

ITT

Criteria	Weighting	Sub Criteria	Sub Criteria Evaluation / Weighting	Method of Evaluation
Form of Tender	3%	Freedom of Information	Exclusion (Pass / Fail)	Response to questionnaire
		Criminal Offences	Exclusion (Pass / Fail)	Response to questionnaire
		Tax Compliance	Exclusion (Pass / Fail)	Response to questionnaire
		Supplier Code of Conduct	Exclusion (Assessment)	Response to questionnaire
		Declaration	Exclusion (Pass / Fail)	Response to questionnaire
		Terms and Conditions	Exclusion (Assessment)	Response to questionnaire
		Law	Exclusion (Assessment)	Response to questionnaire
		Pricing	Exclusion (Assessment)	Response to questionnaire
		Bona Fide	Exclusion (Assessment)	Response to questionnaire
		Non-Disclosure Agreement	Exclusion (Assessment)	Response to questionnaire
Quality Assurance	3%	Liquidated Damages	3%	Response to questionnaire
Financial Information	5%	Financial Extract of Accounts	Exclusion (Pass / Fail)	Uploading of financial grid
			Exclusion (Assessment)	Response to questionnaire and assessment of financial extract using accountancy ratios
		Financial Governance	5%	Response to questionnaire
Insurance	5%	Limits of Insurance	3%	Response to questionnaire and uploading of evidence
		Policy Wording	2%	Response to questionnaire
Health & Safety	6%	Policies and Procedures	2%	Response to questionnaire
		Enforcement Action	2%	Response to questionnaire
		Accident History	2%	Response to questionnaire
Corporate Social and Environmental Responsibility	8%	Environment	2%	Response to questionnaire
		Activity in the Community	For Info Only	
		Ethical Trading	2%	Response to questionnaire
		Labour Rights in the Supply Chain	2%	Response to questionnaire
Equality and Diversity		Supplier Audits	2%	Response to questionnaire
			For Info Only	
Appropriateness of the Solution	50%	Response	30%	Response to questionnaire, assessment of proposal and clarification interview (if required)
		Service Level Agreement	15%	Response to questionnaire
		Ordering and Payment Requirements	Exclusion (Assessment)	Response to questionnaire
		Sampling	5%	Assessment of samples
		Site Visit	Exclusion (Assessment)	Assessment of site
Pricing	20%	Pricing Proposal	Exclusion (Pass / Fail)	Uploading of pricing schedule
			20%	Assessment of pricing proposal
Total Weighting	100%			