



Crown
Commercial
Service

**Technology Products 2 Agreement RM3733
Framework Schedule 4 - Annex 1**

Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

Customer details

Customer organisation name
Crown Commercial Service (CCS)

Billing address
REDACTED INFORMATION

Customer representative name
REDACTED INFORMATION

Customer representative contact details
Email: REDACTED INFORMATION Tel: REDACTED INFORMATION

Supplier details

Supplier name
Comparex UK Ltd

Supplier address
REDACTED INFORMATION

Supplier representative name
REDACTED INFORMATION

Supplier representative contact details
Email: REDACTED INFORMATION

Order reference number
CCTS19A39



Section B Overview of the requirement

Framework Lot under which this Order is being placed

- | | |
|---|-------------------------------------|
| 1. HARDWARE | <input type="checkbox"/> |
| 2. SOFTWARE | <input checked="" type="checkbox"/> |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS | <input type="checkbox"/> |
| 4. INFORMATION ASSURED PRODUCTS | <input type="checkbox"/> |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/> |

Customer project reference

CCTS19A39

Call Off Commencement Date

18/07/2019

Call Off Contract Period (Term)

One (1) year

Call Off Initial Period

N/A.

Call Off Extension Period (Optional)

N/A

Specific Standards or compliance requirements

Include any conformance or compliance requirements with which the Goods and/or Services must meet
Please refer to Annex A.



Section C Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

Goods and/or Services

Licence	Quantity	Renewal Term	Additional Term after Renewal Term
Refinitiv EIKON	1	Twelve (12) months	N/A
Refinitiv EIKON for Commodities	1	Twelve (12) months	N/A

Milestone/Deliverable	Description	Timeframe
1	Access to all the Refinitiv licences listed in Section 6.1	Within one (1) week of Contract Award
2	Potential Provider to report back to the Authority after initial payments have been completed.	Within 5 days of payment being completed.

KPI/SLA	Service Area	KPI/SLA description	Target
1	Service Delivery	Renewal and access to both licences within one (1) week of Contract Award.	100%

Warranty Period, if applicable

N/A

Location/Site(s) for Delivery

REDACTED INFORMATION

Dates for Delivery of the Goods and/or the Services

19/07/2019

Software



Supplier Software N/A	Third Party Software Refintiv	Maintenance Agreement N/A
Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required		
Alternative Clauses	Additional Clauses Tick one box below as applicable	Optional Clauses Tick any applicable boxes below
Scots Law Or <input type="checkbox"/>	A: Termed Delivery – Goods <input type="checkbox"/>	C: Due Diligence <input type="checkbox"/>
Northern Ireland Law <input type="checkbox"/>	B: Complex Delivery – Solutions (includes Termed Delivery – Goods) <input type="checkbox"/>	D: Call Off Guarantee <input type="checkbox"/>
Non-Crown Bodies <input type="checkbox"/>	NB Both of the above options require an Implementation Plan which should be appended to this Order Form	E: NHS Coding Requirements <input type="checkbox"/>
Non-FOIA Public Bodies <input type="checkbox"/>		F: Continuous Improvement & Benchmarking <input type="checkbox"/>
		G: Customer Premises <input type="checkbox"/>
		H: Customer Property <input type="checkbox"/>
		I: MOD Additional Clauses <input type="checkbox"/>
Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data) N/A		
Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS) £25,959.12		
Is a Financed Purchase Agreement being used? <input type="checkbox"/>		
Estimated Year 1 Call Off Contract Charges (£)	Payments to be made in quarterly instalments.	

Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order



Commercially Sensitive information

N/A

Total contract value

£25,959.12

REDACTED INFORMATION



Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

SIGNATURES

For and on behalf of the Supplier

Name	REDACTED INFORMATION
Job role/title	REDACTED INFORMATION
Signature	REDACTED INFORMATION
Date	16th July 2019

For and on behalf of the Customer

Name	REDACTED INFORMATION
Job role/title	REDACTED INFORMATION
Signature	REDACTED INFORMATION
Date	16th July 2019



Annex A

Call-Off Schedule 5 Schedule of Processing, Personal Data and Data Subjects

Description	Details
Subject matter of the processing	Management of Contract Reference CCTS19A39 between the Customer and the Supplier
Duration of the processing	Up to 7 years after the expiry or termination of the Contract
Nature and purposes of the processing	To facilitate the fulfilment of the Supplier's obligations arising under this Contract including <ol style="list-style-type: none">Facilitating provision of the contracted service to specific Customer personnelEnsuring effective communication between the Supplier and the CustomerMaintaining full and accurate records of the Contract in accordance with Clause 9 (Records, Audit Access & Open Book Data)
Type of Personal Data	<ol style="list-style-type: none">Includes, but is not limited to:<ol style="list-style-type: none">Contact details of, and communications with, Customer staff i. accessing the contracted services and ii. concerned with management of the ContractContact details of, and communications with, any Supplier staff concerned with fulfilment of the Supplier's obligations arising from this ContractContact details, and communications with, any Sub-contractor staff concerned with fulfilment of the Supplier's obligations arising from this Contract
Categories of Data Subject	<ol style="list-style-type: none">Includes, but is not limited to:<ol style="list-style-type: none">Customer service users and staff concerned with management of the Contract



	<ul style="list-style-type: none">ii. Any Supplier staff concerned with fulfilment of the Supplier's obligations arising from this Contractiii. Any Sub-contractor staff concerned with fulfilment of the Supplier's obligations arising from this Contract
Plan for return or destruction of the data once the processing is complete UNLESS requirement under union or member state law to preserve that type of data	All relevant data to be deleted 7 years after the expiry or termination of this contract unless longer retention is required by Law.