

STUDY OF EARLY EDUCATION AND DEVELOPMENT (SEED)

PROJECT REFERENCE NUMBER: EOR/SBU/2011036

Variation to contract with: National Centre for Social Research

Dated: 18th February 2016

Contract number: 2011/036

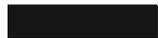
Variation number: 5

Amendments have been made to the contract for the Study of Early Education and Development. The changes cover:

- i. A change in the Contractor's Project Manager;
- ii. The removal of a series of follow-up visits as part of Component Two to gather evidence on the effect of EYPP funding on the quality of provision in childcare and early years settings;
- iii. The inclusion of a qualitative study of EYPP take-up and use;
- iv. An updated timetable; and,
- v. Revised costs to Component Two to cover the inclusion of the qualitative study of EYPP.

Revised costs and invoicing schedules are provided in Schedule 2 below.

Schedule One Amendments



Clause three

The timetable on page 15 of the contract variation number one shall be deleted in its entirety and replaced with the following:

"TIMETABLE

A high level overview of the timetable for the evaluation is provided below. The Contractor shall develop more detailed timetables in consultation with the Department as the evaluation progresses.

Overview timetable of key tasks					
Timing	C1: Longitudinal Study of Children	C2: Study of Early Years Settings	C3: Intensive case studies of good practice	C4: Value for Money study	C5: Qualitative studies of a. children with SEN/Disabilities b. Childminders
Year 1: 2013					

January – March 2013	<ul style="list-style-type: none"> • Research aims finessed and agreed with Department. • Contract agreed and signed. • Advisory Group established and first meeting held. • Introductory meetings between NatGen Consortium and DfE early years policy leads. 				
January – April 2013	Sample design and feasibility testing – explore access to Eligibility Checking Service data and HMRC Child Benefit records and DWP benefits records.				
April 2013- June 2013	Sample frame development in conjunction with DWP and sample checking				
July- August 2013	Sampling commences				
September 2013 – December 2013	Undertake baseline interviews with cohorts one, two and three				
Year 2: 2014					
January 2014 - March 2014	Undertake baseline interviews with cohort four. Undertake age three interview with Cohort one.				
February 2014 – March 2014					Finalise sample and recruit child minders
April 2014					Fieldwork with childminders
April 2014 - August 2014	Undertake baseline interviews with cohort five. Undertake age three interview with Cohort two.	Finalise sample and recruit childminders			
April 2014 – April 2016		Group/ centre based settings fieldwork – visits to sampled settings			
September 2014 - December 2014	Undertake baseline interviews with cohort six. Undertake age three interview with cohort three.				

August 2014- March 2015		Childminder fieldwork – visits undertaken			
October 2014	Longitudinal Study of Children - interim descriptive baseline report for (cohorts C1-C3)				
Year 3: 2015					
January 2015 - March 2015	Undertake age three interview with cohort four.				
March 2015 – April 2015				Draw sample for first stage of visits and make initial contact with settings	
April 2015 – December 2015				Detailed cost data from settings visits collected	
April 2015 - May 2015	Longitudinal Study of Children - baseline report (all cohorts)	Report on childminder fieldwork	Draw sample from settings quantitat ive field work and finalise design		
April 2015 – August 2015	Undertake age three interview with cohort five. Undertake age four interview with cohorts one, two and three.				
May 2015 – June 2015		Study of early years settings quality (interim quant report)	Recruit case studies		
May 2015 – June 2015					Finalise sampling strategy and recruit respondents for SEN/D qualitative study

July 2015- November 2015		EYPP telephone screen and sampling	Fieldwor k with settings and parents		
July 2015 – February 2016	Undertake age three interview with cohort six.				Fieldwork among case study families with children with SEN/Disabilities & settings
Year 4: 2016					
January 2016 – March 2016					
February 2016					
March 2016		EYPP qualitative fieldwork		Report on costs and funding.	
April 2016			Report on good practice case studies		Report on qualitative study of children with SEN/D
April –August 2016	Undertake age four interview with cohorts four, five and six.			VFM (interim report)	
July 2016	Report on longitudinal Study of Children (analysis all cohorts at age 3)	EYPP qualitative study report			
October 2016		Study of early years settings quality – final report			
Year 5: 2017					
January – April 2017	NPD EYFS data available for cohorts one, two and three.				
May 2017	Report on Longitudinal study of Children (analysis of all cohorts prior to entry to reception)				
Year 6: 2018					
January – March 2018	NPD EYFS data available for entire sample, including cohorts four, five and six. NPD phonics data available for cohorts one, two and three.				

