

**Pre-Qualification Questionnaire in relation to**

**the provision of:**

**Principal contractor to deliver design and build services for the**

**Refurbishment / fitout of London 3 Westferry Circus**

Contract Reference: UWTSD2122/173

**PQQ Scored Questions Response Template**

Issue Date: 17/03/2022

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| **SECTION C - CAPACITY & CAPABILITY** | | | | | |
| **Guidance** | **Maximum Weighted Score: 30%**  The University may only select you to tender if you are able to give recent evidence of successfully delivering relevant products or services. The University may also request that you provide references to support your answer. It may also be acceptable to provide evidence of any new capacity or capability that has been acquired recently.  Response to this question is awarded a score of 10 - 0.  Failure to supply **all** of the information required, or failure to include details of **relevant** contracts = **Fail.** | | | | |
| **CC.GEN.02** | **CC.GEN.02a**  Provide a description of 3 **relevant contracts** you have successfully delivered in the last **5 years** that show experience that is relevant to the lot you are bidding for.  Provide details of;  • Works or services delivered relating to building, mechanical or electrical works as described elsewhere in this prequalification documentation.  • If the works were for an education establishment  • The form of contract used.  • How these are relevant to the requirement  • How the contract was delivered successfully; include testimonials where possible  • Contract value  • Period over which the contract was delivered | | | | |
| **Answer** |  | | | | |
| **Guidance** | ***Maximum Weighted Score: 15%***  *The University may only select you to tender if you have appropriately qualified and experienced personnel. The University will indicate the minimum numbers of qualified staff that you should have in order to be qualified to tender. Where particular experience and/or qualifications are required, the University will specify this.*  *Failure to enclose evidence of relevant qualifications to the project =* ***fail****.*  *Please continue on a separate sheet if necessary.* | | | | |
| **CC.GEN.04** | **CC.GEN.04a**  Do you have the necessary numbers of qualified staff to service the requirement as set out in the draft specifications If you are successful you must be in a position to provide evidence if required, prior to contract award, and without delay.  If you intend to work with different partner organisations we require a basic overview of which companies, you would partner with. Attach short-form CVs of the key staff who might be available to service this requirement. No more than ½ page per person. | | | | |
| **Answer** |  | | | | |
| **CVs Included?** | Yes |  | No |  |

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| **SECTION D - MANAGEMENT** | |
| **Guidance** | ***Maximum Weighted Score: 40%***  *The University will use your answer to determine whether you have an appropriate system for ensuring the service will be delivered on time and to cost and quality.* |
| **MA.GEN.03** | **MA.GEN.03a**  How does your organisation approach design and build in relation to mechanical and electrical elements and how will you control the process along with qualifications/experience of their design lead?’ Explain how you ensure that your services are delivered on time, and to cost and quality (e.g. do you use a specific project management methodology?). |
| **Answer** |  |
| **Guidance** | ***Maximum weighted score: 15%***  *The University will use your answer to determine whether you have communication mechanisms in place with your clients (and consortium members if relevant) that are appropriate to ensure that your products or services continue to meet the buyer’s needs.* |
| **MA.GEN.04** | **MA.GEN.04a**  Explain how you manage communication with your clients and different partner organisations to make sure that your services continue to meet their needs. Provide evidence of where you have worked with different organisations over different lots to deliver a successful project outcome. |
| **Answer** |  |