

## Framework Schedule 6 (Order Form Template and Call-Off Schedules)

### Order Form

CALL-OFF REFERENCE: ecm\_11687

THE BUYER:

BUYER ADDRESS

THE SUPPLIER:

SUPPLIER ADDRESS:

REGISTRATION NUMBER:

DUNS NUMBER:

SID4GOV ID:

N/A

[Redacted]

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 02/02/2024. It's issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2.

CALL-OFF LOT(S):

Lot 3 Software & Associated Services

### CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6098
3. Framework Special Terms

4. The following Schedules in equal order of precedence:

- Joint Schedules for RM6098
  - Joint Schedule 2 (Variation Form)
  - Joint Schedule 3 (Insurance Requirements)
  - Joint Schedule 4 (Commercially Sensitive Information)
  - Joint Schedule 10 (Rectification Plan)
  - Joint Schedule 11 (Processing Data)
- Call-Off Schedules for RM6098
  - Call-Off Schedule 6 (ICT Services) including Annexes A to E
  - Call-Off Schedule 9 (Security)

5. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form

6. Joint Schedule 5 (Corporate Social Responsibility) RM6098

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

#### CALL-OFF SPECIAL TERMS

Special Term 1: Third party software shall be licensed subject to the third-party licensor's standard license terms which shall govern the supply, the Customer's use of and obligations relating to the software in their entirety, and which shall prevail in the event of any conflict with the terms and conditions of this Call-Off Contract.

CALL-OFF START DATE: **16/02/2024**

CALL-OFF EXPIRY DATE: **15/02/2025**

CALL-OFF INITIAL PERIOD: **12 Months**

CALL-OFF DELIVERABLES:

The following Atlassian licences are required:

- Jira Software Data Centre licence for up to 500 users
- Confluence Data Centre licence for up to 500 users
- Crowd Data Centre licence for up to 500 Users

Each licence is for a 12-month term from the date 16th February 2024.

LOCATION FOR DELIVERY

To be confirmed with named DWP representative

#### DATES FOR DELIVERY

16/02/2024 to 15/02/2025

#### TESTING OF DELIVERABLES

None

#### WARRANTY PERIOD

The Warranty Period shall be the duration of any guarantee or warranty period the Supplier has received from the third party manufacturer or supplier.

#### MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is no more than 125% of the Yearly Charge.

The Year 1 Charges used to calculate liability in the first Contract Year is £56,710  
Charges in the first 12 months of the Contract.

#### CALL-OFF CHARGES

| Requirement | Licence Name / Description | Quantity / Users | Total Price (£) |
|-------------|----------------------------|------------------|-----------------|
| [Redacted]  |                            |                  | £56,710.00      |

#### REIMBURSABLE EXPENSES

None

#### PAYMENT METHOD

The supplier shall submit invoices directly to the billing address as per the Customer's order. The Supplier shall invoice the Customer for Goods on despatch.  
Payment to be made by BACS payment.

Each invoice must include:

Framework Ref: RM6098  
Project Version: v2.0  
Model Version: v3.8

The Purchase Order

A detailed breakdown of goods purchased.

The DWP Commercial Vehicle Tracking No. This will be provided on the PO.

BUYER'S INVOICE ADDRESS:

Electronic Invoices (attached to E-Mails) should be sent to:

[Redacted]

Paper invoices should be sent to;

[Redacted]

A copy should also be emailed to:

[Redacted]

BUYER'S AUTHORISED REPRESENTATIVE

[Redacted]

BUYER'S ENVIRONMENTAL POLICY

<https://www.gov.uk/government/publications/environmental-and-sustainability-policy>

BUYER'S SECURITY POLICY

<https://www.gov.uk/government/publications/dwp-procurement-security-policies-and-standards>

SUPPLIER'S AUTHORISED REPRESENTATIVE

[Redacted]

[Redacted]

PROGRESS REPORT FREQUENCY

Not applicable

PROGRESS MEETING FREQUENCY

Not applicable

KEY STAFF

N/A

KEY SUBCONTRACTOR(S)

N/A

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

[Redacted]