October 2018	(9) Longitudinal study of children (overview/analysis of all components to date + EYFS profiles)	Report on quality of group-based settings			
Year 7: 2019					
January – March 2019	NPD Phonics data available for entire sample, including cohorts four, five and six. NPD KS1 data available for cohorts one, two and three.				
Year 8: 2020					
January – March 2020	NPD KS1 available for entire sample, including cohorts four, five and six.				
October 2020	Final report (synthesis of all components + Phonics/KS1 analysis, and final CBA)			Value for money analysis	

A more detailed timetable of the main tasks for 2016 is provided below. The Contractor shall work up detailed timetables for future years of the evaluation in consultation with the Department as the evaluation progresses.

2016 Timetable	
Date	Task
January 2016	<ul style="list-style-type: none"> • Dispatch SDQ questionnaires for cohorts 4-6 (C1)
February 2016	<ul style="list-style-type: none"> • Sign off good practice case studies report outline (C3) • Sign off SEN study report outline (C5) • Sign off EYPP study design and materials (C2)
March 2016	<ul style="list-style-type: none"> • EYPP fieldwork and early findings (C2) • Costs report submitted (C4) • Data processing for SDQ questionnaires for cohorts 4-6 (C1) • Early findings from SEN study submitted (C5)
April 2016	<ul style="list-style-type: none"> • Good practice case studies report submitted (C3) • VfM interim report submitted (C4) • SEN study report submitted (C5) • Fieldwork for quality assessments ends (C2)
May 2016	<ul style="list-style-type: none"> • Advisory group meeting • Fieldwork for wave 3 cohorts 4-6 begins (C1) • Sign off interim impact report outline (C1)
June 2016	<ul style="list-style-type: none"> • Begin coding wave 3 data (C1) • EYPP report submitted (C2)
July 2016	<ul style="list-style-type: none"> • Interim impact report submitted (C1) • Sign off setting quality report outline (C2)

August 2016	<ul style="list-style-type: none">• Fieldwork for wave 3 cohorts 4-6 ends (C1)
September 2016	<ul style="list-style-type: none">• Coding of wave 3 data is completed; data checking and cleaning begins (C1)
October 2016	<ul style="list-style-type: none">• Setting quality final report submitted (C2)
November 2016	<ul style="list-style-type: none">• Data checking and cleaning continues (C1)
December 2016	<ul style="list-style-type: none">• Complete survey data (three waves) is available for impact analysis at age 4 (C1)

SCHEDULE 2 AMENDMENTS

Revised costs and invoicing schedules are provided below.

Table

Key to Components of the Evaluation:

- Component 1 – Longitudinal Study of Children
- Component 2 – Study of Early Years Settings
- Component 3 – Intensive Case Studies of Good Practice in Early Years Settings
- Component 4 – Value for Money Study
- Component 5 – Qualitative Studies of Children with SEN/D and Childminders.

Project Milestone	Payment Amount	Payment Date
2012/13 Financial Years		
• Sample design and questionnaire design underway for Component 1.		31 st March 2013
TOTAL	180,213	
2013/14 Financial Year		
• Sample drawn for Component 1. • Pilot questionnaire completed for Component 1. • Pilot fieldwork completed for Component 1.		31 st July 2013
• Component 1: Baseline interviews underway (Cohorts C1, C2, C3). • Component 5: Scope and sample design agreed.		31 st December 2013
• Component 1: W2 pilot completed. • Component 1: baseline C4 interviews completed, and W2 C1 interviews completed. • Component 5: Sample drawn and childminders recruited. • Component 2: scope agreed.		31 st March 2014
• Additional project management time to resolve sampling issues		31 st March 2014
TOTAL	1,078,216	
2014/15 Financial Year		
• Component 5: Childminder interviews completed. • Component 1: baseline C4 interviews completed, and W2 C2 interviews completed. • Component 2: Visits underway. • Component 5: Draft report on study of childminders for		30 th June 2014
• Component 1: short draft report on baseline data for 2 year old cohorts C1-C3.		29 th August 2014
• Component 1: baseline C6 interviews completed, and W2 C3 interviews completed.		31 st December 2014
• Component 1: W2 C4 interviews completed. • Component 1: W3 pilot completed.		31 st March 2015

