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**Birmingham Metropolitan College**

**Request for Quotation**

**Support for Mums Programme.**

**Issue Date**  **18 June 2025**

**Closing Date**  **11 July 2025**

**Shortlist Interviews, if required**  **15 July**  **2025**

**Contract Award** **18 July 2025**

**Contract Start Date** **1 September 2025**

**Contract Duration An initial 12 months with the ability to extend annually for a total of 3 years subject to receipt of funding and satisfactory performance.**

**Value of Contract**  **Year 1**  up to £ 115 K

**Year 2**  up to £ 120 K

**Year 3**  up to £125 K

**Total Max** **£ 360** (All amounts Inclusive of VAT and Disbursements)

**Contact**

**Submission Please submit quotations to Stephen Belling via email to** [**Stephen.belling@bmet.ac.uk**](mailto:Stephen.belling@bmet.ac.uk) **including**

1. **Completed Quotation Form**
2. **Completed PQQ and Due Diligence Check List**

**Background Information**

Birmingham Metropolitan College (“BMet”) is a large further education college situated over 3 main sites and 1 smaller satellite location across Birmingham. The college serves approximately 10,000 learners across the West Midlands helping them to achieve their learning objectives and secure employment.

BMet works to meet the skill needs of residents and local employers and is looking for an organisation to help it provide specialist support to mothers seeking to enter or return to the work place.

To enhance opportunities available to learners and fill gaps in its expert provision BMet is looking to appoint an organisation able to:

* provide high quality personalised support, advice and guidance to Mum’s who are potential learners from a variety of challenging backgrounds;
* find placements for learners to help equip them to return to the work place; and
* help access employment opportunities or further training opportunities.

As this support may be provided with the assistance of funding from the Education and Skills Funding Agency and The West Midlands Combined Authority, BMet is required to: -

* comply with the terms and conditions of Funding Agreements with each organisation.
* undertake a robust due diligence exercise and
* enter into a detailed subcontract agreement.

Please note BMet reserves the right not to award a contract.

Interested parties are required to complete: -

1. The Quotation Form
2. The PQQ and Due Diligence Check List

**Scoring**

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| --- | --- | --- |
| **Criteria** | **Reference Document** | **%Weighting** |
| PQQ and Due Diligence Check | PQQ and Due Diligence Form | Pass/ Fail |
| WMCA Approval of potential Contractor where required | WMCA notification | Pass/ fail |
| ESFA Approval of potential Contractor where required | ESFA notification | Pass/ fail |
| Quality of offer | The Quotation Form & if required Interview | 35 % |
| Social Value | 10% |
| Experience & Reputation | 25% |
| Price | 30% |

**Link Documents**

1. The Quotation Form
2. The PQQ and Due Diligence Form
3. The Form of Subcontract