You are **0%** through this questionnaire

### Welcome to the standard Selection Questionnaire.

To apply for a public sector contract opportunity (as defined by the Public Contracts Regulations 2015), organisations must complete a standard Selection Questionnaire.

The Selection Questionnaire enables you to make a self-declaration, on behalf of your organisation, in the following areas:

- Part 1 your organisation and proposed bidding model
- Part 2 grounds for exclusion from procurement procedures
- Part 3 financial standing and technical capacity

When you have completed this Selection Questionnaire, it can be shared with the relevant contracting authority to apply for a contract opportunity.

- ► Download the Selection Questionnaire questions
- ► <u>Creating a Selection Questionnaire template</u>
- ► <u>About the Supplier Registration Service</u>

# Do you want to re-use answers from an existing Selection Questionnaire?

Yes, I want to re-use an existing Selection Questionnaire

You are **3%** through this questionnaire

# **1.** Please provide a name for this standard Selection Questionnaire.

The name will help you and others to identify the SQ. It should reflect your relevant product/service offering and/or the opportunity your are applying for.

#### Selection Questionnaire Name

**2.** Please provide a description for this standard Selection Questionnaire.

Selection Questionnaire Description

# **3.** Please select the CPV (Common Procurement Vocabulary) codes which describe the product/services included in this standard Selection Questionnaire.

The codes you select will help buyers to quickly understand what products/services you provide.

Codes relevant to the opportunity you are applying for have been selected automatically.

#### Quick CPV code search

Selected CPV codes

You are **7%** through this questionnaire

### **4.** Please enter your organisation details.

Full name of your company

**DUNS** number

Address lookup

Street

Town or City

County or State

Postcode

Country

Country

Date of registration in country of origin



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Where applicable, information about your organisation is taken from Dun & Bradstreet. Please change any incorrect details.

Registered	VAT	number
------------	-----	--------

Registered website address

**5.** Confirm any registered numbers against your organisation.

Registered company number

Registered charity number

## **6.** Can you provide details of your immediate parent company?

A company that directly owns more than 50% of your organisation.

Yes No No Not applicable

Full name of the immediate parent company

Address lookup

Street

Town or City

#### County or State

Postcode

#### Country

Country

DUNS number

#### **Registration number**

VAT number

# **7.** Can you provide details of your ultimate parent company?

The top most responsible company in your corporate family.

Yes No Not applicable

#### Full name of the ultimate parent company

#### Address lookup

#### Street

#### Town or City

County or State

#### Postcode

#### Country

Country

#### DUNS number

#### **Registration number**

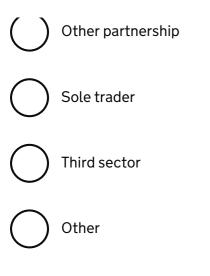
VAT number

### **8.** Please confirm your trading status.

Public limited company

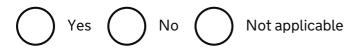
Limited company

Limited liability partnership



Please specify your trading status.

**9.** Is your organisation registered with the appropriate professional or trade register(s) in the country where it is established?



Please provide the relevant details, including the registration number(s).

**10.** In order to provide the services specified in this procurement, is it a legal requirement in the country where you are established to possess a particular authorisation, or be a member of a particular organisation?

No Yes

Please provide additional details of what is required and confirmation that you have complied with this.

# **11.** What trading name will be used if successful in this procurement?

Please separate these trading names with a comma.

#### Trading names

**12.** Please state whether any of the following classifications apply to you. Tick all that apply.



Voluntary, Community and Social Enterprise (VCSE)



Sheltered workshop



Public service mutual

None of the above classifications apply to our organisation

# **13.** Are you a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\in}50\text{m}$  or balance sheet less than  ${\in}43\text{m}$ 



**14.** Does any individual have significant control (greater than 25% share capital) over the organisation i.e. a Person of Significant Control (PSC)?



You are **10%** through this questionnaire

### **15.** How much share capital does PSC 1 own?



Over 25% up to (and including) 50%

More than 50% and less than 75%



# **16.** Please provide details below for the Person of Significant Control (PSC) 1.

You will need to obtain the consent of the individual to share their personal information.

#### Name

### Date of birth

Month Year

Nationality

Country, state or part of the UK where the PSC usually lives

#### Service Address lookup

### Guidance

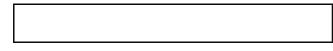
If your organisation does not have any Persons of Significant Control, select 'No' in response to question 14 in the 'About your Organisation' section.

You can enter up to three Persons of Significant Control (PSC). If you do not have a second or third PSC, select 'Not applicable' for questions 18 and 20, respectively.

Town	or	City
------	----	------

County or State

#### Postcode



Country

Country

The date he or she became a PSC in relation to the company (for existing companies the 6 April 2016 should be used)

Day	Month	Year

17. How much share capital does PSC 2 own?

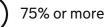


Not applicable

Over 25% up to (and including) 50%



More than 50% and less than 75%



Please provide details below for the Person of Significant Control (PSC) 2.

#### Name

#### Date of birth

Day	Month	Year

Nationality

Country, state or part of the UK where the PSC usually lives

Service Address lookup

Street

Town or City

County or State

Postcode

Country

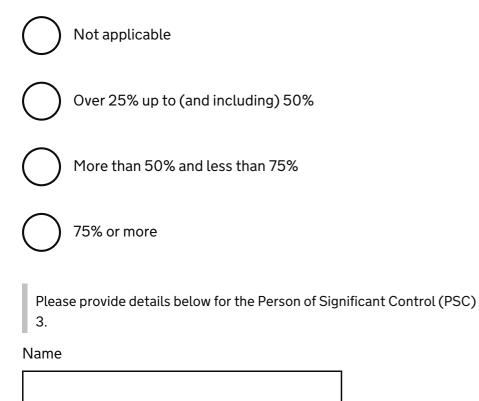
Country

The date he or she became a PSC in relation to the company (for existing companies the 6 April 2016 should be used)

Day Month Year



### **18.** How much share capital does PSC 3 own?



#### Date of birth

Day	Month

# Year

#### Nationality

Country, state or part of the UK where the PSC usually lives

Service Address lookup

#### Street

County or State

Postcode

Country

Country

The date he or she became a PSC in relation to the company (for existing companies the 6 April 2016 should be used)



You are **13%** through this questionnaire

### **19.** Are you bidding as the lead contact for a group of economic operators?



Please provide the name of the group of economic operators (if applicable)

Please provide the proposed legal structure if the group of economic operators intends to form a named single legal entity prior to signing a contract, if awarded.

If you do not propose to form a single legal entity, please explain the legal structure.

20. Are you a supporting bidder?

Yes No

Name of the lead bidder

SQ Reference of the lead bidder

Name of the group

# **21.** Are you, or the group of economic operators (if applicable), proposing to use sub-contractors?



Please provide the number of sub-contractors that will be used

You are **17%** through this questionnaire

### 22. Please provide details for Sub-contractor 1

Name

#### Address lookup

Street

#### Town or City

County or State

Postcode

#### Country

Country

#### Company registration number

#### DUNS number

### Guidance

To change the number of sub-contractors you intend to use, edit question 23 in the previous 'Bidding Model' section.

The role the sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to the subcontractor

# **23.** Please confirm the organisation type of Subcontractor 1.

Voluntar

Voluntary, Community and Social Enterprise (VCSE)

Sheltered Workshop



None of the above

### **24.** Please confirm the trading status of Subcontractor 1.

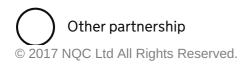


Public limited company

Limited company



Limited liability partnership



-	
$\bigcirc$	Sole trader
$\bigcirc$	Third sector
$\bigcirc$	Other
Please	specify their trading stat

Please specify their trading status.

# **25.** Is your Sub-contractor 1 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\in}50\text{m}$  or balance sheet less than  ${\in}43\text{m}$ 



### **26.** Please provide details for Sub-contractor 2.

Name

Address lookup

Street

Town or City

#### County or State

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Postcode

Country

Country

Company registration number

DUNS number

Registered VAT number

The role the sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to the subcontractor

**27.** Please confirm the organisation type of Subcontractor 2.

 $\bigcirc$ 

Voluntary, Community and Social Enterprise (VCSE)

Sheltered Workshop

Public service mutual
None of the above
<b>28.</b> Please confirm the trading status of Sub- contractor 2.
Public limited company
Limited company
Limited liability partnership
Other partnership
Sole trader
Third sector
Other
Please specify their trading status.

# **29.** Is your Sub-contractor 2 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\rm \leqslant}50{\rm m}$  or balance sheet less than  ${\rm \leqslant}43{\rm m}$ 



### **30.** Please provide details for Sub-contractor 3.

Name

Address lookup

#### Street

Town or City

#### County or State

Postcode

#### Country

Country

#### Company registration number

**DUNS** number

Registered VAT number

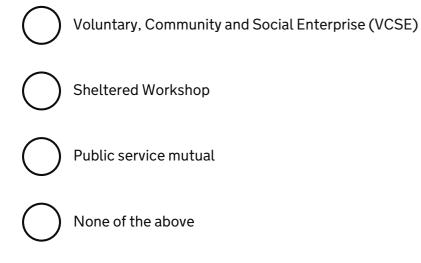
The role the sub-contractor will take in providing the works and /or

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supplies e.g.	key	deliverables
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The approximate % of contractual obligations assigned to the subcontractor

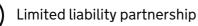
**33.** Please confirm the organisation type of Subcontractor 3.



