



# Department for Transport

Commercial Directorate  
DVLA  
Longview Road  
Morrison  
Swansea SA6 7JL

PA Consulting Services Limited (UK)

Phone: [REDACTED]  
Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)

Via Email:

Our ref: T IT 0052

Date: 30/05/2019

[REDACTED]  
[REDACTED]

Dear Supplier

## **T IT 0052 DATA STRATEGY RESEARCH- DISCOVERY**

On behalf of the Secretary of State for Transport, I accept your tender as competed for via the Crown Commercial Service RM1043 Digital Outcomes and Specialists 3 Framework and subsequent proposal dated 24 May 2019 under the Crown Commercial Service Framework's Terms and Conditions. This letter and the document's listed below form a binding contract between you and the Department for Transport:

1. Buyer Specification
2. Supplier Proposal dated 24 May 2019
3. Call-Off Order Form and Terms and Conditions of Framework RM1043 (3)

The Department invites PA Consulting Services Limited (UK) to attend a pre-contract meeting to agree project mobilisation plans, the Statement of Works and Call Off Order Form. The contract will commence on the agreed Commencement Date, within the Call Off Order Form.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.



SSA%20Invoice%20  
Guidance%20V2.doc

Please contact the Contract Owner – [REDACTED], Department for Transport, Great Minster House, 33 Horseferry Road, London SW1P 4DR. Tel [REDACTED]

[REDACTED] Email: [REDACTED] to discuss arrangements for commencement of the work.

Please acknowledge your receipt, understanding and acceptance of this letter via email to [REDACTED]

Yours sincerely

*Sent via email unsigned*

[REDACTED]  
Procurement Business Partner  
Department for Transport  
[REDACTED]  
On behalf of the Secretary of State for Transport