

The **acc** Liverpool Group

TENDER REF: PL000003

**INVITATION TO TENDER FOR
THE SUPPLY OF A WINE DISPLAY UNIT**

Briefing Document

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Contents

1. The ACC Liverpool Group Overview and Pullman Liverpool
2. Pullman Vision
3. Pullman Values
4. Scope of Supply
5. Summary of Requirements
6. Your Proposal
7. Next Steps

1. The ACC Liverpool Group Overview

The ACC Liverpool Group campus is a landmark regeneration project on the outstanding Mersey River Waterfront sited next to the famous grade one listed Albert Dock. Designed by the award winning architects Wilkinson Eyre, the venue site is home to the versatile BT Convention Centre with facilities including a 1,350 seat auditorium, 18 breakout rooms, up to 7,000m² of exhibition space and Echo Arena Liverpool capable of seating over 10,000 concert goers.

The Convention Centre facilities boast a range of sustainable credentials having been designed to produce half the CO₂ emissions it would without any environmentally-friendly measures.

In September 2015, ACC Liverpool expanded its offering with the opening of Exhibition Centre Liverpool, adjacent to BT Convention Centre and Echo Arena, providing an additional 8,100m² exhibition facility, taking the total to 15,225m² of interlinked and flexible event space.

A pedestrian link bridge connects the new and existing venues making it the only purpose-built interconnected arena, convention centre and exhibition facility in Europe. A 216-bedroom Pullman hotel, which forms part of the development, is taking bookings from February 2016.

Pullman Liverpool

Pullman is the upscale international hotel brand of Accor, the world's leading hotel operator, present in 92 countries with over 3,600 hotels and 160,000 employees. Located in the main regional and international cities, Pullman Hotels & Resorts is principally designed to cater for the requirements of cosmopolitan, seasoned travellers travelling alone, in clans or in teams. The brand's establishments offer a new way of experiencing upscale hospitality. The Pullman network features more than 80 hotels in Europe, Africa, the Middle East, Asia-Pacific and Latin America. Our objective is to have 150 hotels around the world by 2015-2020. Pullman, like most of the brands within Accor's portfolio, is proud to offer the advantages of the Le Club Accorhotels® loyalty program.

Opening in February 2016, the 4-star Pullman Liverpool is located at Kings Dock on Liverpool's world famous waterfront. Adjoining the new state of the art Exhibition Centre Liverpool, it offers 8,100 square metres of flexible and accessible event space and is connected ACC Liverpool. This newly-built 216 bedroom hotel in Liverpool will open as one of the most stylish, upscale hotels in the city. Close to the city centre and all major transport links, it is ideal for business or leisure.

2. Pullman Vision

Our vision is to be the number one choice hotel in Liverpool by offering our guests the very best in customer experience and a unique and quality product.

The awarded Contractor must be a true partner and work closely with The ACC Liverpool Group to promote continuous improvement and help ACC Liverpool Hotel Ltd enhance their brand and service quality.

3. Pullman Values

We regard to Pullman brand values to be:-

Innovation

Our trademark.

We want to observe, anticipate and act differently, with the goal of imagining new solutions that will drive improvement.

The spirit of conquest

Our growth engine.

We take risks and pursue a bold, aligned, entrepreneurial approach in order to grow and develop.

Performance

The key to our continued success.

We demand and give our best, both individually and as a team, to achieve superior results every day, in everything we do.

Respect

The basis of all our relationships.

We recognize and respect the diversity and dignity of people around the world, both inside and outside the organization.

Trust

The foundation of our management.

We create a climate of confidence and trusting relationships for and among everyone.

4. Scope of Supply

The overall aims of the project are for The ACC Liverpool Hotel Limited trading as Pullman Liverpool (the Client) to secure the services of an organisation (the Contractor) to construct a wine display unit (unit). The unit will enhance the hotel's wine service credibility and form a focus point to the Hotel Ground floor. The unit is designed to be as transparent as possible so that views can be seen through it as and making the wine bottles appear to float, whilst also being safe, usable and manageable from an operational perspective. The ultimate vision is that the bottles appear as though they have been frozen in a block of ice.

The objectives of the appointment of the Contractor include:-

- To support the Pullman brand and values
- To provide ACC Liverpool Hotel Limited with a professional, quality service.
- To manufacture, deliver and install the unit to site in Liverpool.

5. Summary of Requirements

There are 2 elements to the overall project:-

- invitation to tender (consisting of this briefing document, note to tenderers document and appendices attached)
- construction, delivery and installation to site in Liverpool.

Further details are below:-

1. Invitation to Tender

Organisations interested in participating in the project should provide information as specified in Section 6 - Your Proposal.

Appendices 1 to 13 listed below and attached provide an outline design of the unit:-

Appendix 1 – Site Location Plan

Appendix 2 – Wine Wall Front Elevation EE – Glazing

Appendix 3 – Wine Wall Rear Elevation BB – Glazing

Appendix 4 – Wine Wall Display - Sectional Elevation CC

Appendix 5 – Wine Wall Display – Base Plan Layout

Appendix 6 – Plan View FF – Internal Display

Appendix 7 – Section CC, Elevation BB – Internal Display

Appendix 8 – Elevation AA – Internal Display

Appendix 9 – Visual Image

Appendix 10 – Rear Elevation – Corner Hinge Detail

Appendix 11 – Front Elevation – Top Corner Section Detail

Appendix 12 – Front Elevation – Base Corner Section

Appendix 13 – Plinth Details.

Please note, the unit designer has not specified the type of glass on the drawings at this stage. Ideally the wine display should be manufactured from low iron glass however tenderers are required to submit proposals for both low iron and regular glass to allow for cost appraisal by the Client. Please refer to Appendix 9 for a visual image.

Glass thickness and construction has been specified as lamination of smaller thicknesses rather than as a single thickness, i.e. 2 x 6 mm toughened sheets UV laminated together to give 13 mm rather than a straightforward 12 mm toughened glass sheet. This is due to a structural reliance is on the casement for structural integrity. A further detailed design will be provided to the appointed contractor at a later date in accordance with the indicative timetable included in Section 7 Next Steps.

The Client may wish to visit previous works by the Contractors tendering and to also visit manufacturing locations. The ultimate aim is to ensure that the design is adhered to and that quality and integrity prevail.

2. Construction, Delivery and Installation

Once the contract has been awarded, the successful Contractor will construct, deliver and install the unit to site in Liverpool.

The successful Contractor will be expected to liaise with the designer of the unit throughout the various stages of the project.

6. Your Proposal

Organisations should confirm their intention to submit a tender response

Interested parties are then required to submit a proposal including the following:

- a) A brief overview of your organisation, your key clients and any similar projects you have completed previously
- b) A brief overview of the individuals within your organisation who will be constructing the unit detailing their qualifications and work history to date

c) A project plan detailing activities that will be undertaken and timelines for each stage of the project as specified below:-

- construction of the unit
- delivery of the unit to site, including any logistical requirements
- installation of the unit, again including any logistical requirements.

The deadline for installation of the unit is Monday 29 February 2016.

e) Your cost proposal for the supply of the wine display. Where differing options are available, e.g. in terms of glazing options detailed above, please include each option and details of any impact these have in terms of timeline and cost.

7. Next Steps

a) Please confirm via email to purchasing@accliverpool.com no later than 12 noon on Tuesday 5 January 2016 if you intend to submit a proposal.

b) Please submit your proposals to purchasing@accliverpool.com no later than 4pm Monday 11 January 2016.

c) The award notification will be made during week commencing 11 January 2016.