**34.** Please confirm the trading status of Subcontractor 3.

Public limited company

Limited company



Other partnership

Sole trader

Third sector	
Other	
Please specify their trading status.	

# **35.** Is your Sub-contractor 3 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\in}50m$  or balance sheet less than  ${\in}43m$ 



### **36.** Please provide details for Sub-contractor 4.

Name

Address lookup

Street

Town or City

County or State

#### Postcode

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#### Country

Country

Company registration number

DUNS number

Registered VAT number

The role the sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to the subcontractor

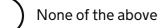
**37.** Please confirm the organisation type of Subcontractor 4.



Voluntary, Community and Social Enterprise (VCSE)

Sheltered Workshop

Public service mutual



### **38.** Please confirm the trading status of Subcontractor 4.



# **39.** Is your Sub-contractor 4 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\in}50\text{m}$  or balance sheet less than  ${\in}43\text{m}$ 



### **40.** Please provide details for Sub-contractor 5.

Name

#### Address lookup

Street

#### Town or City

County or State

#### Postcode

Country

Country

Company registration number

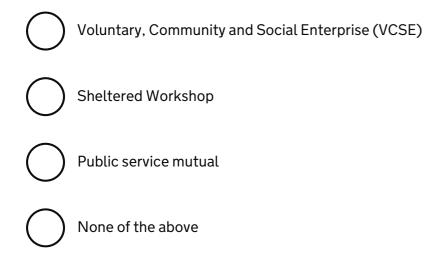
DUNS number

Registered VAT number

The role the sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to the subcontractor

# **41.** Please confirm the organisation type of Subcontractor 5.



# **42.** Please confirm the trading status of Subcontractor 5.



Please specify their trading status.

# **43.** Is your Sub-contractor 5 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\in}50m$  or balance sheet less than  ${\in}43m$ 



**44.** Please provide details for Sub-contractor 6.

Name

Address lookup

#### Street

Town or City

County or State

Postcode

#### Country

Country
---------

Company registration number

DUNS number

**Registered VAT number** 

The role the sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to the subcontractor

**45.** Please confirm the organisation type of Subcontractor 6.



Voluntary, Community and Social Enterprise (VCSE)

Sheltered Workshop

Public service mutual

None of the above

### **46.** Please confirm the trading status of Sub-

#### contractor 6.



# **47.** Is your Sub-contractor 6 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\in}50m$  or balance sheet less than  ${\in}43m$ 



### **48.** Please provide details for Sub-contractor 7.

Name

#### Address lookup

#### Street

Town or City

#### County or State

#### Postcode

#### Country

Country

#### Company registration number

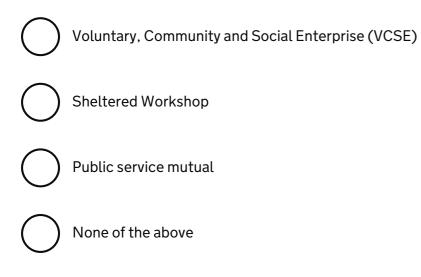
**DUNS** number

Registered VAT number

The role the sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to the subcontractor

### **49.** Please confirm the organisation type of Subcontractor 7.



50. Please confirm the trading status of Subcontractor 7.



# **51.** Is your Sub-contractor 7 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\rm \leqslant}50{\rm m}$  or balance sheet less than  ${\rm \leqslant}43{\rm m}$ 



### **52.** Please provide details for Sub-contractor 8.

Name

Address lookup

Street

Town or City

County or State

Postcode

Country

Country

Company registration number

DUNS number

Registered VAT number

The role the sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to the subcontractor

**53.** Please confirm the organisation type of Subcontractor 8.

 $\left( \right)$ 

Voluntary, Community and Social Enterprise (VCSE)

Sheltered Workshop

Public service mutual

None of the above

**54.** Please confirm the trading status of Subcontractor 8.



Public limited company



# **55.** Is your Sub-contractor 8 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\leqslant}50m$  or balance sheet less than  ${\leqslant}43m$ 



### **56.** Please provide details for Sub-contractor 9.

Name

Address lookup

#### Street

County or State

#### Postcode

Country

Country

Company registration number

DUNS number

**Registered VAT number** 

The role the sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to the subcontractor **57.** Please confirm the organisation type of Subcontractor 9.

Voluntary, Community and Social Enterprise (VCSE)
 Sheltered Workshop
 Public service mutual
 None of the above

**58.** Please confirm the trading status of Subcontractor 9.



Please specify their trading status.

## **59.** Is your Sub-contractor 9 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\in}50m$  or balance sheet less than  ${\in}43m$ 



## **60.** Please provide details for Sub-contractor 10.

Name

Address lookup

Street

Town or City

County or State

Postcode

Country

Country

### Company registration number

DUNS number

**Registered VAT number** 

The role the sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to the subcontractor

**61.** Please confirm the organisation type of Subcontractor 10.



Shellered Workshop

Public service mutual

None of the above

## **62.** Please confirm the trading status of Subcontractor 10.



Public limited company

Limited company

$\bigcirc$	Limited liability partnership	
$\bigcirc$	Other partnership	
$\bigcirc$	Sole trader	
$\bigcirc$	Third sector	
$\bigcirc$	Other	
Please specify their trading status.		

## **63.** Is your Sub-contractor 10 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\in}50\text{m}$  or balance sheet less than  ${\in}43\text{m}$ 



## 64. Please provide details for Sub-contractor 11.

Name

Address lookup

Street

### Town or City

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#### County or State

Postcode

### Country

Country

Company registration number

DUNS number

Registered VAT number

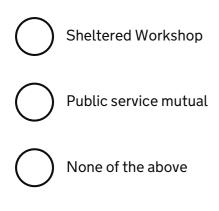
The role the sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to the subcontractor

**65.** Please confirm the organisation type of Subcontractor 11.

 $\bigcirc$ 

Voluntary, Community and Social Enterprise (VCSE)



## **66.** Please confirm the trading status of Subcontractor 11.



## **67.** Is your Sub-contractor 11 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\in}50\text{m}$  or balance sheet less than  ${\in}43\text{m}$ 

## **68.** Please provide details for Sub-contractor 12.

Name

Address lookup

Street

Town or City

County or State

Postcode

Country

Country

Company registration number

DUNS number

### Registered VAT number

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The role the sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to the subcontractor

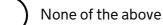
## **69.** Please confirm the organisation type of Subcontractor 12.

 $\bigcirc$ 

Voluntary, Community and Social Enterprise (VCSE)



Public service mutual



**70.** Please confirm the trading status of Subcontractor 12.



Sole trader
Third sector
Other
Please specify their trading status.

# **71.** Is your Sub-contractor 12 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\in}50\text{m}$  or balance sheet less than  ${\in}43\text{m}$ 



## **72.** Please provide details for Sub-contractor 13.

Name

Address lookup

Street

Town or City

### County or State

Postcode

Country

Country

Company registration number

DUNS number

Registered VAT number

The role the sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to the subcontractor

**73.** Please confirm the organisation type of Subcontractor 13.

 $\bigcirc$ 

Voluntary, Community and Social Enterprise (VCSE)

Sheltered Workshop

Public service mutual
None of the above
<b>74.</b> Please confirm the trading status of Sub- contractor 13.
Public limited company
Limited company
Limited liability partnership
Other partnership
Sole trader
Third sector
Other
Please specify their trading status.

# **75.** Is your Sub-contractor 13 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\in}50m$  or balance sheet less than  ${\in}43m$ 



## **76.** Please provide details for Sub-contractor 14.

Name

Address lookup

### Street

Town or City

### County or State

Postcode

### Country

Country

### Company registration number

**DUNS** number

Registered VAT number

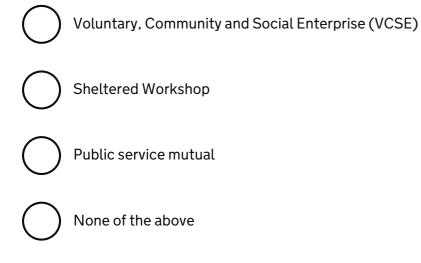
The role the sub-contractor will take in providing the works and /or

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supplies e.g.	key	deliverables	s
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The approximate % of contractual obligations assigned to the subcontractor

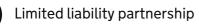
**77.** Please confirm the organisation type of Subcontractor 14.



**78.** Please confirm the trading status of Subcontractor 14.

Public limited company

Limited company



Other partnership

Sole trader

Third sector
Other
Please specify their trading status.

## **79.** Is your Sub-contractor 14 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\in}50m$  or balance sheet less than  ${\in}43m$ 



## **80.** Please provide details for Sub-contractor 15.

Name

Address lookup

Street

Town or City

County or State

### Postcode

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#### Country

Country

Company registration number

DUNS number

Registered VAT number

The role the sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to the subcontractor

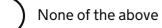
**81.** Please confirm the organisation type of Subcontractor 15.



