% (5 farms) of the Soil sampling visits completed</li> </ul>
30 <sup>th</sup> November 2019	<ul style="list-style-type: none"> <li>• 30% (14) of the NMP 1:1 visits &amp; reports completed</li> <li>• 75% (19 farms) of the Soil sampling visits completed</li> <li>• 60% (3 farms) of the Slurry/manure sampling visits &amp; reports completed</li> </ul>
31 <sup>st</sup> December 2019	<ul style="list-style-type: none"> <li>• 50% (24) of the NMP 1:1 visits &amp; reports completed</li> <li>• 100% (26 farms) of the Soil sampling visits completed</li> <li>• 100% (5 farms) of the Slurry/manure sampling visits and reports completed</li> </ul>
31 <sup>st</sup> January 2020	<ul style="list-style-type: none"> <li>• 75 % (36) of the NMP 1:1 visits &amp; reports completed</li> </ul>
28 <sup>th</sup> February 2020	<ul style="list-style-type: none"> <li>• 100% (48) of the NMP 1:1 visits &amp; reports completed</li> </ul>
10 <sup>th</sup> April 2020	<ul style="list-style-type: none"> <li>• Final claim submitted to Natural England (with all associated claim supporting documentation as per the FMM).</li> </ul>