<ul style="list-style-type: none"> Component 4: VfM sample drawn and contact with settings underway 		
<ul style="list-style-type: none"> Component 2: Childminder quality observations completed Component 4: VfM fieldworker training complete 		31 st March 2015
TOTAL	1,459,598	
2015/16 Financial Year		
<ul style="list-style-type: none"> Component 4 - continuation of cost data collection. 		30 th May 2015
<ul style="list-style-type: none"> Component 3: Sample of settings drawn and design agreed. Component 1: Draft report on baseline data for all cohorts (C1-C6) submitted. 		29 th May 2015
<ul style="list-style-type: none"> Component 1 – W2 C5 interviews completed, and W3 C1-C3 completed. Component 2 - Interim setting quality report (based on 2 year old settings). 		30 th July 2015
<ul style="list-style-type: none"> Component 4 - continuation of cost data collection. 		31 st August 2015
<ul style="list-style-type: none"> Component 4 – continuation of cost data collection. Component 3 - case studies recruited. Component 5 - Sample design finalised and recruitment underway for SEN/D study. 		30 th September 2015
<ul style="list-style-type: none"> Component 2: EYPP telephone screening complete. 		30 th October 2015
<ul style="list-style-type: none"> Component 1 – W2 C6 interviews completed. Component 3 - fieldwork with settings and parents underway. Component 5 - case study fieldwork underway. 		31 st December 2015
<ul style="list-style-type: none"> Component 4 - cost data collection complete. 		31 st December 2015
<ul style="list-style-type: none"> Component 2: EYPP qualitative study: set up project; design of topic guides completed; and fieldwork underway 		29 th February 2016
<ul style="list-style-type: none"> Component 5: SEN/D fieldwork with families and settings completed. Component 3: fieldwork with settings and parents completed. 		31 st March 2016
<ul style="list-style-type: none"> Component 2: EYPP fieldwork completed and early headline findings submitted to DfE. Component 4: Report on costs and funding submitted 		31 st March 2016
TOTAL	£1,515,459	
2016/17 Financial Year		
<ul style="list-style-type: none"> Component 2: setting quality visits completed Component 2: Analysis of findings from setting quality visits underway Component 3: report on Good practice case study. Component 1: W3 C4-C6 interviews underway. Component 5: Report on Study of Children with SEN/D. Component 1: interim report on analysis of aged 3 survey data (W2 survey). Component 4: Interim report on VfM submitted 		31 st July 2016
TOTAL	503,298	

2017/18 Financial Years		
<ul style="list-style-type: none"> • Components 1 and 4: On-going analysis. • Component 1: interim report on cohorts C1-C6 prior to entry to reception. 		31 st July 2017
<ul style="list-style-type: none"> • Components 1 and 4: On-going analysis. 		31 st March 2018
TOTAL	198,648	
2018/19 Financial Years		
<ul style="list-style-type: none"> • Component 1: interim report on C1-C6 with analysis of EYFS data and synthesis of all components to date • Component 4: on-going analysis. 		30 th September 2018
<ul style="list-style-type: none"> • Components 1 and 4: On-going analysis. 		31 st March 2019
TOTAL	219,527	
2019/2020 Financial Years		
<ul style="list-style-type: none"> • On-going analysis and reporting. 		30 th September 2019
<ul style="list-style-type: none"> • On-going analysis and reporting. 		31 st March 2020
TOTAL	216,886	
2020/21 Financial Years		
Final report drafted.		30 th September 2020
TOTAL	57,788	
EVALUATION TOTAL excluding VAT	£5,429,633	

The original contract dates from before August 2013 when HMRC ceased to classify research by eligible bodies as exempt from VAT. VAT at the standard rate will apply to all charges under this contract variation at the prevailing rate of VAT at the relevant tax point. All costs are quoted net of VAT.

Expenditure for the financial year 2012-2013 shall not exceed **£180,213** exclusive of VAT.
Expenditure for the financial year 2013-2014 shall not exceed **£1,078,216** exclusive of VAT.
Expenditure for the financial year 2014-2015 shall not exceed **£1,459,598** exclusive of VAT.
Expenditure for the financial year 2015-2016 shall not exceed **£1,515,459** exclusive of VAT.
Expenditure for the financial year 2016-2017 shall not exceed **£503,298** exclusive of VAT.
Expenditure for the financial year 2017-2018 shall not exceed **£198,648** exclusive of VAT.
Expenditure for the financial year 2018-2019 shall not exceed **£219,527** exclusive of VAT.
Expenditure for the financial year 2019-2020 shall not exceed **£216,886** exclusive of VAT.
Expenditure for the financial year 2020-2021 shall not exceed **£57,788** exclusive of VAT.

Total Project Expenditure **excluding VAT** shall not exceed **£5,429,633**.

This Variation 5 is hereby agreed

Authorised to sign for an on behalf of the Secretary of State for Education

Signature

Name in CAPITALS

Position and Address

Date

Authorised to sign for and on behalf of the Contractor

Signature

Name in CAPITALS

Position and Address

Date