Voluntary, Community and Social Enterprise (VCSE)

Sheltered Workshop

Public service mutual



## **82.** Please confirm the trading status of Subcontractor 15.



## **83.** Is your Sub-contractor 15 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\in}50\text{m}$  or balance sheet less than  ${\in}43\text{m}$ 



## 84. Please provide details for Sub-contractor 16.

Name

#### Address lookup

Street

#### Town or City

County or State

#### Postcode

Country

Country

Company registration number

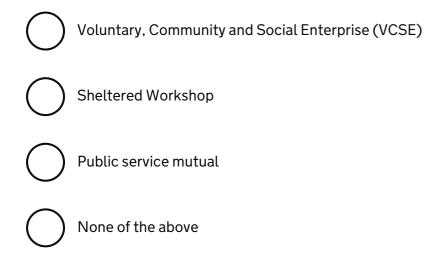
DUNS number

Registered VAT number

The role the sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to the subcontractor

## **85.** Please confirm the organisation type of Subcontractor 16.



**86.** Please confirm the trading status of Subcontractor 16.



Please specify their trading status.

## **87.** Is your Sub-contractor 16 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\in}50m$  or balance sheet less than  ${\in}43m$ 



## **88.** Please provide details for Sub-contractor 17.

Name

Address lookup

#### Street

Town or City

County or State

Postcode

### Country

Country
---------

Company registration number

DUNS number

**Registered VAT number** 

The role the sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to the subcontractor

**89.** Please confirm the organisation type of Subcontractor 17.



Voluntary, Community and Social Enterprise (VCSE)

Sheltered Workshop

Public service mutual

None of the above

### **90.** Please confirm the trading status of Sub-

### contractor 17.



## **91.** Is your Sub-contractor 17 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\in}50m$  or balance sheet less than  ${\in}43m$ 



### **92.** Please provide details for Sub-contractor 18.

Name

### Address lookup

#### Street

Town or City

#### County or State

#### Postcode

### Country

Country

#### Company registration number

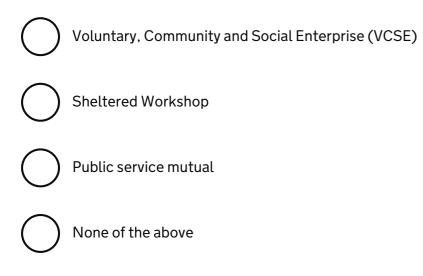
**DUNS** number

Registered VAT number

The role the sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to the subcontractor

## **93.** Please confirm the organisation type of Subcontractor 18.



**94.** Please confirm the trading status of Subcontractor 18.



## **95.** Is your Sub-contractor 18 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\in}50m$  or balance sheet less than  ${\in}43m$ 



## **96.** Please provide details for Sub-contractor 19.

Name

Address lookup

Street

Town or City

County or State

Postcode

Country

Country

Company registration number

DUNS number

Registered VAT number

The role the sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to the subcontractor

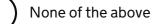
**97.** Please confirm the organisation type of Subcontractor 19.



Voluntary, Community and Social Enterprise (VCSE)

Sheltered Workshop

Public service mutual



**98.** Please confirm the trading status of Subcontractor 19.



Public limited company



## **99.** Is your Sub-contractor 19 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\in}50m$  or balance sheet less than  ${\in}43m$ 



## **100.** Please provide details for Sub-contractor 20.

Name

Address lookup

### Street

County or State

#### Postcode

Country

Country

Company registration number

DUNS number

**Registered VAT number** 

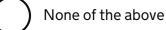
The role the sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to the subcontractor **101.** Please confirm the organisation type of Subcontractor 20.

Voluntary, Community and Social Enterprise (VCSE)

Sheltered Workshop

Public service mutual



**102.** Please confirm the trading status of Subcontractor 20.



Please specify their trading status.

## **103.** Is your Sub-contractor 20 a Small, Medium or Micro Enterprise (SME)?

Less than 250 employees, and turnover less than  ${\in}50m$  or balance sheet less than  ${\in}43m$ 



## **Selection Questionnaire**

You are **20%** through this questionnaire

## **104.** Please provide your contact details and declaration.

► <u>Consequences of misrepresentation</u>

Contact name

Name of organisation

Role in organisation

Telephone number

E-mail address

Street

Town

County

### Postcode

Country
---------

Country

By selecting "I Confirm" you confirm that to the best of your knowledge the answers submitted and information contained in this standard Selection Questionnaire are correct and accurate.

You declare that, upon request and without delay you will provide the certificates or documentary evidence referred to in this document.

You understand that the information will be used in the selection process to assess your organisation's suitability to be invited to participate further in this procurement.

You understand that the authority may reject this submission in its entirety if there is a failure to answer all the relevant questions fully, or if false/misleading information or content is provided in any section.

You are aware of the consequences of serious misrepresentation.



I Confirm

## **Selection Questionnaire**

You are **23%** through this questionnaire

**105.** Please indicate if, within the past five years you, your organisation or any other person who has powers of representation, decision or control in the organisation has been convicted anywhere in the world of: <u>Participation in a criminal organisation</u>.





Date of conviction





Reasons for conviction

Length of period of exclusion

Identity of who has been convicted

If the relevant documentation is available electronically, please indicate the following:

Web address

#### Issuing authority

Precise reference of the documents

**106.** Please indicate if, within the past five years you, your organisation or any other person who has powers of representation, decision or control in the organisation has been convicted anywhere in the world of: <u>Corruption</u>.

► <u>Definition: Corruption</u>



### Date of conviction

Day	Month	Year

Reasons for conviction

Length of period of exclusion

Identity of who has been convicted

If the relevant documentation is available electronically, please indicate the following:

Web address

### Issuing authority

Precise reference	of the documents
-------------------	------------------

**107.** Please indicate if, within the past five years you, your organisation or any other person who has powers of representation, decision or control in the organisation has been convicted anywhere in the world of: <u>Fraud</u>.

Definition: Fraud



Date of conviction

Day Month



Reasons for conviction

Length of period of exclusion

Identity of who has been convicted

If the relevant documentation is available electronically, please indicate the following:

Web address

Issuing a	authority
-----------	-----------

Precise reference of the documents

**108.** Please indicate if, within the past five years you, your organisation or any other person who has powers of representation, decision or control in the organisation has been convicted anywhere in the world of: <u>Terrorist offences or offences linked to</u> <u>terrorist activities</u>.

► Definition: Terrorist offences or offences linked to terrorist activities

$\bigcirc$	Yes	$\bigcirc$	No	

Date of conviction

Day	Month

Year

Reasons for conviction

Length of period of exclusion

Identity of who has been convicted

If the relevant documentation is available electronically, please indicate the following:

#### Web address

Issuing authority

Precise reference of the documents

**109.** Please indicate if, within the past five years you, your organisation or any other person who has powers of representation, decision or control in the organisation has been convicted anywhere in the world of: <u>Money laundering or terrorist financing</u>.

► <u>Definition: Money laundering or terrorist financing</u>

Date of conviction

Day	Month



Reasons for conviction

Length of period of exclusion

Identity of who has been convicted

If the relevant documentation is available electronically, please indicate the following:

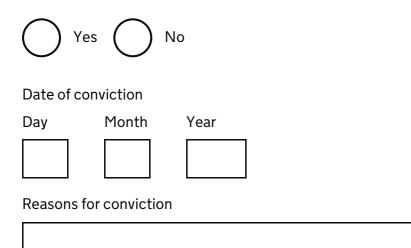
Web address

Issuing authority

Precise reference of the documents

**110.** Please indicate if, within the past five years you, your organisation or any other person who has powers of representation, decision or control in the organisation has been convicted anywhere in the world of: <u>Child labour and other forms of trafficking in human beings</u>.

► Definition: Child labour and other forms of trafficking human beings



Length of period of exclusion

Identity of who has been convicted

If the relevant documentation is available electronically, please indicate the following:

Web address

Issuing authority

Precise reference of the documents

**111.** If you responded 'yes' to any of the questions 105 to 110, please provide details of any measures that have been taken to demonstrate the reliability of your organisation (Self Cleaning).

► <u>Self Cleaning</u>

Details of any measures

**112.** Regulation 57(3): Have any members of your organisation or a partner organisation been legally found to be in breach of tax payments or social security contributions?

► Non-payment of tax and social security contributions



Please provide further details.

**113.** Can you confirm that you have paid, or have entered into a binding arrangement to pay, any outstanding tax payments or social security contributions, including any accrued interest and/or fines (if applicable)?



I Confirm

You are **27%** through this questionnaire

**114.** Within the past three years, anywhere in the world, has the following situation applied to you or your organisation: <u>Breach of environmental obligations</u>?

Definition: Obligations in the field of environment, social and labour law

► ANNEX X Extract from Public Procurement Directive 2014/24/EU



Provide details. Please also explain what measures have been taken to demonstrate the reliability of your organisation, despite the existence of a relevant ground for exclusion (Self Cleaning).

**115.** Within the past three years, anywhere in the world, has the following situation applied to you or your organisation: <u>Breach of social obligations</u>?

