



Crown
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**Technology Products 2 Agreement RM3733
Framework Schedule 4 - Annex 1**

Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

Customer details

Customer organisation name

Department for Work and Pensions

Billing address

Your organisation's billing address - please ensure you include a postcode
2 St. Peter's Sq. Manchester, M2 3AA

Customer representative name

The name of your point of contact for this Order
[redacted]

Customer representative contact details

Email and telephone contact details for the Customer's representative
[redacted]

Supplier details

Supplier name

The Supplier organisation name, as it appears in the Framework Agreement
Computacenter (UK) Limited

Supplier address

Supplier's registered address
Hatfield Avenue, Hatfield, Hertfordshire, AL10 9TW

Supplier representative name

The name of the Supplier point of contact for this Order
[redacted]

Supplier representative contact details

Email and telephone contact details of the supplier's representative
[redacted]

Order reference number

A unique number provided by the supplier at the time of quote
[Click here to enter text.](#)



Section B

Overview of the requirement

Framework Lot under which this Order is being placed

Tick one box below as applicable

- | | |
|---|-------------------------------------|
| 1. HARDWARE | <input checked="" type="checkbox"/> |
| 2. SOFTWARE | <input type="checkbox"/> |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS | <input type="checkbox"/> |
| 4. INFORMATION ASSURED PRODUCTS | <input type="checkbox"/> |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/> |

Customer project reference

Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework management

Project_21313

Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form

18/06/2018

Call Off Contract Period (Term)

A period in Months which does not exceed 60 Months (5 years) - **leave blank if this is a simple transactional Goods purchase**. Where established as an initial and extension period complete the fields below

12 months

Call Off Initial Period Months

[Click here to enter text.](#)

Call Off Extension Period (Optional) Months

[Click here to enter text.](#)

Specific Standards or compliance requirements

Include any conformance or compliance requirements with which the Goods and/or Services must meet

[Click here to enter text.](#)



Section C

Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

Goods and/or Services

The Authority requests that the supplier provides pricing for the hardware below. We also request that one of each item is delivered to the following six sites. Furthermore, we would like the supplier to configure the device into a Skype Room System Solution. This involves a Surface Pro (or equivalent) with a locked down Windows 10 operating system so that only the SKYPE application is accessible. The Surface Pro needs to be contained within a secure Logitech smart dock (or equivalent). We would then require delivery of the products after the configuration has occurred. We do not require any type of configuration with the camera. The Department would then be able to install the hardware, as all the supporting screens/trolleys/shelves are in place already.

- 1) 2 St Peter's Square, Manchester, M2 3AA
- 2) Quarry House, Leeds, LS2 7UA
- 3) Benton Park, Newcastle, NE98 1AE
- 4) Caxton House, London, SW1H 9NA
- 5) King's Court, Sheffield, S3 7UF
- 6) Peel Park, Blackpool, FY4 5ES

Qty	Description	Part Number
6	Logitech Smart Dock (or equivalent)	960-001111
6	Microsoft Surface Pro Tablet PC (or equivalent)	FJU-00002
6	Logitech Meet-up (or equivalent) Camera/Speaker/Microphone	960-001102



Computacenter
DWP Logitech May 2

[redacted]



Installation for Skype
for Business 5563178_



Warranty Period, if applicable

The Warranty Period shall be the duration of any guarantee or warranty period the Supplier has received from the third party manufacturer or supplier.

Location/Site(s) for Delivery

Title to Goods is transferred to the Customer on payment to the Supplier in full (save in respect of software where title to the same shall remain at all times with the relevant licensor).

Dates for Delivery of the Goods and/or the Services

As per renewals calendar

Software List product details under each relevant heading below

Supplier Software

As per renewals calendar, and/or software quotation request.

Third Party Software

As per renewals calendar and/or software quotation request

Third party software (if any) shall be licensed subject to the third party licensor's standard license terms which shall govern the supply, the Customer's use of and obligations relating to the software in their entirety and which shall prevail in the event of any conflict with the terms and conditions of this Call-Off Contract.

Include license or link in Call Off Schedule 3

Maintenance Agreement

As per renewals calendar and/or software quotation request.

Third party services (if any) shall be supplied subject to the applicable third party's standard service terms

Include terms or link in Call Off Schedule 3

Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

Alternative Clauses

Scots Law ☐
Or

Northern Ireland Law ☐

Additional Clauses

Tick one box below as applicable

A: Termed Delivery – Goods ☐

B: Complex Delivery – Solutions (includes Termed Delivery – Goods) ☐

Optional Clauses

Tick any applicable boxes below

C: Due Diligence ☐

D: Call Off Guarantee ☐



Non-Crown Bodies	<input type="checkbox"/>	NB Both of the above options require an Implementation Plan which should be appended to this Order Form	E: NHS Coding Requirements	<input type="checkbox"/>
Non-FOIA Public Bodies	<input type="checkbox"/>		F: Continuous Improvement & Benchmarking	<input type="checkbox"/>
			G: Customer Premises	<input type="checkbox"/>
			H: Customer Property	<input type="checkbox"/>
			I: MOD Additional Clauses	<input type="checkbox"/>

Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)
List below
N/A

Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)

- [redacted]

Is a Financed Purchase Agreement being used? ☐
Tick as required
If so, append to Call Off Schedule 2 as Annex A

Estimated Year 1 Call Off Contract Charges (£)
For Orders with a defined Call Off Contract Period

The Estimated Year 1 Call Off Contract Charges shall be the total aggregate Charges paid or payable by the Customer from the Call Off commencement Date until the end of the first Call Off Contract Year.

Section D

Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

Commercially Sensitive information

Any information that the Supplier considers sensitive for the duration of an awarded Call Off Contract
[redacted]

Total contract value

Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer's statement of requirements

The total contract value is £15,000. This provides additional value for the optional installation option.



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[redacted]

Termination without cause

For the purpose of Clause 21.2 of the Call Off Terms 'Termination Without Cause ', the Customer shall not terminate this Call Off Contract without cause.



Section E

Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

SIGNATURES

For and on behalf of the Supplier

Name	
Job role/title	
Signature	
Date	

For and on behalf of the Customer

Name	
Job role/title	
Signature	
Date	