



Crown  
Commercial  
Service

**Technology Products 2 Agreement RM3733  
Framework Schedule 4 - Annex 1**

## **Order Form**

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



## Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

### Customer details

#### Customer organisation name

Driver and Vehicle Licencing Agency

#### Billing address

Your organisation's billing address - please ensure you include a postcode

REDACTED

#### Customer representative name

The name of your point of contact for this Order

REDACTED

#### Customer representative contact details

Email and telephone contact details for the Customer's representative

Tel: REDACTED Email: REDACTED

### Supplier details

#### Supplier name

The Supplier organisation name, as it appears in the Framework Agreement

COMPUTACENTER UK LTD

#### Supplier address

Supplier's registered address

REDACTED

#### Supplier representative name

The name of the Supplier point of contact for this Order

REDACTED

#### Supplier representative contact details

Email and telephone contact details of the supplier's representative

Tel: REDACTED Email: REDACTED

#### Order reference number

A unique number provided by the supplier at the time of quote

CCZN17A33



## Section B Overview of the requirement

### Framework Lot under which this Order is being placed

Tick one box below as applicable

- |   |                                     |
|---|-------------------------------------|
| 1. HARDWARE                                       | <input type="checkbox"/>            |
| 2. SOFTWARE                                       | <input type="checkbox"/>            |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS    | <input checked="" type="checkbox"/> |
| 4. INFORMATION ASSURED PRODUCTS                   | <input type="checkbox"/>            |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/>            |

### Customer project reference

Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework management

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### Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form

21/02/2018

### Call Off Contract Period (Term)

A period in Months which does not exceed 60 Months (5 years) - **leave blank if this is a simple transactional Goods purchase.** Where established as an initial and extension period complete the fields below

The contract will be for a fourteen (14) month period to commence 21/02/2018 and expire 16/03/19

**Call Off Initial Period** Months

N/A

**Call Off Extension Period (Optional)** Months

N/A

### Specific Standards or compliance requirements

Include any conformance or compliance requirements with which the Goods and/or Services must meet

N/A



## Section C Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

<b>Goods and/or Services</b> REDACTED		
<b>Warranty Period, if applicable</b> The Warranty Period shall be the duration of any guarantee or warranty period the Supplier has received from the third party manufacturer or supplier.		
<b>Location/Site(s) for Delivery</b> REDACTED		
<b>Dates for Delivery of the Goods and/or the Services</b> 21/02/2018		
<b>Software</b> List product details under each relevant heading below		
<b>Supplier Software</b> Not Applicable	<b>Third Party Software</b> REDACTED	<b>Maintenance Agreement</b> REDACTED
<b>Additional Clauses (see Annex 3 of Framework Schedule 4)</b> Tick as required		
<b>Alternative Clauses</b>	<b>Additional Clauses</b> Tick one box below as applicable	<b>Optional Clauses</b> Tick any applicable boxes below
Scots Law Or Northern Ireland Law	<input type="checkbox"/> A: Termed Delivery – Goods <input type="checkbox"/> B: Complex Delivery – Solutions (includes Termed Delivery – Goods)	<input type="checkbox"/> C: Due Diligence <input type="checkbox"/> D: Call Off Guarantee
Non-Crown Bodies Non-FOIA Public Bodies	<input type="checkbox"/> <input type="checkbox"/> <b>NB Both of the above options require an Implementation Plan which should be appended to this Order Form</b>	<input type="checkbox"/> E: NHS Coding Requirements <input type="checkbox"/> F: Continuous Improvement & Benchmarking <input type="checkbox"/> G: Customer Premises <input type="checkbox"/> H: Customer Property <input type="checkbox"/> I: MOD Additional Clauses
<b>Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)</b>		



Not Used

**Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)**

The call off charges are as per the suppliers quotation. The supplier shall submit invoices directly to the billing address as per the customer order. The Supplier shall invoice the customer for goods on despatch and for services as per the suppliers quotation.

**Is a Financed Purchase Agreement being used?**

Tick as required

If so, append to Call Off Schedule 2 as Annex A

**Estimated Year 1 Call Off Contract Charges (£)**

For Orders with a defined Call Off Contract Period

The Estimated Year 1 Call Off Contract Charges shall be the total aggregate Charges paid or payable by the Customer from the Call Off commencement Date until the end of the first Call Off Contract Year.

## Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

### Commercially Sensitive information

Any information that the Supplier considers sensitive for the duration of an awarded Call Off Contract Supplier's pricing and/or any Supplier specific solution(s)

### Total contract value

Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer's statement of requirements

£247,293.55

Termination without cause

For the purpose of Clause 21.1 of the Call Off Terms 'Termination Without Cause', the Customer shall not terminate this Call Off Contract without cause.



## Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

### SIGNATURES

#### For and on behalf of the Supplier

Name	REDACTED
Job role/title	REDACTED
Signature	REDACTED
Date	REDACTED

#### For and on behalf of the Customer

Name	REDACTED
Job role/title	REDACTED
Signature	REDACTED
Date	REDACTED