Definition: Obligations in the field of environment, social and labour law
 ANNEX X Extract from Public Procurement Directive 2014/24/EU



Provide details. Please also explain what measures have been taken to demonstrate the reliability of your organisation, despite the existence of a relevant ground for exclusion (Self Cleaning).

**116.** Within the past three years, anywhere in the world, has the following situation applied to you or your organisation: <u>Breach of labour law obligations</u>?

Definition: Obligations in the field of environment, social and labour law

► ANNEX X Extract from Public Procurement Directive 2014/24/EU



Provide details. Please also explain what measures have been taken to demonstrate the reliability of your organisation, despite the existence of a relevant ground for exclusion (Self Cleaning).

**117.** Within the past three years, anywhere in the world, has the following situation applied to you or your organisation: <u>Declared bankrupt or is the subject of insolvency or winding-up proceedings</u>?

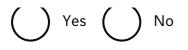


Yes No

Provide details. Please also explain what measures have been taken to demonstrate the reliability of your organisation, despite the existence of a relevant ground for exclusion (Self Cleaning).

**118.** Within the past three years, anywhere in the world, has the following situation applied to you or your organisation: <u>Guilty of grave professional</u> <u>misconduct</u>?

Definition: Grave professional misconduct



Provide details. Please also explain what measures have been taken to demonstrate the reliability of your organisation, despite the existence of a relevant ground for exclusion (Self Cleaning).

**119.** Within the past three years, anywhere in the world, has the following situation applied to you or your organisation: <u>Entered into agreements with other economic operators aimed at distorting competition</u>?

#### ► <u>Definition: Distortion of competition</u>



Provide details. Please also explain what measures have been taken to demonstrate the reliability of your organisation, despite the existence of a relevant ground for exclusion (Self Cleaning).

**120.** Within the past three years, anywhere in the world, has the following situation applied to you or your organisation: <u>Aware of any conflict of interest</u> within the meaning of regulation 24 of the Public <u>Contracts Regulation 2015</u>?

#### ► <u>Definition: Conflict of interest</u>



Provide details. Please also explain what measures have been taken to demonstrate the reliability of your organisation, despite the existence of a relevant ground for exclusion (Self Cleaning).

**121.** Within the past three years, anywhere in the world, has the following situation applied to you or your organisation: <u>Been involved in the preparation of the procurement procedure</u>?

Provide details. Please also explain what measures have been taken to demonstrate the reliability of your organisation, despite the existence of a relevant ground for exclusion (Self Cleaning).

**122.** Within the past three years, anywhere in the world, has the following situation applied to you or your organisation: Shown significant or persistent deficiencies in the performance of a substantive requirement under a prior public contract, a prior contract with a contracting entity, or a prior concession contract, which led to early termination of that prior contract, damages or other comparable sanctions?



◯ Yes ◯ No

Provide details. Please also explain what measures have been taken to demonstrate the reliability of your organisation, despite the existence of a relevant ground for exclusion (Self Cleaning).

**123.** Within the past 3 years, anywhere in the world, has the following situation applied to you or your organisation: Guilty of serious misrepresentation of the information required for the fulfilment of the selection criteria?

► <u>Definition: Misrepresentation and undue influence</u>

Definition: Consequences of misrepresentation

Yes O No

Provide details. Please also explain what measures have been taken to demonstrate the reliability of your organisation, despite the existence of a relevant ground for exclusion (Self Cleaning).

**124.** Within the past 3 years, anywhere in the world, has the following situation applied to you or your organisation: <u>Has withheld information required for the fulfilment of the selection criteria</u>?

Yes O No

Provide details. Please also explain what measures have been taken to demonstrate the reliability of your organisation, despite the existence of a relevant ground for exclusion (Self Cleaning).

**125.** Within the past 3 years, anywhere in the world, has the following situation applied to you or your organisation: <u>Been unable to submit supporting</u> <u>documents required under Regulation 59 of the</u> <u>Public Contracts Regulations 2015</u>?

Provide details. Please also explain what measures have been taken to demonstrate the reliability of your organisation, despite the existence of a relevant ground for exclusion (Self Cleaning).

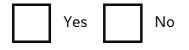
**126.** Within the past 3 years, anywhere in the world, has the following situation applied to you or your organisation: <u>Unduly influencing the decision-making</u> process of the contracting authority by obtaining confidential information or providing misleading information?



Provide details. Please also explain what measures have been taken to demonstrate the reliability of your organisation, despite the existence of a relevant ground for exclusion (Self Cleaning).

You are **30%** through this questionnaire

# **127.** Are you able to provide a copy of your audited accounts for the last two years, if requested?



# **128.** Please indicate which of the following you can provide

A statement of the turnover, Profit and Loss Account/Income Statement, Balance Sheet/Statement of Financial Position and Statement of Cash Flow for the most recent year of trading for your organisation.

A statement of the cash flow forecast for the current year and a bank letter outlining the current cash and credit position.

|--|

Alternative means of demonstrating financial status if any of the above are not available (e.g. forecast of turnover for the current year and a statement of funding provided by the owners and/or the bank, charity accruals accounts or an alternative means of demonstrating financial status).

**129.** Do you meet the minimum level of economic and financial standing and/or minimum financial threshold specified within the evaluation criteria for this procurement?



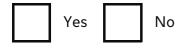
**130.** Are you able to provide parent company accounts if requested at a later stage?



**131.** Would the parent company be willing to provide a guarantee if necessary?



**132.** Would you be able to obtain a guarantee elsewhere (e.g. from a bank)?



You are **33%** through this questionnaire

## **133.** Are you able to provide details of your first example contract?



Name of customer organisation

Point of contact in customer organisation

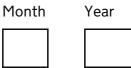
Position in the organisation

E-mail address

Description of contract

#### Contract start date

Day



Contract completion date

Day

Month







#### Estimated contract value

The named contact provided should be able to provide written evidence to confirm the accuracy of the information provided below.

Consortia bids should provide relevant examples of where the consortium has delivered similar requirements. If this is not possible (e.g. the consortium is newly formed or a Special Purpose Vehicle is to be created for this contract) then three separate examples should be provided between the principal member(s) of the proposed consortium or Special Purpose Vehicle (three examples are not required from each member).

Where the Supplier is a Special Purpose Vehicle, or a managing agent not intending to be the main provider of the supplies or services, the information requested should be provided in respect of the main intended provider(s) or sub-contractor(s) who will deliver the contract.

# **134.** Are you able to provide details of your second example contract?



Name of customer organisation

Point of contact in customer organisation

Position in the organisation

E-mail address

Description of contract

#### Contract start date

Day	Month	Year		
Contract completion date				
Day	Month	Year		
Estimated contract value				

# **135.** Are you able to provide details of your third example contract?

Yes

No

Name of customer organisation

Point of contact in customer organisation

Position in the organisation

E-mail address

Description of contract

Contract start date

Day	Month	Y
Contra	ct completion da	ite
Day	Month	Y

Year

Year

Estimated contract value

**136.** You have indicated that you propose to use subcontractors if successful in this procurement. Please

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demonstrate how you have previously maintained healthy supply chains with your sub-contractor(s).

# Evidence Attachment description File Choose File No file selected Browse previous... Save attachment Saved attachments File name You haven't added any attachments

Evidence should include, but is not limited to, details of your supply chain management tracking systems to ensure performance of the contract and including prompt payment or membership of the UK Prompt Payment Code (or equivalent schemes in other countries)

**137.** If you cannot provide at least one example customer contract, in no more than 500 words please provide an explanation for this e.g. your organisation is a new start-up or you have provided services in the past but not under a contract.

You are **37%** through this questionnaire

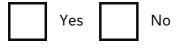
**138.** Are you a relevant commercial organisation as defined by section 54 ("Transparency in supply chains etc.") of the Modern Slavery Act 2015 "the Act"?





**139.** Are you compliant with the annual reporting requirements contained within Section 54 of the Modern Slavery Act 2015 (if applicable)

Guidance for Modern Slavery Act



Please provide an explanation.

The Modern Slavery Assessment can help you to prepare a modern slavery statement, which you must publish if your organisation conducts business in the UK and has a turnover of £36 million or more.

Click the 'Start Modern Slavery Assessment' link in the Get Started Menu on your dashboard.

## Please provide a link to your slavery and human trafficking statement

Completing the HMG Modern Slavery Assessment can help your organisation to further demonstrate its commitment to tackling slavery. The Assessment will allow your organisation to easily evidence compliance and good practice to public sector buyers.

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Click the 'Start HMG Modern Slavery Assessment' link in the Get Started Menu on your dashboard.

You are **40%** through this questionnaire

Does your organisation have the following insurance cover, or can commit to obtaining it prior to the commencement of the contract?

140. Employer's (Compulsory) Liability Insurance

It is a legal requirement that all companies hold Employer's (Compulsory) Liability Insurance of £5 million as a minimum. Please note this requirement is not applicable to Sole Traders.

Yes No	Ì	(es		No
--------	---	-----	--	----

Level of	Insurance	Cover	(£)
----------	-----------	-------	-----

#### 141. Public Liability Insurance



No

Level of Insurance Cover (£)

#### 142. Professional Indemnity Insurance



No

Level of Insurance Cover (£)

Suppliers who self-certify that they meet the requirements to these additional questions will be required to provide evidence of this if they are successful at contract award stage.

