

Appendix 5 to Contract - Addresses and Other Information

**1. Commercial Officer**

DES Ships Comrcl-WSpt-5a1  
Birch 2B  
MoD Abbey Wood South  
#3229 BS34 8JH  
Tel: +44 (0)30 679 x36198  
Email: [DESShipsComrcl-WSpt-5a1@mod.uk](mailto:DESShipsComrcl-WSpt-5a1@mod.uk)

**8. Public Accounting Authority**

1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD ☎ 44 (0) 161 233 5397  
2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD ☎ 44 (0) 161 233 5394

**2. Project Manager, Equipment Support Manager or PT Leader**

(from whom technical information is available)  
PGMU GL, DES Ships WSpt-T23-PGMU-GL  
Birch 2C, MoD Abbey Wood South  
#3229 BS34 8JH  
Tel: +44 (0)117 91 X32598  
Email: [DESShipsWSpt-T23-PGMU-GL@mod.uk](mailto:DESShipsWSpt-T23-PGMU-GL@mod.uk)

**9. Consignment Instructions**

The items are to be consigned as follows:

**3. Packaging Design Authority**

(Where no address is shown please contact the Project Team in Box 2)

**10. Transport.** The appropriate Ministry of Defence Transport Offices are:

**A. DSCOM,** DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH  
Air Freight Centre  
IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943  
EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943  
Surface Freight Centre  
IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946  
EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

**4. (a) Supply/Support Management Branch or Order Manager:**

Tel No:  
(b) U.I.N. N4132A

**B. JSCS**

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)  
JSCS Fax No. 01869 256837  
[www.freightcollection.com](http://www.freightcollection.com)

**5. Drawings/Specifications are available from**

PGMU GL, DES Ships WSpt-T23-PGMU-GL  
Birch 2C  
MoD Abbey Wood South  
#3229 BS34 8JH  
Email: [DESShipsWSpt-T23-PGMU-GL@mod.uk](mailto:DESShipsWSpt-T23-PGMU-GL@mod.uk)  
Tel: +44 (0)117 91 X32598

**11. The Invoice Paying Authority (see Note 1)**

Ministry of Defence ☎ 0151-242-2000  
DBS Finance  
Walker House, Exchange Flags Fax: 0151-242-2809  
Liverpool, L2 3YL **Website is:**  
<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

**6. For contracts containing DEFCON 5, mauve Copies of MOD Form 640 are to be sent to**

(where no address is shown the mauve copy should be destroyed)

**12. Forms and Documentation are available through \*:**

Ministry of Defence, Forms and Pubs Commodity Management  
PO Box 2, Building C16, C Site  
Lower Arncott  
Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)  
**Applications via fax or email:** [DESLCLS-OpFormsandPubs@mod.uk](mailto:DESLCLS-OpFormsandPubs@mod.uk)

**7. Quality Assurance Representative:**

DES Ships MPS-QA-1b, Floor 2, Cedar, MoD Abbey Wood, Bristol, BS34 8JH.  
Tel: 030 679 83090. Email: [DESShipsMPS-QA-1b@mod.uk](mailto:DESShipsMPS-QA-1b@mod.uk)  
**AQAPS** and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed].

**NOTES**

**1. Forms.** Hard copies, including MOD Form 640 are available from address in Box 12., All other invoicing forms e.g. AG Forms 169 and 173, are available from the website address shown at Box 11.  
**2.\*** Many DEFCONs and DEFFORMs can be obtained from the MOD Internet Site:  
<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

For Official Use Only Recoverable YES  NO

Issue of Government Property YES  NO

VAT Contractor - Country of Origin (delete those not applicable)

UK	Overseas (non-EC Country)	Overseas (EC Country)
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If EC specify country:

Outside the scope	<input type="checkbox"/>	Item Nos	<input type="text"/>
Exempt	<input type="checkbox"/>	Item Nos	<input type="text"/>
Taxable Zero Rate	<input type="checkbox"/>	Item Nos	<input type="text"/>
Taxable - Standard Rate	<input type="checkbox"/>	Item Nos	<input type="text"/>

Finance Branch

RAC / LPC No / Project No

Requisition No

Project Management/ Production branch reference

Place of manufacture

Place of packaging

Contractor's Tel No

(where a contract is with an overseas contractor JSP 916 should be consulted)