#### 143. Product Liability Insurance



Level of Insurance Cover (£)

You are **43%** through this questionnaire

**144.** Please confirm if you will be supporting apprenticeships and skills development through this contract.





**145.** If requested, can you provide evidence of your commitment to supporting apprenticeships and skills development?



**146.** Do you have a process in place to ensure that your supply chain supports skills, development and apprenticeships in line with PPN 14/15 and can provide evidence if requested?

Procurement Policy Note 14/15



You are **47%** through this questionnaire

**147.** Please describe the supply chain management systems, policies, standards and procedures you currently have in place to ensure robust supply chain management.

▶ Procurement Policy Note 16/15

**148.** Please provide details of previous similar projects where you have demonstrated a high level of competency and effectiveness in managing of all supply chain members involved in steel supply or production so that there was a sustainable and safe supply of steel.

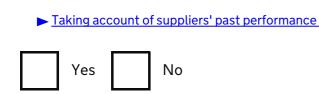
**149.** Please provide all the relevant details of previous breaches of health and safety legislation in the last 5 years, applicable to the country in which you operate, on comparable projects, for both:

Your company.

All your supply chain members involved in the production or supply of steel.

You are **50%** through this questionnaire

**150.** Can you supply a list of your relevant principal contracts for goods and/or services provided in the last three years?



**151.** On request, can you provide certificates of performance for your principal contracts from the relevant customers?



**152.** If you cannot obtain a performance certificate from a customer, can you explain the reasons why?

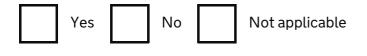


**153.** If any of the performance certificates state that goods and/or services supplied were not satisfactory, are you able to supply information which shows why this will not recur in this contract, if you are awarded it?



#### 154. Can you supply the information requested in

Q.150 to Q.153 for any sub-contractors or consortium members that you are relying upon to perform this contract?



You are **53%** through this questionnaire

# **155.** Does your organisation have Cyber Essentials certification?



To learn more about Cyber Essentials and to gain certification, please click the "Start Cyber Essentials" link in the Get Started menu on your dashboard.

#### Describe the Scope of the certification

Date of certification

Day	Month		Year	
Certific	cation Serial	l Numt	ber	

# **156.** Does your organisation have Cyber Essentials Plus certification?



To learn more about Cyber Essentials and to gain certification, please click the "Start Cyber Essentials" link in the Get Started menu on your dashboard.

#### Describe the Scope of the certification



#### Certification Serial Number

### Submission

You are 99% through this questionnaire

Your Selection Questionnaire is now complete.

Please note your unique Selection Questionnaire Reference, which can be used to identify your submission.

#### **Selection Questionnaire Reference**

This is your standard Selection Questionnaire reference. SQ-USPY246/1

#### Submitting your Selection Questionnaire

Press 'Complete and Exit' to save your Selection Questionnaire.

To review your answers before submitting, press 'Save and view answers'.

You may be asked at a later date to submit any supporting evidence that you have indicated you can provide.

Complete and Exit

Previous guestion

#### Guidance

Before completing your response, please ensure that this standard Selection Questionnaire addresses any specific contract opportunity requirements and that all of the information is up to date.

Please check that you have reviewed and wish to submit the information detailed within 'Part 1: Section 1 -Potential Supplier Information', 'Part 1: Section 1 - Bidding Model', 'Part 2: Section 2 - Grounds for mandatory exclusion' 'Part 2: Section 3 - Grounds for discretionary exclusion'.

Save and view answers

## **Research Marketplace DPS**

You are **0%** through this questionnaire

#### Welcome to the Research Marketplace Dynamic Purchasing System (DPS) Registration questionnaire.

You will only have to complete this questionnaire once to register on Research Marketplace (DPS). This questionnaire allows you to register your Market, Social and Economic Research services with Crown Commercial Service (CCS).

As part of the registration process, you will be asked to provide information about the types of research services you can provide. This information will allow buyers to invite you to bid for contracts that are suited to you directly, streamlining the contracting process. This questionnaire should be updated if your business changes its service offerings to ensure all opportunities offered are valid.

## **Research Marketplace DPS**

You are **5%** through this questionnaire

# **1a.** Please provide the following information for contract example 1 in the text boxes provided.

#### ► <u>Compliance criteria</u>

Failure to provide contract examples in this section of the Selection Questionnaire will result in your 'request to participate' being rejected. Your organisation can reapply for the RM6018 Research Marketplace DPS as soon as you can provide the required two contract examples in accordance with the response guidance provided.

#### Name of customer organisation

Point of contact in customer organisation

Position in the organisation

E-mail address

Description of contract

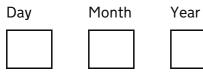
#### Contract start date

Day





#### Contract completion date



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# **1b.** Please provide the following information for contract example 2 in the text boxes provided.

#### ► <u>Compliance criteria</u>

Failure to provide contract examples in this section of the Selection Questionnaire will result in your 'request to participate' being rejected. Your organisation can reapply for the RM6018 Research Marketplace DPS as soon as you can provide the required two contract examples in accordance with the response guidance provided.

#### Name of customer organisation

Point of contact in customer organisation

Position in the organisation

E-mail address

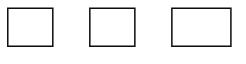
Description of contract

#### Contract start date

Day Month Year

#### Contract completion date

Day Month Year



Estimated contract value

**1c.** Please provide the following information for Contract Example 1 detailed in question number 133 of the Selection Questionnaire and/or as detailed in question number 1a above. Your response must include:

A summary of the contract, demonstrating your technical capability and capacity to deliver a research project, detailing the project name, research topic, research participants, methodology and approach.

The objectives and/or key performance indicators, set by the customer at the start of the contract, and how you were able to meet them (including targets and the results you achieved).

**1d.** Please provide the following information for Contract Example 2 detailed in question number 134 of the Selection Questionnaire and/or as detailed in question number 1b above. Your response must include:

A summary of the contract, demonstrating your technical capability and capacity to deliver a research project, detailing the project name, research topic, research participants and methodology and approach.

The objectives and/or key performance indicators, set by the customer at the start of the contract, and how you were able to meet them (including targets and the results you achieved).

## **Research Marketplace DPS**

You are **10%** through this questionnaire

**1e.** You have provided a response to contract example 1 and contract example 2 in questions 1c and 1d. Please download <u>Attachment 1a</u> (Letter of Confirmation - Contract Example 1) and <u>Attachment</u> <u>1b</u> (Letter of Confirmation - Contract Example 2), complete the highlighted fields and upload Attachments 1a (Letter of Confirmation - Contract Example 1) and 1b (Letter of Confirmation - Contract Example 2) to certify the contract examples you have provided in questions 1c and 1d.

You must ensure Attachment 1a (Letter of Confirmation - Contract Example 1) and Attachment 1b (Letter of Confirmation - Contract Example 2) has been duly signed by both parties, both from you organisation and the customer organisation.

▶ <u>Guidance on non compliant criteria</u>

#### Please upload Letter of Confirmation - Contract Example 1

Choose File No file selected

Save attachment

Saved attachments

#### File name

You haven't added any attachments

Please upload Letter of Confirmation - Contract Example 2

Choose File No file selected

Save attachment

Saved attachments

#### File name

You haven't added any attachments

## **Research Marketplace DPS**

You are **15%** through this questionnaire

**2.** Please indicate if, within the past three years, anywhere in the world if you, your organisation or any other person who has powers of representation, decision or control in the organisation has breached data protection obligations?

► <u>Guidance on non compliant criteria</u>



Please provide details

**3.** Please self-certify that your organisation and/or any of your Group of Economic Operators and/ or proposed Key Sub-Contractors will comply with the "Supplier Code of Conduct" as detailed in the guidance in the following link:

Supplier Code of Conduct September 2017

Guidance on non compliant criteria



**4.** Please confirm that you, your organisation or any other person who has powers of representation, decision or control in the organisation will approach and undertake all research projects awarded via DPS ethically? (Please note, you may be asked to provide further details of your approach at call for

#### competition).

► <u>Guidance on non compliant criteria</u>



**5.** In accordance with questions 140, 141 and 142 of the SQ, please confirm by selecting the three boxes below, that you have, or agree to obtain before any contract commencement date, the following levels of insurance cover:

\*It is a legal requirement that all companies hold Employer's (Compulsory) Liability Insurance of £5 million as a minimum. Please note this requirement is not applicable to sole traders.

► <u>Guidance on non compliant criteria</u>

Employer's (Compulsory) Liability Insurance\* = £5,000,000



Public Liability Insurance = £1,000,000



Professional Indemnity Insurance = £1,000,000

You are **20%** through this questionnaire

# **6a.** Please select the research topics category on which your organisation is able to provide services.

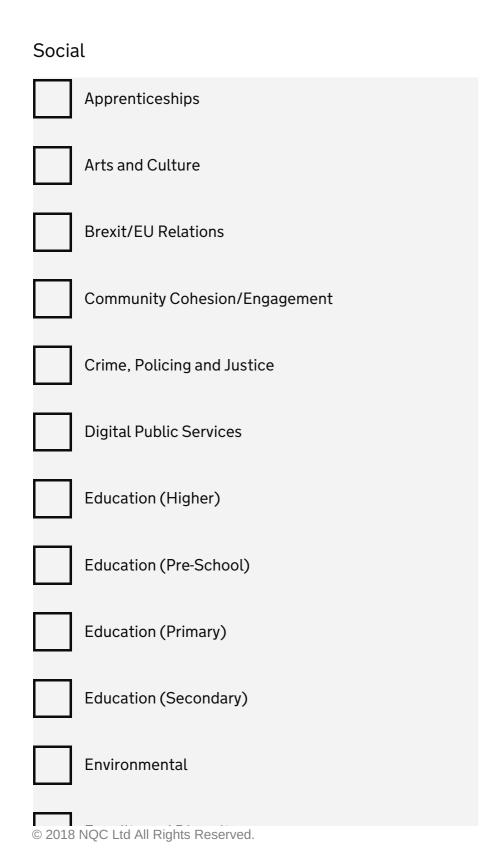
You are advised to select only the relevant criteria to your organisation.

Buyers using Research Marketplace will assess your credentials for specific contract opportunities during call for competitions.



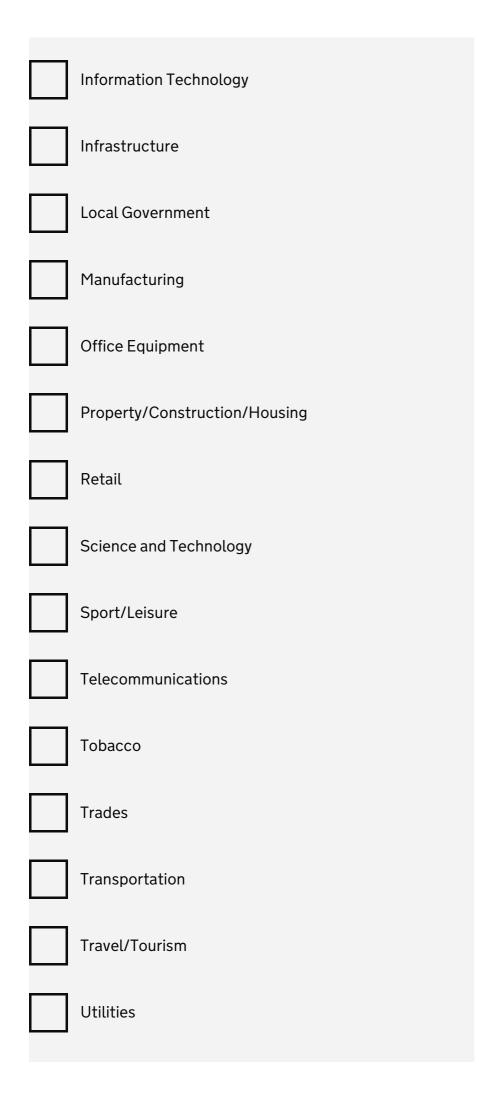
You are **25%** through this questionnaire

**6b.** Please select the research topics sub-category on which your organisation is able to provide services.

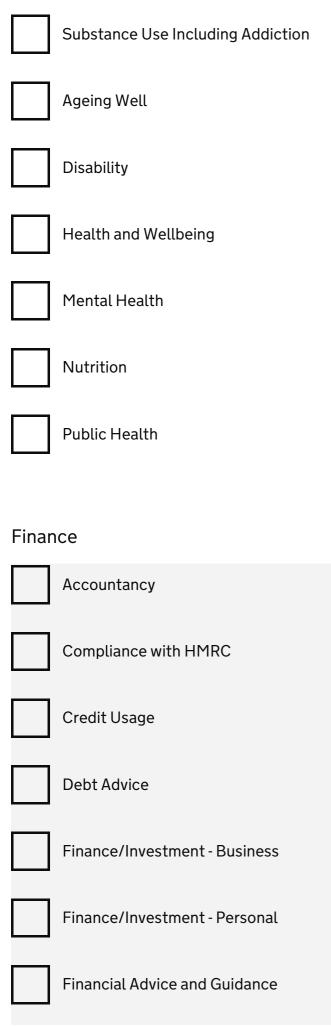




Agriculture
Automotive
Catering/Hospitality
Central Government
Charities/Voluntary
Computers - Hardware
Computers - Software
Construction
Digital Design, Development and Delivery
Energy
Energy Engineering
Engineering
Engineering Entertainment - In Home
Engineering Entertainment - In Home Entertainment - Out of Home

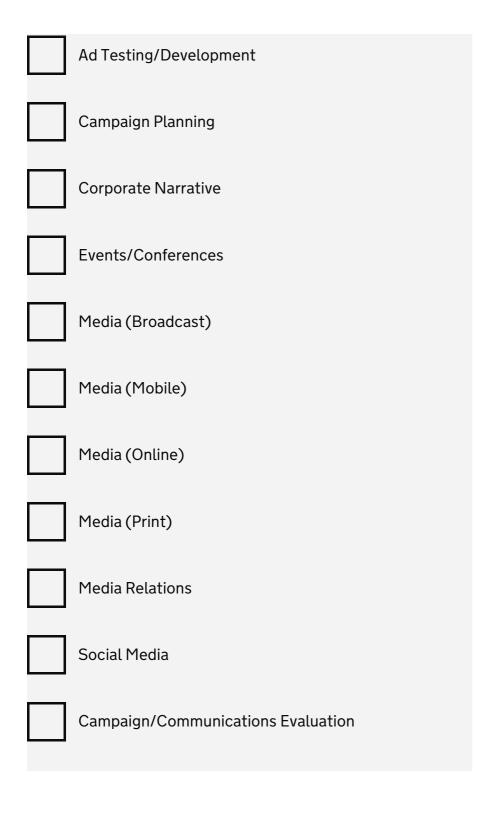


#### Health

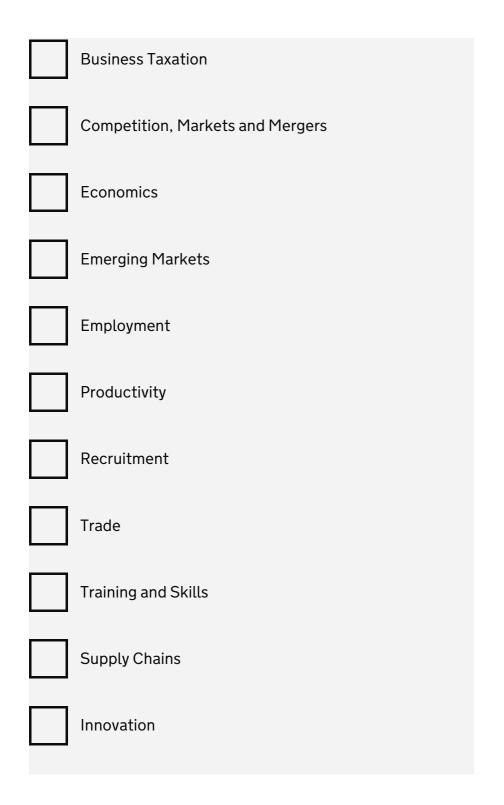




#### Communication



#### Business

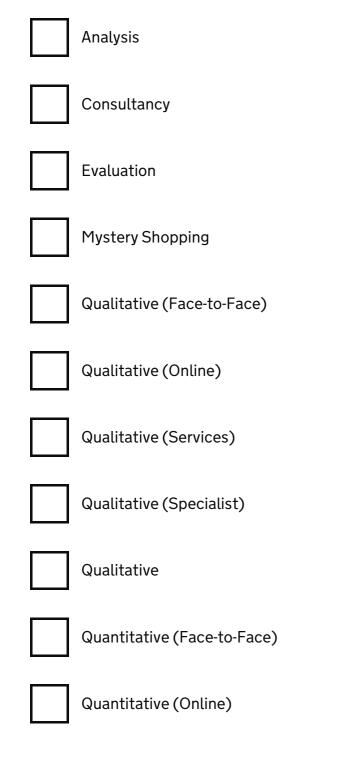


You are **30%** through this questionnaire

# **7a.** Please select the research methods/services category your organisation is able to provide.

You are advised to select only the relevant criteria to your organisation.

Buyers using Research Marketplace will assess your credentials for specific contract opportunities during call for competitions.





Quantitative (Specialist)



Quantitative (Telephone)



Quantitative



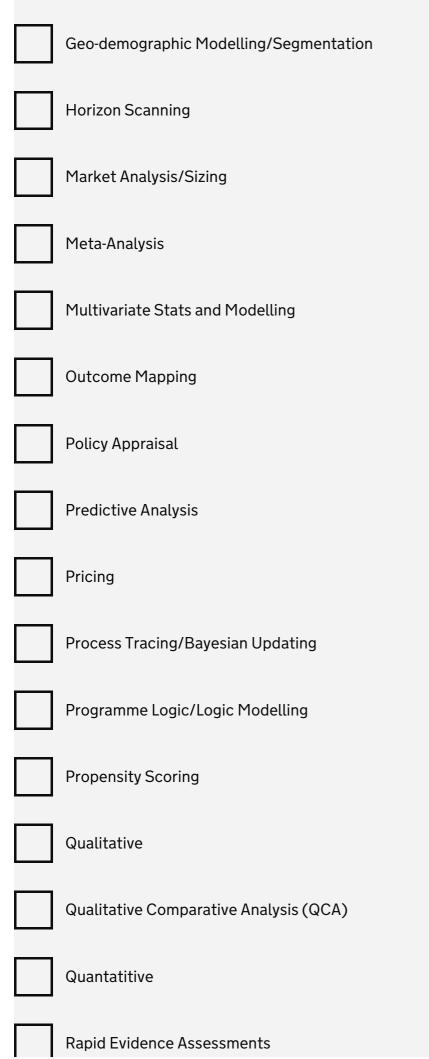
**Reporting Outputs** 

You are **35%** through this questionnaire

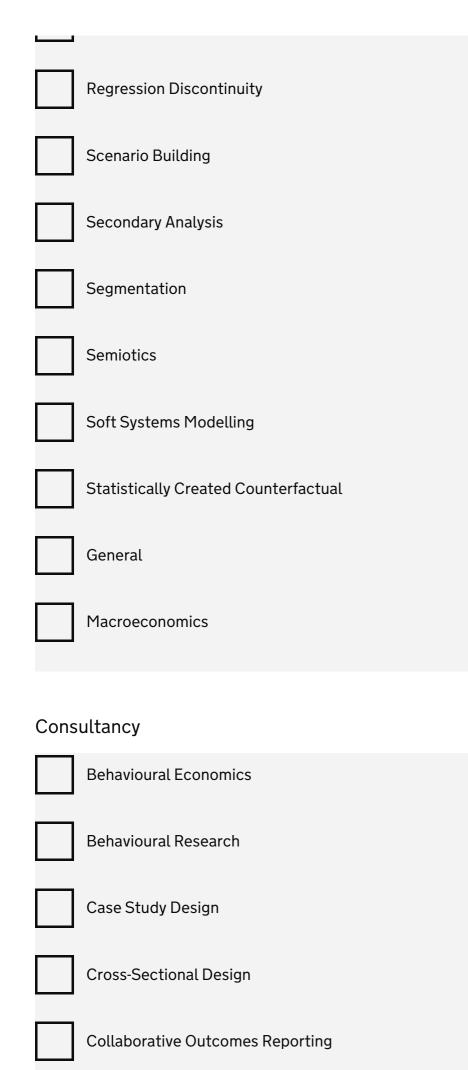
**7b.** Please select the research methods/services sub-category your organisation is able to provide.

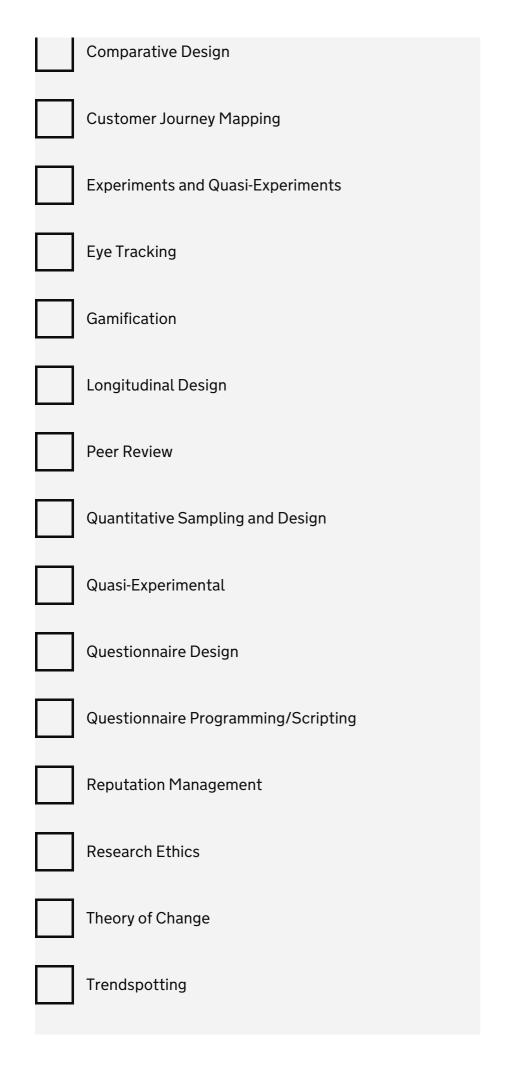
#### Analysis

	Advanced Statistical Techniques
	Coding/Data Entry
	Contribution Analysis
	Cost Benefit Analysis
	Data Analytics
	Data Fusion
	Data Mining
	Desk Research
	Econometrics
	Economic Appraisal
	Evaluability Assessment
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#### **Evaluation**



#### Mystery Shopping



Face-to-Face

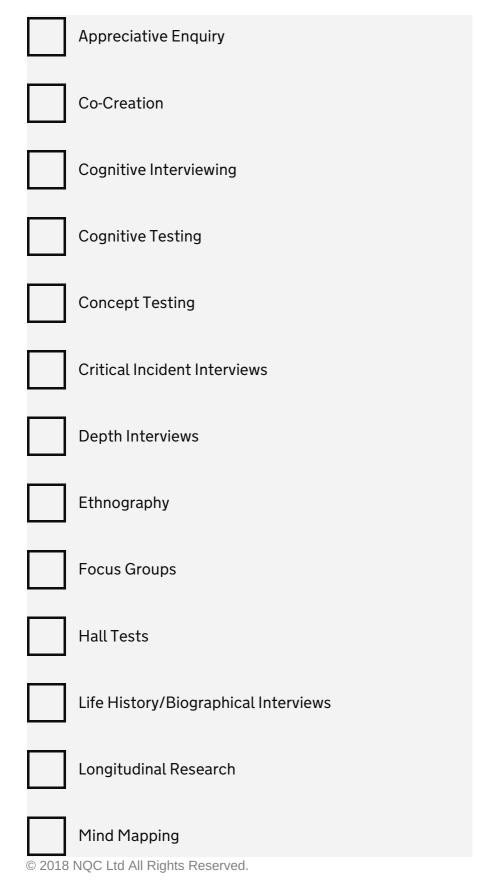


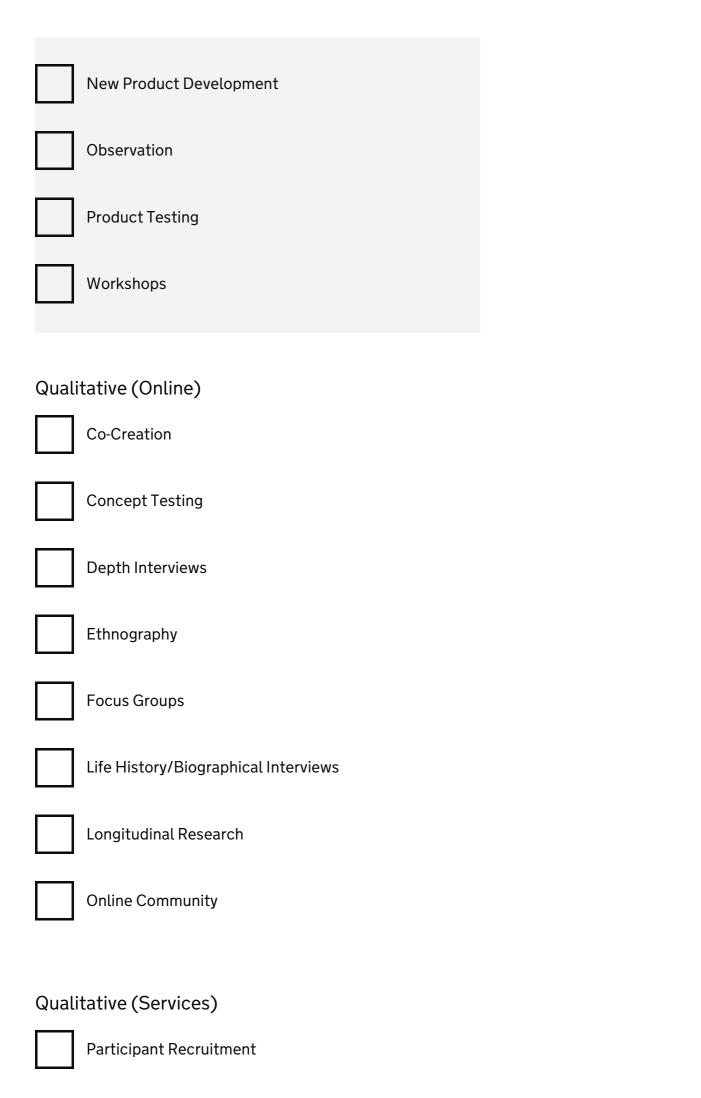
Online

Telephone

General

#### Qualitative (Face-to-Face)







**Telephone Depth Interviews** 



Transcription

Viewing Facilities

#### Qualitative (Specialist)



**Diary Research** 

#### Qualitative



General

#### Quantitative (Face-to-Face)



CAPI



Exit Surveys



In-Home/Doorstep Interviews



Longitudinal Surveys



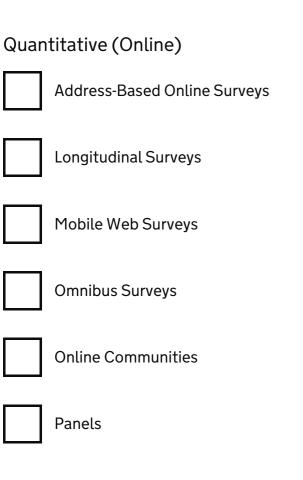
mCAPI



Omnibus Surveys



Street Interviews



#### Quantitative (Specialist)

Audience Measurement
Benchmarks
Biometrics
Clinical Trials
Conjoint/Discrete Choice/MAXDIFF/Stated Preference/Trade-Off
Kiosk Interviews
Postal Research
Randomised Control Trials
Simulated Test Markets
SMS
Social Media Analysis
Website Tracking/Analytics

#### Quantitative (Telephone)

CATI



Longitudinal Surveys



**Omnibus Surveys** 

#### Quantitative

General

Panels

#### **Reporting Outputs**

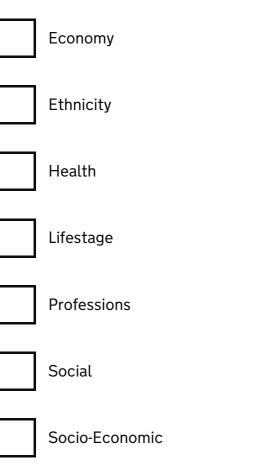


You are **40%** through this questionnaire

# **8a.** Please select the specific participant group categories with which your organisation is able to conduct services.

You are advised to select only the relevant criteria to your organisation.

Buyers using Research Marketplace will assess these credentials for specific contract opportunities during call for competitions.



You are **45%** through this questionnaire

**8b.** Please select the specific participant group subcategories with which your organisation is able to conduct services.

Economy

Business Leaders
Business Managers
Consumers
Entrepreneurs
Financial Advisers
Home Owners/Buyers
Individuals Subject to HMRC Compliance Interventions
Individuals/Firms Evading Tax
Individuals/Firms Taxpayers
Self-Employed
SMEs
Tax Agents and Intermediaries

#### Ethnicity

Arab
Asian/Asian British
BAME/BME
Bangladeshi
Black African/Caribbean/Black British
Chinese
Eastern European
Gypsy/Traveller
Indian
Irish
Mixed
Pakistani
Scottish
Welsh
White

#### Health



Long-Term Illness

Disability



Mental Health Issues



Substance Misusers

#### Lifestage



Apprentices



Children (aged upto 11)



Higher Education Students



Midlife



Older Persons



Parents

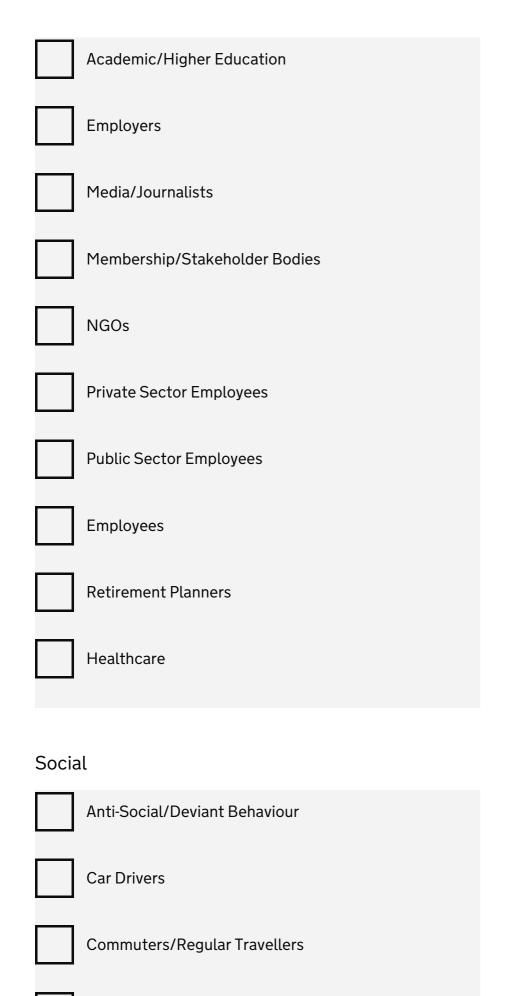


Retired



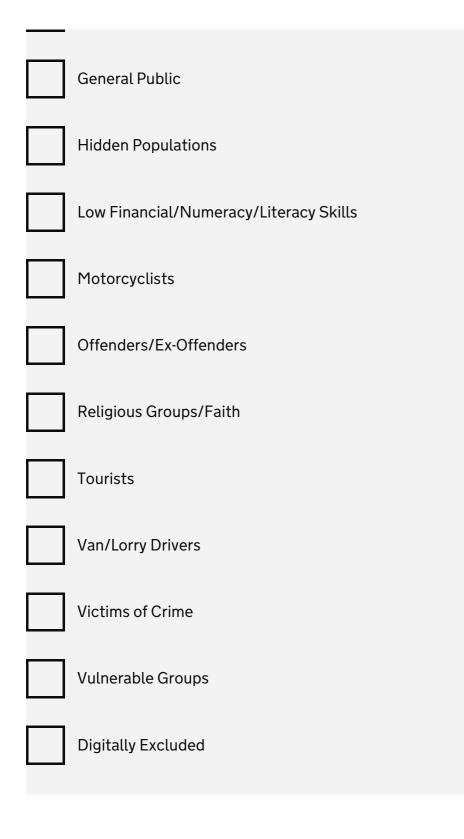
Youth/Teens (Aged 12+)

#### Professions



Gay/Lesbian/Bisexual/Transgender

Cyclists



#### Socio-Economic



Affluent/High Income



**Benefit Dependency** 



Debt/Low Income



Economically Inactive



Financially Excluded



**Rented Housing** 



Unemployed



Underemployed

You are **50%** through this questionnaire

# **9a.** Please select the research location categories in which your organisation is able to provide services.

You are advised to select only the relevant criteria to your organisation.

Buyers using Research Marketplace will assess these credentials for specific contract opportunities during call for competitions.



You are 55% through this questionnaire

**9b.** Please select the research location subcategories in which your organisation is able to provide services.

UK	
	England
	Wales
	Scotland
	Northern Ireland
	East Midlands
	East of England
	London
	North East
	North West
	South East
	South West
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#### **British Overseas Territories**



Gibraltar



Other

#### Please specify





Channel Islands



Isle of Man

#### Commonwealth

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	Australia
	Canada
	India
	New Zealand
	Pakistan
	Other
Please	specify

EU



Republic of Ireland



Other

Please specify

#### International



Africa



Asia

China
Japan
Russia
South America
South Korea
USA
Other
Please specify

You are **60%** through this questionnaire

**10.** Does your organisation adhere to a code of conduct in relation to the provision of research services?



Please provide details

You are **65%** through this questionnaire

## Thank you for completing the Research Marketplace DPS questionnaire.

By sending this information you confirm that you are an authorised representative of the organisation for which you have responded. In addition, this confirms that the information you have provided for the questionnaire represents a true and honest account of your organisation's performance and that no information has been omitted which should reasonably have been shared.

► <u>Guidance on sharing of evidence prior to award</u>

To review your answers and make any final amendments prior to sending, please click "**Save and view answers**" below.

To send your Research Marketplace questionnaire, please click **"Continue"** below.

**13.** Have you reviewed the related self cleaning evidence?

◯ Yes ◯ No

Explain the reason why self cleaning evidence is not reviewed

# **14.** Are you satisfied with the evidence and explanation provided by the supplier?

Yes No

Explain the reason why you are not satisfied with the evidence or explanation provided by supplier

You have successfully completed the SQ for Research Marketplace. The DPS agreement will be electronically signed and managed by Crown Commercial Service (CCS) and you.

Final sign off to ensure a legally binding DPS agreement between CCS and you is complete by you ticking your acceptance in the below box.

By ticking, you are confirming that you comply with the following agreements and documentation, which you should download and retain:

- <u>DPS Agreement</u> (which includes provision of Management Information and Payment of management Levy)
- Privacy Statement
- Answer Link
- Answer Link
- <u>DPS Bid Pack</u> (which includes the DPS Needs and Customer Needs documents)

Once you have ticked your agreement to the covenants above you will be formally 'Appointed' to the DPS for Research Marketplace.

Failure to tick your agreement at this stage will prevent you from securing your appointment on to the DPS for Research Marketplace, as there will be no legally binding DPS agreement between CCS and you.

l Agree

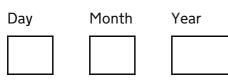
# **15.** Confirm the rejection of this supplier for Research Marketplace DPS.



I Confirm

Explain the reason for rejection of this supplier for Research Marketplace DPSQ.

Date supplier can reapply



**16.** Please confirm if you wish to reappoint this supplier.



I Confirm

Please provide a reason

**17.** Select 'I confirm' to confirm that you wish to leave the Research Marketplace DPS.



I Confirm

Please provide a reason

**18.** Your organisation has now left the Research Marketplace DPS.

\_\_\_\_\_

You indicated the following reason for leaving the DPS.